

**Perquimans County Board of Education**  
**Regular Session – September 25, 2023**

The Perquimans County Board of Education met in regular session on Monday, September 25, 2023, at 6:00 p.m. in the boardroom at the Central Office. Audio access was available to the public by dialing a telephone number and entering a meeting ID and passcode.

Board Chair Russell Lassiter called the meeting to order. He led the audience in reciting the Pledge of Allegiance to the American Flag and had prayer.

Board members present: Board Chair Russell Lassiter (in person), Kristy Corprew (in person), Dr. Anne White (in person), Leary Winslow (in person), and Matt Winslow (in person). Arlene Yates was absent.

**Approval of Agenda**

Upon motion by Matt Winslow and second by Kristy Corprew, the Board voted unanimously to approve the agenda as presented.

**Special Recognitions**

PCHS Junior Braylon Knapp was recognized for participating in the Junior Day Football National Showcase at the AT&T Stadium in Arlington, Texas on July 16, 2023. In his first game, Braylon threw for five touchdowns on a 45-yard shortened field. Following the game, he was given an "Offensive MVP" plaque for his performance.

PCS 2<sup>nd</sup> Grade Teacher Laura Duncan and several of her former students were recognized for the Save the Sea Turtles initiative at Perquimans Central School. Perquimans Central School students have donated \$2,000 to the Sea Turtle Assistance Rehabilitation (STAR) Center at the NC Aquarium on Roanoke Island for the past two years. Under Mrs. Duncan's direction, the students created and sold beaded bracelets to support sea turtles.

Volleyball Coach Kristie Thach was recognized for earning her 300<sup>th</sup> career win on August 22, 2023 when the Lady Pirates played First Flight. On September 7, 2023, the Lady Pirates won against Washington County 3-0. After that game, Coach Thach was recognized as the coach with the most wins in Perquimans County High School history.

**Approval of Minutes**

Upon motion by Matt Winslow and second by Kristy Corprew, the Board voted unanimously to approve the minutes for the August 22, 2023 regular session as presented.

**Consent Agenda**

None

**Public Hearing / Requests from the Public**

None

**Unfinished Business**

None

**New Business**

Narcan Presentation

Bethany Buttram of the Perquimans County EMS presented a PowerPoint presentation that explained what Naloxone is, examples of opioid containing medicines, signs of opioid overdose, how Naloxone works, Naloxone administration, what to do after administration, and key legislation. Ms. Buttram, along with Julie Solesbee of Perquimans County EMS, answered board members questions about the administration of Narcan.

#### Policy 4203/5023/7273 Naloxone/Narcan Administration in Schools

After researching policies from several school districts in North Carolina, Assistant Superintendent James Bunch presented proposed Policy 4203/5023/7273 Naloxone/Narcan Administration in Schools for a first reading. Action will be taken at the October meeting.

#### Update on New Intermediate School

John Birath, president of Building Management Advocacy Group, provided an update on the new intermediate school. He said there would be a lot more information at the next board meeting. The schematic design for the project is wrapping up next week. Thursday is the final review for the schematic design pre-submission to DPI for their review as well as the other authorities having jurisdiction to begin getting their feedback on the project. At the next board meeting, the submitted package will be presented to the Board to update on the layout of the plan, the shape of the school, etc., as well as preliminary budgets. The administration is working with the County on the site selection for the new school. Geotech has taken a preliminary sampling of the properties and an early analysis shows that it is favorable.

#### Exemption from N.C. General Statute 143-64.31

Mr. Birath explained that N.C. General Statute 143-64.31 requires that all public subdivisions and Local Government Units, including Boards of Education, to announce requirements for certain architectural, engineering, and surveying services and to select qualified firms for the services without regard to fee. NC General Statute 143-64.32 provides an exemption from the requirements of 143-64.31 by allowing the Board of Education to approve in writing an exemption when the estimated professional fee is less than \$50,000. As part of the land acquisition process, engineers and specialists will be required to perform services on the identified property or properties to determine the constructability of the site(s). Investigations of the properties will include the services of engineers for surveying, wetland delineation, environmental Phase I analysis, traffic impact analysis, and other specialty services as required. It is estimated that the professional fee for each of these services will be less than \$50,000.

Upon motion by Kristy Corprew and second by Leary Winslow, the Board voted unanimously to exempt the district from the requirements of N.C.G.S.143-64.31 by way of the provisions of N.C.G.S. 143-64.32 by declaring that the services for: (1) surveying; (2) performing the wetland delineation; (3) environmental Phase I analysis; (4) traffic impact analysis; and (5) any other specialty services related to site investigations that fall under §143-64.31(a) each have estimated fees under \$50,000 and that the meeting minutes include the motion with the results of the vote. Any services that exceed \$50,000 will be duly advertised for the qualification based selection process as required by the General Statutes and Board policy.

#### 2022-2023 Comparative Data Analysis

Chief Academic Officer of Curriculum and Instruction Melissa Fields presented a detailed analysis of the 2022-2023 performance data for Perquimans County Schools. In summary, Perquimans County Schools had no low performing schools. At Perquimans Central School, Kindergarten through 2<sup>nd</sup> grade students' reading proficiency was higher than the state and region. Each grade level experienced tremendous growth compared to last year. Hertford Grammar School increased its School Performance Grade and exceeded growth. Hertford Grammar exceeded the regional average in all tested areas and the state average in six of seven tested areas. Perquimans Middle School improved their School Performance Grade and met growth

at a higher rate than last year. The middle school was higher than the regional average in all tested areas and higher than the state average in four of seven tested areas. Although Perquimans High School did not meet growth, they maintained their School Performance Grade of a C and the graduation rate exceeded the state and regional average. In addition, 100% of the CTE concentrators graduated last year which exceeded the state goal of 98.2%. The high school also exceeded the regional average in eight of nine tested areas.

#### McKinney-Vento Information Session

District Social Worker Kimberly Parker provided an overview of information on identification, rights, collaboration, enrollment, unaccompanied youth, and transportation of students identified as McKinney-Vento. The definition of McKinney-Vento homeless children and youth includes those who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; living in a runaway or homeless youth shelter; and youth living on their own even if their families want them to come home. In particular, Mrs. Parker explained that the district will provide transportation to and from schools and activities while the student is enrolled in the school of origin (taxi cab, mileage, bus, shuttle, county car). If permanent housing is obtained and the student remains at the school of origin the board will provide transportation for the remainder of the school year. Mrs. Parker noted that last year, there were 116 students identified as McKinney-Vento. This year, there are 30. She entertained questions from board members. This presentation was for information only. No action was needed.

#### 2023-2024 Final Budget Resolution

Chief Finance Officer Rube Blanchard presented the final budget resolution for 2023-2024. He said the budget has been given to the Governor who will wait ten days and allow the budget to become law without his signature. After the ten days are up, the budget will be passed and become law on October 2, 2023. Mr. Blanchard made some adjustments on the current year's budget based on some grants that were funded but was unsure about for this year and did the budget resolution based on that. Once the budget is passed and becomes law, Mr. Blanchard will make adjustments in the form of budget amendments and will put funds where they should be based on the actual budget. Mr. Blanchard went through each page of the budget resolution with the Board and entertained questions. Upon motion by Leary Winslow and second by Matt Winslow, the Board voted unanimously to adopt the 2023-2024 Perquimans County Schools Final Budget Resolution as presented.

#### Monthly Financial Report

Mr. Blanchard presented the Expense-Budget Analysis (YTD) for September 2023. The benchmark was 25%, with 20% actually spent YTD. The report was run on September 18, 2023, and did not include the September payroll or expenditures paid after that date. He shared revenue and expenses for Capital Outlay and the proposed budget, YTD spent/encumbered, and budget remaining for each expense listed. The balance in Capital Outlay for repairs (general) was \$210,941.09. The balance of the Public School Building Capital Fund Lottery Fund was \$625,423.06. The balance of the Public School Building Capital Fund School Building Repair & Renovation Fund (PSBRRF) was \$816,605.41. In addition, the Public School Building Capital Fund Needs Based Lottery Fund, the funding source for the new school, was \$36,885,416.68.

#### Policies Related to Parents' Bill of Rights

Superintendent Dr. Tanya Turner presented a PowerPoint presentation on the Parents' Bill of Rights (SB49). She provided an overview of the legislation, SL 2023-106, which was signed into law on August 16, 2023. It gives parents the right to: make decisions for participation in reproductive health and safety education programs; seek exemptions from immunization requirements; review statewide standardized assessment results; request an evaluation of their child for identification as a child with a disability or as academically or

intellectually gifted; inspect and purchase textbooks and other supplementary instructional materials; access information on promotion and retention, including high school graduation requirements; receive regular report cards that show academic performance, conduct and attendance; access information on the State public education system; participate in parent-teacher organizations; opt-in to participation in protected student information surveys in accordance with State law and opt-out of data collection in other surveys in accordance with federal law; and review available records of materials their child borrowed from a school library. Dr. Turner noted that most of the rights outlined in this legislation are not new for our schools, and they already exist in current policies and procedures. However, as a district, some of our policies are being updated to reflect changes to our procedures to mirror this new legislation. She highlighted the policies that are being revised, existing parents' rights (federal and state), rights that are implicit under existing law, rights that are new, information that is already provided to parents under North Carolina state law, Parents' Guide for Student Achievement, and reporting requirements.

Dr. Turner said policy revisions were received from the NC School Boards Association, Tharrington Smith Law Firm and Hornthal, Riley, Ellis & Maland Law Firm. The policies presented for consideration included: Policy 1310/4002 Parental Involvement, Policy 3210 Parental Inspection of an Objection to Instructional Materials, Policy 3540 Comprehensive Health Education Program, Policy 3620 Extracurricular Activities and Student Organizations, Policy 4335 Criminal Behavior, Policy 4720 Surveys of Students, Policy 6120 Student Health Services, and Policy 7300 Staff Responsibilities.

In order to consider and adopt policies 1310/4002, 3210, 3540, 3620, 4335, 4720, 6120, and 7300 on first reading, Leary Winslow made a motion that the Board temporarily waive the requirement in Policy 2410 that policies introduced and recommended at a board meeting will not be adopted until a subsequent meeting and adopt Policy 1310/4002 Parental Involvement, Policy 3210 Parental Inspection of an Objection to Instructional Materials, Policy 3540 Comprehensive Health Education Program, Policy 3620 Extracurricular Activities and Student Organizations, Policy 4335 Criminal Behavior, Policy 4720 Surveys of Students, Policy 6120 Student Health Services, and Policy 7300 Staff Responsibilities as presented. This waiver was applicable to this meeting only and only for the policies listed. Matt Winslow seconded the motion. The Board voted unanimously to approve the policies as presented.

#### Voting Delegates for 2023 NCSBA Annual Conference

Before acting on this item, Chairman Lassiter asked board members if they planned to attend the NCSBA Annual Conference. Dr. White said that she and Mrs. Yates planned to attend. Upon motion by Leary Winslow and second by Matt Winslow, the Board voted unanimously to appoint Dr. White and Mrs. Yates as the voting delegates for the 2023 North Carolina School Boards Association Delegate Assembly which will be held during the North Carolina School Boards Association Annual Conference, Monday, November 13-Wednesday, November 15, 2023 at the Sheraton Greensboro.

#### Report / Updates

None

#### Board Chair's Comments

Before discussing the North Carolina School Boards Action Center Contribution, Dr. White recused herself since she is a member of the Board of Directors for the North Carolina School Boards Association. After a brief discussion, it was the consensus of the Board not to pay the contribution for the North Carolina School Boards Action Center.

Chairman Lassiter applauded the administration and staff for a good start to the school year.

### **Superintendent's Report**

None

### **Announcements**

Regular Board of Education Meeting – Monday, October 23, 2023 at 6:00 p.m. at Central Office

### **Closed Session**

Upon motion by Matt Winslow and second by Kristy Corprew, the Board voted unanimously at 8:05 p.m. to enter closed session pursuant to G.S. 143.318.11(a)(1), (3) and (6) to consider closed session minutes and a student transfer request, to consult with the board attorney to preserve attorney-client privilege, and to consider personnel matters.

### **Return to Open Session**

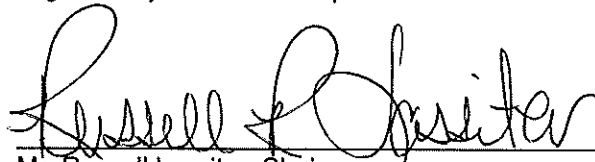
Upon motion by Matt Winslow and second by Leary Winslow, the Board voted unanimously at 8:27 p.m. to return to open session.

### **Personnel Summary Report**

Upon motion by Matt Winslow and second by Kristy Corprew, the Board voted unanimously to approve the Superintendent's recommendations regarding personnel items as presented.

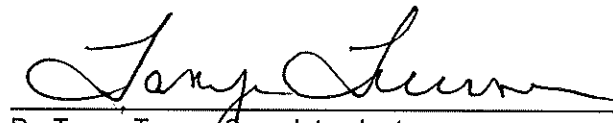
### **Adjournment**

There being no further business, the meeting was adjourned at 8:27 p.m.



---

Mr. Russell Lassiter, Chairman



---

Dr. Tanya Turner, Superintendent

