

**Perquimans County Board of Education
Regular Session – November 28, 2022**

The Perquimans County Board of Education met in regular session on Monday, November 28, 2022 at 6:00 p.m. in the boardroom at the Central Office. Audio access was also available to the public by dialing a telephone number and entering a meeting ID and passcode.

Chairman Russell Lassiter called the meeting to order and welcomed everyone to the meeting. Matt Winslow led the audience in reciting the Pledge of Allegiance to the American Flag and had prayer.

Board members present: Chairman Russell Lassiter (in person), Vice Chair Arlene Yates (in person), Kristy Corprew (in person), Dr. Anne White (in person), Leary Winslow (in person), and Matt Winslow (in person).

Approval of Agenda

Upon motion by Leary Winslow and second by Arlene Yates, the Board voted unanimously to approve the agenda for the meeting including the addendum to the Personnel Summary Report.

Special Recognitions

2022-2023 William Byrum Honored Educator Scholar

Crystal Seymour, a 4th grade teacher at Hertford Grammar School and Perquimans County Schools 2021-2022 Teacher of the Year, was recognized for being named the William Byrum Honored Educator Scholar for 2022-2023 at the North Carolina Center for the Advancement of Teaching (NCCAT). The William Byrum Honored Educator Scholarship pays tribute to Mr. Byrum and his devotion to Perquimans County Schools. With a career that spanned over forty years, Mr. Byrum served as a classroom teacher, high school principal, central office administrator, and as a member of the Perquimans County Board of Education. Fittingly, the William Byrum Scholarship is awarded annually to the Perquimans County Schools Teacher of the Year.

NCASCD Whole Child Award

Team OCS Chiquita Sutton, OCS teacher, and Cherica Thomas, job coach, were recognized by NCASCD for one of two statewide Whole Child Awards for the OCS program at Perquimans County High School. The OCS program will receive a \$1,000.00 check for this recognition. Perquimans County Schools Occupational Course of Study students have a school-based, student-led business called PQ Perk selling coffee and other breakfast items to staff. Community partnerships involve Meals-on-Wheels, labeling books for Smart Start and a local pediatric office, landscaping with a local company, a clothing closet for needy families, and a partnership with the Food Bank.

NCHSAA 1A Volleyball State Runner-Up / Eastern Regional Champions

The Lady Pirates volleyball team had an extraordinary season. Under the leadership of Head Coach Kristie Thach, the team's record was 14-0 in the Four Rivers 1A Conference. In the playoffs, the team defeated Tarboro 3-0, Northside-Pinetown 3-0, East Wake Academy 3-0, Falls Lake Academy 3-1, and Roxboro Community School 3-0, to earn the East Regional Championship. In the State Championship game, they fought hard against Union Academy, but fell short 0-3.

The Lady Pirates 2022 Volleyball Team:

Mary Woodard, Joliegh Connor, Morgan Baccus, Lilly Winslow, Ashlynn Ward, Marleigh Cooper, Tori Williamson, Ellie Ward, Harlee Hunter, Eby Scaff, Maddie Chaulk, Ellie Jackson, Daven Brabble, Lexi Williams, Madelyn Stallings

Head Coach - Kristie Thach; Assistant - Cayce Copley; Team Bench Personnel - Amanda Lankford, Heather Winslow, Lexi Williamson; Athletic Director Justin Roberson; Principal Mickey Drew

Individual Awards/Recognitions:

All Conference: Eby Scaff, Daven Brabble, Maddie Chaulk, Joliegh Connor

Conference Player of the Year: Tori Williamson

Conference Coach of the Year: Kristie Thach

All-Region: Tori Williamson, Eby Scaff, Daven Brabble

All-State: Tori Williamson, Eby Scaff, Daven Brabble

Best and Brightest Award: 1st Team: Tori Williamson, Eby Scaff; 2nd Team: Maddie Chaulk

NCHSAA Sportsmanship Award: Joliegh Connor

500 Career Kills: Daven Brabble

960 Career Assists: Maddie Chaulk (she would have reached 1,000 had she not broke her foot)

Dr. Turner recognized local photographer, Andre' Alfred, who displayed a poster of the volleyball team that he developed and is available to purchase.

Approval of Minutes

Upon motion by Matt Winslow and second by Leary Winslow, the Board voted unanimously to approve the minutes for the October 24, 2022 regular meeting as presented.

Consent Agenda

Upon motion by Arlene Yates and second by Matt Winslow, the Board voted unanimously to approve the student transfer requests for 2022-2023 as presented by Superintendent Dr. Tanya Turner.

Upon motion by Kristy Corprew and second by Leary Winslow, the Board voted 5 to 1, with Dr. White opposing, to approve the Superintendent's recommendations regarding personnel items as presented on the Personnel Summary Report and addendum.

Public Hearing / Requests from the Public

None

Unfinished Business

None

New Business

Presentation: Teacher Working Conditions Survey Update

Chief Academic Officer for Curriculum and Instruction Melissa Fields presented results of the 2022 North Carolina Teacher Working Conditions Survey. Scatterplots were used to illustrate results comparing Perquimans County Schools vs. the Northeast Region. Areas that were compared were Community Support and Involvement, Equity, Facilities and Resources, Instructional Practices and Supports, Managing Student Conduct, Professional Learning Opportunities, Safety, School Leadership, Teacher Leadership, Time, and an Overall Construct Comparison.

Presentation: Strategic Plan Updates

Chief Academic Officer for Curriculum and Instruction Melissa Fields presented data updates for the District Strategic Plan. The updates focused on Strategic Priority 1: Graduate every student to be a contributing citizen who is confident, competitive and prepared to reach his or her personal goals, Action Step 1.1 By 2024, EOG and EOC grade level proficiency will increase by 10 percentage point from the 2020-2021 academic year, and Action Step 1.2 By 2024, EOG and EOC subgroups (Black, White, Economically Disadvantaged, Students with Disabilities) will increase by an average of 3 percentage point annually) and Strategic Priority 3: Provide students equitable access to a challenging curriculum and engaging instruction, Action Step 3.1 By 2024 all reportable subgroups will perform at or above the state average.

Finance

Monthly Financial Report

Mr. Blanchard presented the Expense-Budget Analysis (YTD) for November 2022. The benchmark was 42%, with 35% actually spent YTD. The report was run on November 18, 2022 and included the November payroll, but not any expenditures paid after that date. Mr. Blanchard also presented the budget summary and board report as of November 18, 2022, sorted by 2-digit purpose code for State, Federal, Child Nutrition Funds, Local, Capital Outlay, and Other Sources of Revenue. He also shared revenue and expenses for Capital Outlay and the proposed budget, YTD spent/encumbered, and budget remaining for each expense listed. The balance of the Public School Building Capital Fund Lottery Fund was \$496,918.03. Mr. Blanchard noted that the lottery revenue for August and September 2022 had not been posted. In addition, the Public School Building Capital Fund School Building Repair & Renovation Fund (PSBRRF) has a balance of \$301,276.31.

Appointment of Two Board of Education Member to the Design Selection Committee

Dr. Turner explained that a committee is being formed to review the RFQs received from architectural firms for the new Perquimans County Intermediate School. The RFQs will be received this week and reviewed by the committee. After the RFQs are reviewed, the firms will be selected for interviews by the committee. A recommendation will be made to the Board of Education at the board meeting on January 23, 2023. Among those being asked to serve on the committee are two Board of Education members, County Manager Frank Heath, County Commission Chairman Wallace Nelson, Maintenance Director Jamie Johnson, Assistant Superintendent James Bunch, Superintendent Dr. Tanya Turner, HGS Principal John Lassiter and PCMS Principal Laura Moreland. Dr. White nominated Board Member Kristy Corprew to serve on this committee. Board of Education Chairman Russell Lassiter nominated Board Member Leary Winslow to serve on this committee. Upon motion by Matt Winslow and second by Arlene Yates, the Board voted unanimously to elect Kristy Corprew and Leary Winslow to serve as members on the Design Selection Committee for the purpose of determining the architectural design firm that will build the new Perquimans County Intermediate School.

Project Management Consulting Services

Maintenance Director Jamie Johnson presented a PowerPoint on an owner representative for the new intermediate school. The presentation included background information about Mr. John Birath of BMAG, Building Management Advocacy Group. Reasons provided for the need for an owner representative include: (1) No one on our staff has had experience in building a new school; (2) We must get this right. This building will be an asset in our community for 100 years; and (3) We will rely on this consultant to help us make the right decisions on what is needed and what is not needed, based on his experience in designing and building schools. This person will provide consultation in every phase of the project—project planning, pre-design, schematic design, design development, construction document, permit and bidding, construction and post construction. The maximum total cost for the entire contract is \$199,000. The project is estimated to take four years (\$50,000 per year). Possible funding for this expense includes a refund for the Technology 1:1

initiative for \$114,912.11 and capital project savings from PCMS and HGS line items (i.e., canopy, bleachers, etc.) After discussion and questions, the Board took the following action. Upon motion by Dr. Anne White and second by Matt Winslow, the Board voted unanimously to approve a contract with Building Management Advocate Group for project management services for a new intermediate school as presented.

Fall 2022 Custom Policy Updates

The Board conducted a first reading of the Fall 2022 Custom Policy Updates and other policy revision for consideration as listed below. There was discussion on the revisions to Policy 4130 Discretionary Admission and Policy 9030 Facility Construction. The Board will take action on these proposed revisions at the December meeting.

Fall 2022 Custom Policy Updates

1510/4200/7270 School Safety

2120	Code of Ethics for School Board Members
2123	Board Member Opportunities for Development
3220	Technology in the Educational Program
3420	Student Promotion and Accountability
3460	Graduation Requirements
3620	Extracurricular Activities and Student Organizations
4050	Children of Military Families
4100	Age Requirements for Initial Entry
4110	Immunization and Health Requirements for School Admission
4130	Discretionary Admission
4155	Assignment to Classes
4220	Student Insurance Program
4240/7312	Child Abuse and Related Threats to Child Safety
4300	Student Behavior Policies
4400	Attendance
4700	Student Records
6125	Administering Medicines to Students
6140	Student Wellness
6220	Operation of School Nutrition Services
6305	Safety and Student Transportation Services
7130	Licensure
7510	Leave

The policies listed below have only minor changes to wording, legal references, and/or cross references.

2130	Board Member Compensation and Expenses
3102	Online Instruction
4270/6145	Concussion and Head Injury
4334/5035/7345	Use of Unmanned Aircraft (Drones)
6230	School Meal and Competitive Food Standards
7360/8225	Crowdfunding on Behalf of the School System

Other policy revision for consideration:

9030	Facility Construction
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Reports / Updates

Student Discipline Data

Assistant Superintendent Mr. James Bunch provided the student discipline data for October 2022. There was a slight adjustment on reportable offenses on the report. PCHS had three, not two, incidents of possession of a controlled substance (marijuana) and two reportable offenses of possession of a weapon (pocket knives). Perquimans Central School had zero suspensions. Hertford Grammar School had five suspensions. The top three violations of the student code of conduct at HGS were defiance and tantrums, aggressive behavior, and inappropriate language. Perquimans County Middle School had 13 suspensions. The top three violations of the student code of conduct at PCMS were disrespect, class disruptions, and physical aggression. There has been an increase in the use of vapes at the school. Mr. Bunch has contacted the health specialist at Albemarle Regional Health Services about forming a class that addresses the health effects that vaping can cause. PCMS has used a program called Space, which is like in-school suspension for most of the actions that have occurred. Perquimans County High School had five suspensions. The top three violations at this school were tardies, cell phone violations, and vapes/tobacco.

Superintendent's Report

Dr. Turner shared the following information:

- Vacancies: Transportation Office Assistant, EC Teacher for HGS, Art Teacher for PCHS, Math Teacher for PCHS (1), Pre-K Teaching Assistant, Custodian for PCMS, Academic Success Facilitator, substitutes in all areas, and spring coaching positions at PCMS. Positions that have been filled include Math Teacher at PCHS (1), 4th Grade Teacher for HGS, and Bookkeeper at PCHS.
- Filled: Media Coordinator at PCMS, Custodian at PCHS (contracted with FK & Associates, LLC), HVAC Mechanic, 6th Grade ELA, Behavior Support
- Enrollment: PCS – 396/36 PreK, HGS – 396, PCMS – 373, PCHS – 520, Total – 1,685
Note: Gained 12 students since last month; gained 26 students since last year
- Child Nutrition Update

School	Unfiled Applications	Approved	Unpaid Charges	Last month
PCS	151	59.15%	\$111.00	\$121.35
HGS	132	57.83%	\$321.40	\$186.53
PCMS	176	52.05%	\$153.33	\$75.80
PCHS	353	44.81%	\$432.69	\$373.26

Summary

Total owed \$1,018.42; Total owed last month \$756.94, an increase of \$261.48

- Upcoming Dates
 - Superintendent out of town Tuesday through Friday for NCHSAA Board Meeting and Statewide Superintendent Quarterly Meeting
 - Saturday, December 3rd – Rhythm Run to support PCHS Band, Hertford Parade with PCHS Band as Grand Marshals, PCHS Cheerleaders compete in Raleigh at NCHSAA cheer competition
 - Thursday, December 8th – HGS Winter Craft Fair, PCHS Play
 - Friday, December 9th – PCHS Play
 - Tuesday, December 13th – PCMS Band Concert
 - Thursday, December 15th – HGS Winter Concert and Art Show

Board Chair's Comments

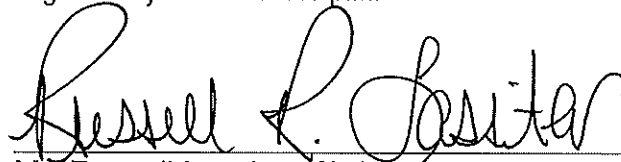
Mr. Lassiter thanked everyone for their attention during the meeting and the administration for their support at the meeting.

Announcements

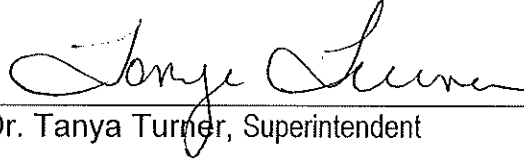
Regular Board of Education Meeting – Monday, December 19, 2022 at 6:00 p.m. @ Central Office

Adjournment

There being no further business, the meeting was adjourned at 7:40 p.m.



Mr. Russell Lassiter, Chairman



Dr. Tanya Turner, Superintendent