

**Perquimans County Board of Education**  
**Regular Session – June 29, 2022**

The Perquimans County Board of Education met in regular session on Wednesday, June 29, 2022 at 6:00 p.m. in the gymnasium at Perquimans County High School.

Chairwoman Dr. Anne White called the meeting to order. Russell Lassiter led the audience in reciting the Pledge of Allegiance to the American Flag and had prayer.

Board members present: Chairwoman Dr. Anne White (in person), Vice Chair Russell Lassiter (in person), Matt Peeler (in person), Amy Spaugh (in person), Leary Winslow (in person), and Arlene Yates (in person).

**Approval of Agenda**

Upon motion by Matt Peeler and second by Arlene Yates, the Board voted unanimously to approve the agenda as presented.

**Special Recognitions**

**Outgoing Board of Education Members – Amy Spaugh and Matt Peeler**

Amy Spaugh has served three terms on the Perquimans County Board of Education. She was first elected to the Board of Education in 2008 and was re-elected in 2014 and 2018, serving a total of 12 years. In her capacity as a board member, Mrs. Spaugh has served as the Chair and Vice Chair, as well as the Board of Education representative on the Perquimans County Schools Foundation Board.

Matt Peeler was elected to the Perquimans County Board of Education in 2018 and has served one four-year term. In 2020, Mr. Peeler was nominated and selected to represent District I on the North Carolina School Boards Association's Legislative Committee, which is instrumental in establishing the NCSBA's legislative agenda.

Mrs. Spaugh and Mr. Peeler were each presented with a plaque in appreciation of their dedication, service and commitment to the students and staff of Perquimans County Schools.

**Bus Drivers with Perfect Attendance for 2021-2022 – Angela Hedgepeth and Janice Butts**

Mrs. Hedgepeth went above and beyond for the Transportation Department and Hertford Grammar School this year. Not only did she show up and complete her route every day, she often did double and combined routes in an effort to help get our students to and from school safely amidst the worst bus driver shortage we have ever seen. Mid-year, Mrs. Hedgepeth permanently combined her route with another route whose driver left unexpectedly.

Ms. Butts retired at the end of last school year with 28 years of school bus driving experience, with the last 13 of those years earning perfect attendance each year. Ms. Butts returned to us in January and graciously took on a vacant route at Hertford Grammar School. After only a month on that bus, Ms. Butts was asked to switch to another bus route due to driver scheduling issues.

Mrs. Hedgepeth and Ms. Butts were each presented with a certificate acknowledging their perfect attendance for the 2021-2022 school year and their dedication as a school bus driver.

Perquimans County High School Pirates' Track & Field Team – 2022 NCHSAA 1A State Competitors

Aniyah Harney	Jaslyn Holley	Crishya Sellers	Tre'Quan Griffin	Jayden White	Lailana Harris
Essence Bond	Shaun Garcia	Malik Bossert	Shakeria Warren	Julia Johnson	Symiaya Leary
Shavoris Lewis, Jr.	A'Marion Hunter	Kirk Brown	Isaiah Davis	Colin Tibbs	Tyrese Brothers
<u>Coaches</u>					
Aaron Burke	Anisha Spellman				

Girls 100 Meter Dash – Crishya Sellers, 8<sup>th</sup> Place

Girls 4x100 Meter Relay – Essence Bond, Lailana Harris, Jaslyn Holley, Crishya Sellers, 2<sup>nd</sup> Place

Girls 4x200 Meter Relay – Julia Johnson, Essence Bond, Sy'Tazia Warren, Symiaya Leary, 12<sup>th</sup> place

Girls Long Jump – Jaslyn Holley, 4<sup>th</sup> Place

Girls Shot Put – Aniyah Harney, 9<sup>th</sup> Place

Boys 400 Meter Dash – Tre'Quan Griffin, 10<sup>th</sup> Place

Boys 3200 Meter Run – Jayden White, 15<sup>th</sup> Place

Boys 4x100 Meter Relay – Kirk Brown, A'Marion Hunter, Shavoris Lewis, Jr., Malik Barvert, 7<sup>th</sup> Place

Boys 4x400 Meter Relay – Isaiah Davis, Tyrese Brothers, Colin Tibbs, Tre'Quan Griffin, 15<sup>th</sup> Place

Boys 4x200 Meter Relay – Colin Tibbs, Shawn Garcia, Tyrese Brothers, Tre'Quan Griffin, 13<sup>th</sup> Place

Each student was presented with a certificate from the Board of Education recognizing them as a Perquimans County High School Pirates' Track & Field Team NCHSAA 1A State Qualifier and Competitor.

Perquimans County High School Pirates' Baseball Team – 2022 NCHSAA 1A State Champions

Ty Nixon	Jackson Russell	Eli Gregory	Colby Brown	Maddux Thach	Waylan Meads
Jakob Meads	Collin Roberts	Macon Winslow	Conner Futrell	Coley Drew	Mason Byrum
Jeff Winslow	Cameron Goodrow	Carson Trueblood	Jacob Askew	Sean Saunders	Trent Byrum
Stetson Proctor	Trenton Sawyer	William Rucker	Tanner Thach		
<u>Coaches</u>					
Justin Robertson	Daniel Gregory	Richard Thach	Jeff Winslow	Athletic Trainer Amanda Lankford	Mascot Ty Roberson

First Round Playoffs – Defeated Jones 12-2

Second Round Playoffs – Defeated Rosewood 7-0

Third Round Playoffs – Defeated Northside-Pinetown 9-0

Fourth Round Playoffs – Defeated Chatham Central 7-0

1A Eastern Regional Champion – Defeated Bear Grass Charter, Game 1: 6-1, Game 2: 7-3

1A State Champion – Defeated Cherryville, Game 1: 1-0, Game 2: 1-6, Game 3: 6-3

Each player and coach was presented with an ornament created and donated by Cindy Phthisic of Carolina Cutting Company, along with a certificate from the Board of Education recognizing them as the Perquimans County High School Pirates' Baseball Team 2022 NCHSAA 1A State Champions.

Recess

Following the special recognitions, there was a brief recess. The Board and meeting attendees moved to the Central Office Boardroom for the remainder of the meeting. The meeting resumed at 6:30 p.m. Audio access was also available to the public by dialing a telephone number and entering a meeting ID and passcode.

Approval of Minutes

Upon motion by Arlene Yates and second by Matt Peeler, the Board voted unanimously to approve the minutes for the May 23, 2022 regular meeting as presented.

### Consent Agenda

Upon motion by Amy Spaugh and second by Arlene Yates, the Board voted unanimously to approve the student transfer requests for 2022-2023 as presented by Dr. Turner.

Upon motion by Arlene Yates and second by Amy Spaugh, the Board voted unanimously to approve the personnel recommendations in the Personnel Summary Report as presented by Dr. Turner.

### Public Hearing / Requests from the Public

None

### Unfinished Business

#### 2022-2025 AIG Plan

Upon motion by Matt Peeler and second by Amy Spaugh, the Board voted unanimously to adopt the 2022-2025 AIG Plan as presented by Melissa Fields, Chief Academic Officer of Curriculum and Instruction.

### New Business

#### 2022-2023 PRC 29 Grant

Upon motion by Amy Spaugh and second by Arlene Yates, the Board voted unanimously to approve the 2022-2023 PRC 29 Grant as presented by Dr. Kanika Griffin, Chief Academic Officer of Student Services. These funds will be used to assist the public school unit with providing behavioral support services to all students as needed in Perquimans County Schools (K-12 Special Education and General Education). The total funds requested is \$168,500.

#### ESEA and ESSA Application

Upon motion by Matt Peeler and second by Amy Spaugh, the Board voted unanimously to authorize the Superintendent to act as the Board's representative to file an application under The Elementary and Secondary Education Act of 1965 (ESEA) and The Every Student Succeeds Act of 2015 (ESSA) as presented by James Bunch, Assistant Superintendent.

#### Face Covering Policy

Superintendent Turner provided the COVID counts for the 2020-2021 school year vs. the 2021-2022 school year. She stated effective Friday, June 23, 2022, NCDHHS will be sunsetting the NC StrongSchools Toolkit. Going forward, school administrators, staff, and families should refer to the CDC's Operational Guidance for K12 Schools for information on how to lower the risk of COVID-19.

- It is no longer recommended that schools require staff to report their vaccination status and participate in a screening program, if they are unvaccinated.
- Masks are recommended at high CDC COVID-19 community levels.
- It is no longer recommended that schools implement physically distancing strategies (such as keeping students 3 feet or 6 feet apart).
- Universal contact tracing is not recommended.
- Testing, ventilation and cleaning remain important layers of protection.
- While the StrongSchools Toolkit will no longer be in effect, NCDHHS will continue to update and share supplemental materials to help school leaders plan for the upcoming school year.

Senate Bill 654 that was signed into law on Monday, August 30, 2021, requires school boards to vote each month on their pandemic-related mask or face covering policy. Dr. Turner presented her recommendation to continue to make the wearing of masks optional for all students, staff, and visitors/spectators of Perquimans County Schools while inside school facilities and on school buses. Upon motion by Matt Peeler and second by Leary Winslow, the Board voted unanimously to keep the wearing of masks optional for all students, staff, and visitors/spectators of Perquimans County Schools while inside school facilities and on school buses.

### Finance

#### Child Nutrition Loan from Local Funds (from FY 2016)

Chief Finance Officer Rube Blanchard explained federal guidelines require that the Child Nutrition Program maintain a positive cash fund balance. If at any time it has a negative balance, it must be cleared with funds from other funds (i.e., Local Fund). In order for the Child Nutrition Program to maintain the required positive cash fund balance, there have been several times in the past that local has needed to advance loans to the Child Nutrition Program. In FY 2015, \$51,419.82 was advanced on January 22, 2015 and paid on January 26, 2015. In FY 2016, \$20,000 was advanced on August 22, 2015, \$10,000 was advanced on August 23, 2015, and \$55,000 was advanced on August 31, 2015. These three loans totaling \$85,000 are still on the books. Guidelines require that the Child Nutrition's cash resources not exceed three month's average expenditures at any time. The increase in federal reimbursements have helped the Child Nutrition program end the year with approximately \$434,057 in their cash account. Their net assets are estimated to be about \$334,216 at this time. Due to the length of time this loan has been carried on the books, one of the following options must be done by June 30<sup>th</sup>: Option 1 – Child Nutrition pay back the loan of \$85,000; Option 2 – Child Nutrition loan of \$85,000 be written off. After discussion, the following action was taken. Upon motion by Matt Peeler and second by Russell Lassiter, the Board voted unanimously for Option 1 – Child Nutrition pay back the \$85,000 loan to Local by June 30, 2022 as presented by Mr. Blanchard.

### Budget Amendments

Mr. Blanchard distributed paper copies of the budget amendments for the Board's consideration, explaining in detail the reason for each amendment. Upon motion by Leary Winslow and second by Russell Lassiter, the Board voted unanimously to approve State (Fund 1) Budget Amendment #7, Local (Fund 2) Budget Amendment #6, Federal (Fund 3) Budget Amendment #8, Capital Outlay (Fund 4) Budget Amendment #5, Child Nutrition (Fund 5) Budget Amendment #3, and Local (Fund 8) Budget Amendment #8 as presented by Mr. Blanchard.

### Year-End Financial Report

Mr. Blanchard presented a paper copy of the year-end financial report for June 2022. The benchmark for funds spent was 100%, with the actual percent of funds spent being 77%. The difference is due to money left in PRCs because of position months of employment and carryover. He also illustrated the budget summary in more detail sorted by 2-digit purpose code. Mr. Blanchard explained the calculation of Unassigned Fund Balance for three years: FY 2020, \$213,959; FY 2021, \$636,979; and FY 2022 (estimated) \$571,076. He entertained questions and comments from board members about these calculations.

### Continuing Budget Resolution

Mr. Blanchard presented the interim budget for FY 2022-2023 which allows the district to begin operations and pay bills until a final budget is formulated. Upon motion by Russell Lassiter and second by Matt Peeler, the Board voted unanimously to adopt the interim budget for FY 2022-2023 (based on the estimated 2021-2022 final budget) until the state, local, and federal allotments are finalized as presented by Mr. Blanchard.

### Insurance

Upon motion by Amy Spaugh and second by Arlene Yates, the Board voted unanimously to enter an agreement with Surry Insurance for Auto/Garage Liability and Worker's Compensation package for a total of \$35,292.99 as presented by Mr. Blanchard.

### Board of Education Meeting Calendar for 2022-2023

Upon motion by Leary Winslow and second by Russell Lassiter, the Board voted unanimously to approve the 2022-2023 Board of Education meeting calendar as presented.

### Facilities

#### Perquimans County High School Water Source Heat Pump (WSHP) Replacements

Maintenance Director Jamie Johnson presented a proposal for replacement of three WSHP HVAC units at Perquimans County High School. He said there were heating and air issues after spring break, mainly in the auditorium. Three units were flooded due to a pipe that burst and flooded the basement under the auditorium. Staff worked on the units to try to get them going, but determined the units needed to be replaced. It has been nine weeks and three companies have looked at it. After six weeks, one company said they didn't want to give a quote. Another company gave a quote that came in on June 21<sup>st</sup>, which was presented to the Board. The third company called yesterday and said they would not be able to give a quote. The quote lists 12 units which are for the entire "B" building (from the gym to the kitchen). This part of the building has heat pumps (WSHP) and the rest of the building runs on chilled water. The ages of the units range from 1986 to 2008; therefore, Mr. Johnson recommended that all units be replaced. The reason three units are listed on the agenda are because those units are "dead in the water." There is no air in the auditorium at this time. Mr. Johnson said he is requesting fast shipping to get the units here six weeks quicker. Hopefully, this will allow the units to be installed before school starts. Mr. Johnson said he would like time to get additional quotes on the other units to get another competitive bid. He said they are required to ask at least three companies for bids and they have met those requirements. After discussion about the auditorium and the replacement units needed for the high school, the following action was taken. Upon motion by Russell Lassiter and second by Matt Peeler, the Board voted unanimously to replace all ten units listed in the proposal with units 1, 3, and 4, that affect the auditorium directly and are currently out of commission, on fast track delivery to accomplish this HVAC upgrade using ESSER 3 funds budgeted for HVAC as presented by Mr. Johnson, contingent upon review of the contract by the board attorney. Mr. Johnson said a huge unit was just replaced at Perquimans Central School where there were three mobile AC units. Those units will be moved to the auditorium at PCHS for the beginning of the school year.

#### Window Replacement for Perquimans County High School (PCHS) Auditorium

Mr. Johnson presented a proposal to replace the windows on the front of the PCHS auditorium using ESSER funds. He also got a quote for the entire building which was for \$386,000. Since that amount of money was not budgeted in ESSER for this project, he decided to recommend replacement of the front windows only and perhaps do the project in phases. After discussion and comments, the following action was taken. Upon motion by Matt Peeler and second by Leary Winslow, the Board voted 5 to 1, with Russell Lassiter opposing, to accept the proposal to replace windows on the front of PCHS auditorium in the amount of \$134,611.42 using ESSER funds budgeted for PCHS auditorium window replacement as presented by Mr. Johnson, contingent upon review of the contract by the board attorney.

### Update on Track

Mr. Johnson stated he talked with our CHA representative this week to find out what is happening with the project. CHA said they had been delayed greatly because they were waiting on the topographical survey. An original survey was done, but they had to do another one that would include the drainage that was installed for the football field. CHA said they received that survey this week and they are working on updating the master plan to include that survey. The CHA representative said that prices are skyrocketing. CHA plans to visit the site this Wednesday or Friday to prepare the master plan for the site. They will determine the location of the soccer field and track to make sure there are no issues with existing structures, drainage, and the new updated site plan.

### Reports / Updates

#### Student Discipline Data

Assistant Superintendent James Bunch presented the student discipline data for May and June 2022. He noted there were two reportable offenses for the 2021-2022 school year compared to five offenses last year. There were no suspensions to report for Perquimans Central School; however, suspensions were up at all the other schools for the month of May.

#### Superintendent's Report

Dr. Turner shared the following information:

- Statewide summary of months for recovery
- Preliminary data highlights
- 2022 Summer School: Credit Recovery Completed
- Board Orientation – July 7, 2022
- Active Shooter Drill – July 14, 2022

#### Board Chair's Comments

Dr. White welcomed new Chief Human Resources Officer Dr. Shawn Wilson. Dr. White and the other board members expressed their appreciation to Michelle Maddox who is retiring from the position effective June 30, 2022.

#### Announcements

- Oath of Office – Thursday, July 7, 2022 at 8:00 a.m. @ Central Office, followed by New Board Member Training
- Regular Board of Education Meeting – Monday, July 25, 2022 at 6:00 p.m. @ Central Office  
The Board Chair and Vice Chair will be elected at this meeting.

#### Closed Session

Upon motion by Russell Lassiter and second by Matt Peeler, the Board voted unanimously at 8:11 p.m. to enter closed session pursuant to G.S. 143.318.11(a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes to consider closed session minutes and G.S. 143.318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

**Return to Open Session**

Upon motion by Amy Spaugh and second by Arlene Yates, the Board voted unanimously to return to open session at 9:05 p.m.

On behalf of the Board of Education, Dr. White expressed her appreciation to Dr. Turner for the outstanding job that she does for our school system. Dr. Turner thanked the Board for supporting her.

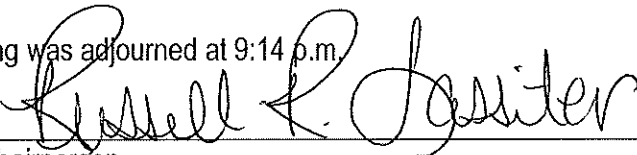
Upon motion by Leary Winslow and second by Matt Peeler, the Board voted unanimously on an addendum to the Superintendent's contract to include:

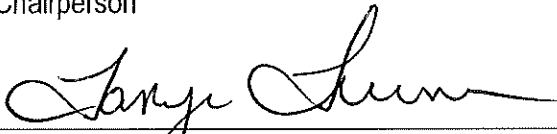
- Increase in travel allowance
- Increase in supplemental retirement contribution
- Increase in local salary differential 6½%
- Extend contract 1 year to equal 4 years
- All other components of the Superintendent's original contract remain in place, such as Next Generation

Upon motion by Leary Winslow and second by Russell Lassiter, the Board voted unanimously to provide a one-time bonus for Administrative Assistant Mary Kay Peele.

**Adjournment**

There being no further business, the meeting was adjourned at 9:14 p.m.

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Superintendent