

**Perquimans County Board of Education  
Regular Session – September 26, 2022**

The Perquimans County Board of Education met in regular session on Monday, September 26, 2022 at 6:00 p.m. in the boardroom at the Central Office. Audio access was also available to the public by dialing a telephone number and entering a meeting ID and passcode.

Chairman Russell Lassiter called the meeting to order and welcomed everyone to the meeting. He led the audience in reciting the Pledge of Allegiance to the American Flag and had prayer.

Board members present: Chairman Russell Lassiter (in person), Vice Chair Arlene Yates (in person), Kristy Corprew (in person), Dr. Anne White (in person), Leary Winslow (in person), and Matt Winslow (in person).

**Approval of Agenda**

Upon motion by Leary Winslow and second by Matt Winslow, the Board voted unanimously to approve the agenda for the meeting as presented.

**Special Recognitions**

None

**Approval of Minutes**

Upon motion by Matt Winslow and second by Arlene Yates, the Board voted unanimously to approve the minutes for the August 22, 2022 regular meeting as presented.

**Consent Agenda**

Upon motion by Dr. Anne White and second by Kristy Corprew, the Board voted unanimously to approve the student transfer requests for 2022-2023 as presented by Superintendent Dr. Tanya Turner.

Upon motion by Arlene Yates and second by Dr. Anne White, the Board voted unanimously to approve the Personnel Summary Report for September 26, 2022 as presented by Superintendent Dr. Tanya Turner.

**Public Hearing / Requests from the Public**

None

**Unfinished Business**

Upon motion by Arlene Yates and second by Matt Winslow, the Board voted 5 to 1, with Dr. White opposing, to approve revisions to Policy 6220 Operation of School Nutrition Services as presented.

**New Business**

**2021-2022 Data Release**

Chief Academic Officer of Curriculum and Instruction Melissa Fields presented the 2021-2022 data analysis for Perquimans County Schools. For Perquimans Central School, Mrs. Fields illustrated by grade level the percent of students reaching benchmark for BOY, MOY, and EOY, noting Perquimans County Schools grew more than NC and other states. Hertford Grammar School's data was higher than NC and the northeast in all areas except 3<sup>rd</sup> grade reading which was slightly lower than the state. HGS had the highest scores in the northeast in 5<sup>th</sup> grade science. HGS was also in the top two scores in the northeast region in math for 4<sup>th</sup> and 5<sup>th</sup> grades and reading for 4<sup>th</sup> grade. In addition, HGS was in the top three scores in the northeast region

in reading for 5<sup>th</sup> grade. Perquimans County Middle School students scored higher than the state and region in all areas except 6<sup>th</sup> grade reading and math and 7<sup>th</sup> grade math. PCMS was in the top three scores in the northeast region in math for 8<sup>th</sup> grade, reading for 7<sup>th</sup> and 8<sup>th</sup> grades, and science for 8<sup>th</sup> grade. Perquimans County High School students scored higher than the state and region in Math I, higher than the region in Math III, lower than the state and tied with the region in English II, and lower than the state and region in Biology. PCHS had the highest scores in the region in Math I. PCHS students scored higher than the state in math course rigor and graduation, but lower than the state in ACT, WorkKeys and combined ACT/WorkKeys. Mrs. Fields provided an overall analysis of our schools compared with NC which showed that Perquimans County Schools scored higher overall than the state. HGS and PCMS scored higher than the state, with PCHS just slightly below the state. The School Performance Grades pre- and post-pandemic remained at a C for each school. For 2021-2022, HGS and PCMS met growth and PCHS exceeded growth.

#### 2022-2023 School Calendar Revisions

Mrs. Fields explained proposed calendar revisions, noting that the calendar was one holiday short of the required state holidays. The proposal included November 23, 2022 becoming an annual leave day and January 2, 2023 becoming a holiday. Upon motion by Leary Winslow and second by Matt Winslow, the Board voted to approve the 2022-2023 school calendar revisions as presented by Mrs. Fields.

#### Finance

##### Final Budget Resolution for FY 2023

Chief Finance Officer Rube Blanchard presented the final budget resolution for FY 2023. Upon motion by Dr. White and second by Mrs. Yates, the Board voted unanimously to approve the final budget resolution for FY 2023 as presented by Mr. Blanchard.

##### Monthly Financial Report

Mr. Blanchard presented a budget breakdown by fund for FY 2023, a total budget of \$27,841,602.61. He also provided a lottery fund update which indicated a balance of \$495,933.16 as of July 2022. For Capital Outlay, he illustrated the proposed budget revenue and expenses in the amount of \$1,017,220.93, with YTD spent/encumbered, \$390,314.63, and budget remaining, \$626,906.30.

#### Reports / Updates

##### Student Discipline Data

Assistant Superintendent Mr. James Bunch provided an update on student discipline data for August 2022. There was one reportable offense at Perquimans County Middle School and one at Perquimans County High School. Perquimans Central School and Hertford Grammar School had zero discipline incidents for August, while Perquimans County Middle School and Perquimans County High School each had one discipline incident.

##### Superintendent's Report

Dr. Turner shared the following information:

- Vacancies: Art – PCHS, Media Coordinator – PCMS, EC Adaptive – PCMS, 6<sup>th</sup> Grade – ELA, Math – PCMS/PCHS, HVAC Mechanic, EC Teacher – HGS, Custodian – PCHS, Behavior Support, Academic Success Facilitator, School Psychologist, Substitutes – Classroom, Child Nutrition, Bus Drivers
- Enrollment: PCS – 393/36 PreK, HGS – 392, PCMS – 369, PCHS – 519, Total – 1,673

- Child Nutrition Update

School	Unfiled Applications	Approved	Unpaid Charges
PCS	152	59.95%	\$107.55
HGS	131	59.24%	\$94.00
PCMS	174	53.76%	\$127.49
PCHS	360	44.56%	\$130.73

Summary

- 817 total unfiled applications
- Social worker is making contact with families with unpaid charges and unfiled applications.
- October 3rd to June 9th cost of paying for 817 unfiled applications - \$381,161.75
- Upcoming Dates
  - Tuesday, September 27<sup>th</sup>: State Superintendent Catherine Truitt – multi-county GOP event
  - Wednesday, September 28<sup>th</sup>: Truitt to visit/tour Perquimans County Schools

**Board Chair's Comments**

Mr. Lassiter provided the following information:

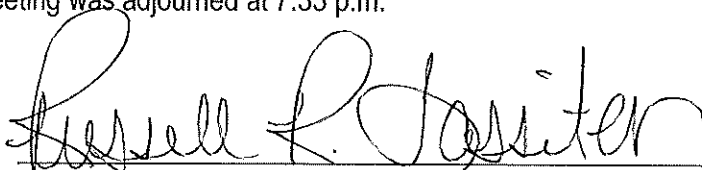
- Mr. Lassiter presented information about the North Carolina School Boards Action Center. The purpose of the Action Center is to enhance the advocacy efforts of NCSBA by promoting its legislative agenda. Based on ADM, the cost of this service for Perquimans County Schools is \$2,000. The board did not take action to participate in this service.
- The North Carolina School Boards Association Annual Conference is scheduled on November 14-16, 2022 at the Sheraton Greensboro/Koury Convention Center. Dr. White and Mrs. Yates are planning to attend.
- Dr. White distributed three handouts from sessions that she and Mrs. Yates attended at the recent NCSBA Fall Regional Meeting that was held in Wilson.
- Mr. Lassiter asked for feedback from board members on adjusting the start time of board meetings. At this time, board meetings will remain at 6:00 p.m.
- Mrs. Yates announced that a local sorority is planning to donate school supplies to our schools.

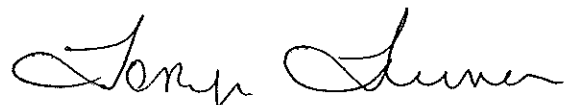
**Announcement**

Regular Board of Education Meeting – Monday, October 24, 2022 at 6:00 p.m. @ Central Office

**Adjournment**

There being no further business, the meeting was adjourned at 7:33 p.m.

  
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 Mr. Russell Lassiter, Chairman

  
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 Dr. Tanya Turner, Superintendent