

**Perquimans County Board of Education
Regular Session – December 19, 2022**

The Perquimans County Board of Education met in regular session on Monday, December 19, 2022 at 6:00 p.m. in the boardroom at the Central Office. Audio access was also available to the public by dialing a telephone number and entering a meeting ID and passcode.

Chairman Russell Lassiter called the meeting to order and welcomed everyone to the meeting. Mr. Lassiter led the audience in reciting the Pledge of Allegiance to the American Flag and had prayer.

Board members present: Chairman Russell Lassiter (in person), Vice Chair Arlene Yates (in person), Kristy Corprew (in person), Dr. Anne White (in person), Leary Winslow (in person), and Matt Winslow (in person).

Approval of Agenda

Upon motion by Matt Winslow and second by Kristy Corprew, the Board voted unanimously to approve the agenda for the meeting as presented.

Special Recognitions

Santana Swinney, 2nd grade student, and Breena Garvey, 5th grade student, were recognized for their entries which earned Honorable Mention in the 2022 NCSBA Student Poster Contest.

The following students were recognized for earning 1st place for their drawing or verse in the 2022 Superintendent Christmas Card Contest. Each student received a framed copy of their school's card.

Perquimans Central School

Hudson Jethro – 1st Place Drawing
Braxton Kime – 1st Place Verse

Perquimans Middle School

Eliza Jethro – 1st Place Drawing
Nasean Holley – 1st Place Verse

Hertford Grammar School

Adilene Hernandez Ramos – 1st Place Drawing
Violet Pollock – 1st Place Verse

Perquimans High School

Meika Brunair – 1st Place Drawing
Essence Bond – 1st Place Verse

Approval of Minutes

Upon motion by Dr. Anne White and second by Kristy Corprew, the Board voted unanimously to approve the minutes for the November 28, 2022 regular meeting as presented.

Consent Agenda

Upon motion by Dr. Anne White and second by Arlene Yates, the Board voted unanimously to approve the consent agenda which included the following Fall 2022 Custom Policy Updates.

| | |
|----------------|--|
| 1510/4200/7270 | School Safety |
| 2120 | Code of Ethics for School Board Members |
| 2123 | Board Member Opportunities for Development |
| 3220 | Technology in the Educational Program |
| 3420 | Student Promotion and Accountability |
| 3460 | Graduation Requirements |
| 3620 | Extracurricular Activities and Student Organizations |

| | |
|-----------|--|
| 4050 | Children of Military Families |
| 4100 | Age Requirements for Initial Entry |
| 4110 | Immunization and Health Requirements for School Admission |
| 4130 | Discretionary Admission (Due to additional revisions since the last board meeting, this policy was added to New Business for a first reading.) |
| 4155 | Assignment to Classes |
| 4220 | Student Insurance Program |
| 4240/7312 | Child Abuse and Related Threats to Child Safety |
| 4300 | Student Behavior Policies |
| 4400 | Attendance |
| 4700 | Student Records |
| 6125 | Administering Medicines to Students |
| 6140 | Student Wellness |
| 6220 | Operation of School Nutrition Services |
| 6305 | Safety and Student Transportation Services |
| 7130 | Licensure |
| 7510 | Leave |

The policies listed below had only minor changes to wording, legal references, and/or cross references.

| | |
|----------------|---|
| 2130 | Board Member Compensation and Expenses |
| 3102 | Online Instruction |
| 4270/6145 | Concussion and Head Injury |
| 4334/5035/7345 | Use of Unmanned Aircraft (Drones) |
| 6230 | School Meal and Competitive Food Standards |
| 7360/8225 | Crowdfunding on Behalf of the School System |

Other policy revision

| | |
|------|-----------------------|
| 9030 | Facility Construction |
|------|-----------------------|

Public Hearing / Requests from the Public

None

Unfinished Business

None

New Business

Presentation: Therapy Dog in Schools

Holly Jordan, 1st grade teacher at Perquimans Central School, presented a detailed PowerPoint presentation regarding Animal-Assisted Interventions (AAI). Her presentation included information about AAI vs. Service Animals, animal-assisted therapy, animal-assisted education, animal-assisted activities, the benefits of therapy dogs in schools, what having a therapy dog in the classroom would look like, and possible concerns. After questions and discussion, the Board took the following action. Upon motion by Dr. Anne White and second by Matt Winslow, the Board voted unanimously to pilot a therapy dog in schools for Animal-Assisted Interventions. NCSBA will tailor the policy provided by Ms. Jordan from Lincoln County Schools and the policy will be presented to the Board for a first reading in January. Ms. Jordan will provide data to the Board in May after having the therapy dog in school second semester.

Presentation: Strategic Plan Updates

Chief Academic Officer for Curriculum and Instruction Melissa Fields provided detailed data on Strategic Plan Action Steps 1.4 and 3.2. Action Step 1.4 states by 2024, all state measured assessments will meet or exceed growth as measured by EVAAS. Action Step 3.2 states by 2024, all schools, grades, and content areas will meet or exceed growth measures for all reportable subgroups.

Revised Board Policy 4130 Discretionary Admission

Superintendent Dr. Tanya Turner provided a proposed revision to Policy 4130 Discretionary Admission. In addition to the revisions from the North Carolina School Boards Association, an additional statement was added by our attorney as a result of the discussion at the last board meeting. "The board authorizes preliminary approval by the superintendent or designee until such recommendation may be ratified by the board." These revisions were presented for a first reading only. Action will be taken at the January meeting.

Finance

Budget Amendments

Chief Finance Officer Rube Blanchard presented budget amendments for the Board's consideration, explaining in detail the reason for each amendment. Upon motion by Arlene Yates and second by Matt Winslow, the Board voted unanimously to approve State (Fund 1) Budget Amendment #1, Local (Fund 2) Budget Amendment #1, Federal (Fund 3) Budget Amendment #1, Capital Outlay (Fund 4) Budget Amendment #1, and Local (Fund 8) Budget Amendment #1 as presented by Mr. Blanchard.

Monthly Financial Report

Mr. Blanchard presented the Expense-Budget Analysis (YTD) for December 2022. The benchmark was 50%, with 36% actually spent YTD. The report was run on December 17, 2022 and did not include the December payroll or expenditures paid after that date. Mr. Blanchard also presented the budget summary and board report as of December 7, 2022, sorted by 2-digit purpose code for State, Federal, Child Nutrition Funds, Local, Capital Outlay, and Other Sources of Revenue. He also shared revenue and expenses for Capital Outlay and the proposed budget, YTD spent/encumbered, and budget remaining for each expense listed. The balance in Capital Outlay for repairs (general) was \$223,942.99. All other funds in Capital Outlay are designated for specific projects. The balance of the Public School Building Capital Fund Lottery Fund was \$527,431.49. The balance of the Public School Building Capital Fund School Building Repair & Renovation Fund (PSBRRF) was \$462,389.43. In addition, the Public School Building Capital Fund Needs Based Lottery Fund, the funding source for the new school, had a preliminary balance of \$15,571,369.00.

Reports / Updates

Student Discipline Data

Superintendent Tanya Turner provided the student discipline data for November 2022. The reportable offenses are up from the previous year. Perquimans Central School had zero suspensions. Hertford Grammar School had four suspensions. Perquimans Middle School had 15 suspensions. Perquimans High School had 12 suspensions.

Superintendent's Report

Dr. Turner shared the following information:

- Vacancies: CTE Director, School Nutrition Assistant, Art: PCHS, Math: PCHS (1), Personal Care Assistant, Custodian: PCMS, Academic Success Facilitator, Substitutes in all areas, Spring coaching positions at PCMS

- Filled: Transportation Office Assistant, Exceptional Children's Teacher at HGS, NC PreK Assistant, Teacher Assistant
- Enrollment: PCS – 397/36 PreK, HGS – 398, PCMS – 375, PCHS – 519, Total – 1,689
Note: Gained 4 students since last month; gained 30 students since last year
- Perquimans Intermediate School Why: Board Work Session, Friday, January 6, 2023 at 10:00 a.m.
 - Determine the guiding principle for the new school.
 - Define the desired outcomes of a new building.
 - List the opportunities a new intermediate school will provide.
- Child Nutrition Update
 - Two generous donors from the county donated enough money to erase the Child Nutrition debt for this semester. Before paying off the debt, Ms. Cullipher will continue to ask parents to complete the lunch application as some of them may qualify for free lunch and their debt will be cleared. Ms. Cullipher would like for the donated money to go as far as possible.
- Upcoming Dates
 - Wednesday, December 21, 2022 – Early release @ 12:30 systemwide
 - Wednesday, December 28-29, 2022 – Christmas Tournament @ PCHS
 - Friday, December 30, 2022 – Baseball Ring Ceremony
 - Thursday, January 5, 2023 – Students return to school

Board Chair's Comments

Chairman Lassiter wished everyone a Merry Christmas.

Mrs. Yates and her church, Melton Grove Missionary Baptist Church, will present a check for school supplies to Perquimans Central School tomorrow at 1:00 p.m.

Announcements

- Christmas and New Year's Holidays – December 22, 2022 – January 2, 2023
- Optional Work Day – January 3, 2023; Required Work Day – January 4, 2023
- Students Return to School – Thursday, January 5, 2023
- Regular Board of Education Meeting – Monday, January 23, 2023 at 6:00 p.m. at Central Office

Closed Session

Upon motion by Arlene Yates and second by Dr. Anne White, the Board voted unanimously to enter closed session pursuant to G.S. 143.318.11(a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record with the meaning of Chapter 132 of the General Statutes to consider closed session minutes, and G.S. 143.318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

Return to Open Session

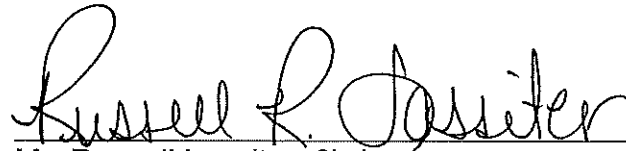
Upon motion by Matt Winslow and second by Arlene Yates, the Board voted unanimously to return to open session.

Personnel Summary Report

Upon motion by Kristy Corprew and second by Dr. Anne White, the Board voted unanimously to approve the Superintendent's recommendations regarding personnel items as presented.

Adjournment

There being no further business, the meeting was adjourned at 7:48 p.m.



Mr. Russell Lassiter, Chairman



Dr. Tanya Turner, Superintendent