



**Perquimans County Schools**  
**411 South Edenton Road Street**  
**Hertford, NC 27944**  
**October 31, 2022**

**REQUEST FOR DESIGN QUALIFICATIONS**  
**Architectural Designer Selection**  
**Perquimans County Intermediate School**

This project is for the design of a new intermediate school in Hertford, North Carolina. The following criteria will be used to select firms for interview and the final selection. Please address the following in your submissions:

**1. Expertise and past performance in K-12 projects:**

- How many school facility projects has your firm completed in North Carolina in the last seven years? \_\_\_\_\_
- On your last five school facility projects over forty million dollars (\$40,000,000), what were your last budget estimates compared to the actual bid prices for each project, not the contract award amounts? \_\_\_\_\_
- What was the percentage of errors and omissions change orders compared to the initial bid for each of your last five school facility projects over \$40,000,000?  
\_\_\_\_\_
- Describe your experience with new school facility construction:  
\_\_\_\_\_
- Have you had any legal issues or major technical issues on any of your projects (Yes/No)? \_\_\_\_\_  
If yes, please include an explanation.
- What was the number of bid addenda on each of your last five school projects over \$40,000,000? \_\_\_\_\_
- Describe your experience in determining life cycle and ultimate selection of building components and systems: \_\_\_\_\_
- Describe your experience designing public school projects in North Carolina:  
\_\_\_\_\_

**2. Staffing and proposed design team for the project:**

- Number of architects and/or engineers in your firm: \_\_\_\_\_
- List proposed design team with a summary of their education background, professional registration, years of experience, direct experience with school renovation projects in North Carolina: \_\_\_\_\_
- List your proposed MEP, Site, Civil, and Structural consultants: \_\_\_\_\_
- What is your current workload? \_\_\_\_\_
- What is the average percentage of MBE participation for sub-consultants on your last five school facility projects over \$40,000,000? \_\_\_\_\_
- Include any Letters of Recommendation that you desire.



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**3. Sustainability in school design:**

- Please describe your approach to sustainable school design: \_\_\_\_\_

**4. Proximity to, and familiarity with, the area where the project will be located:**

- Does your firm have an office within one hundred (100) miles of Hertford, North Carolina (Yes/No)? \_\_\_\_\_
- Where is the closest office to Hertford, NC? \_\_\_\_\_
- Are you familiar with North Carolina building codes and ordinances (Yes/No)? \_\_\_\_\_
- How many projects over \$40,000,000 including schools, have you completed in the last 5 years within 100 miles of the Hertford, North Carolina? \_\_\_\_\_

**5. Miscellaneous:**

- List specialized or appropriate expertise in these types of projects.
- List any recent past performance in these types of projects.
- Provide a list of all school facility projects completed in the last seven (7) years in North Carolina, including a contact person for the local school system.
- Provide a list of all school facility projects that are currently under design or construction in North Carolina, including a contact person for the local school system.
- Describe your recent experience with project cost control and maintaining design schedules.

I certify that the preceding and referenced information is accurate to the best of my knowledge and belief.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title