

**Perquimans County Board of Education  
Regular Session – November 23, 2020**

The Perquimans County Board of Education met in regular session on Monday, November 23, 2020, at 6:00 p.m. in the administrative offices of Perquimans County Schools. This meeting was held in accordance with Governor Cooper's Executive Order No. 141, Section 7, which states that the prohibition on Mass Gatherings does not apply to educational institutions or government operations. However, social distancing was observed and as a result, seating was limited. In addition, in accordance with Executive Order No. 147, face coverings were worn unless an exception applied. Audio access was available to the public by dialing a telephone number and entering a meeting ID and passcode.

Board Chair Dr. Anne White called the meeting to order and welcomed everyone to the meeting. Matt Peeler led the audience in reciting the Pledge of Allegiance to the American Flag and Russell Lassiter said a prayer.

All board members were present: Chair Dr. Anne White (in person), Vice-Chair Amy Spaugh (in person), Russell Lassiter (in person), Matt Peeler (in person), Leary Winslow (in person) and Arlene Yates (remote).

**Approval of Agenda**

Upon motion by Matt Peeler and second by Leary Winslow, the Board voted unanimously to approve the agenda, striking Item V. Consent Agenda, A. Student Transfer Request, and including the addendum.

**Approval of Minutes**

Upon motion by Arlene Yates and second by Matt Peeler, the Board voted unanimously to approve the minutes of the October 26, 2020 regular meeting and the November 9, 2020 workshop as presented.

**Consent Agenda**

Upon motion by Amy Spaugh and second by Matt Peeler, the Board voted unanimously to approve the personnel recommendations in the Personnel Summary Report and addendum for November 23, 2020 as presented by Superintendent Tanya Turner.

**Public Hearing / Requests from the Public**

Instructions were provided in the agenda for participation during the public comment period. No virtual or written requests were received for public comment.

**Unfinished Business**

None

**New Business**

**School Improvement Plans**

Perquimans County Middle School Principal Laura Moreland (remote via Zoom) and Perquimans County High School Principal Mickey Drew responded to questions regarding their schools' respective School Improvement Plans. Upon motion by Leary Winslow and second by Russell Lassiter, the Board voted unanimously to approve the School Improvement Plans for Perquimans County Middle School and Perquimans County High School for 2020-2021 as presented.

**Title IX Policies**

After a time of discussion, the Board took the following action. Upon motion by Russell Lassiter and second by Matt Peeler, the Board voted unanimously to accept policies 1725/4035/7236-R

and 1726/4036/7237 as written by the North Carolina School Boards Association and adopted by the Perquimans County Board of Education on September 28, 2020, which include preponderance of evidence as the standard of evidence and the definition of consent as written.

Consideration of Policy Update: Fall 2020

The Board conducted a first reading of policies contained in the Policy Update: Fall 2020 from the attorneys at the North Carolina School Boards Association (see list below). Action will be taken on the policies at the December meeting.

1510/4200/7270	School Safety
1710/4020/7230	Discrimination and Harassment Prohibited by Federal Law
1740/4010	Student and Parent Grievance Procedure
1742/5060	Responding to Complaints
1750/7220	Grievance Procedure for Employees
1760/7280	Prohibition Against Retaliation
2120	Code of Ethics for School Board Members
2121	Board Member Conflict of Interest
3000	Goals and Objectives of the Educational Program
3102	Online Instruction
3300	School Calendar and Time for Learning
3410	Testing and Assessment Program
3460	Graduation Requirements
4001	Equal Educational Opportunities
4040/7310	Staff-Student Relations
4400	Attendance
4600	Student Fees
5020	Visitors to the Schools
5030	Community Use of Facilities
5070/7350	Public Records – Retention, Release, and Disposition
6305	Safety and Student Transportation Services
7232	Discrimination and Harassment in the Workplace
7325	Employee Use of Social Media
7510	Leave

The policies listed below have only minor changes to the text and/or technical changes such as changes to legal references, cross references, or footnotes.

1300	Governing Principle – Parental Involvement
1310/4002	Parental Involvement
1500	Governing Principle – Safe, Orderly, and Inviting Environment
1600	Governing Principle – Professional Development
1700	Governing Principle – Removal of Barriers
1725/4035/7236	Title IX Sexual Harassment – Prohibited Conduct and Reporting Process
1726/4036/7237	Title IX Sexual Harassment Grievance Process
2500	Hearings Before the Board
4023	Education for Pregnant and Parenting Students
4202/5029/7272	Service Animals in Schools
4328	Gang-Related Activity
4333	Weapons, Bomb Threats, Terrorist Threats, and Clear Threats to Safety
4335	Criminal Behavior
4345	Student Discipline Records
4353	Long-Term Suspension, 365-Day Suspension, Expulsion
7130	Licensure
7503	Teleworking
7820	Personnel Files
8510	School Finance Officer

### LINQ Finance and HR Software

Upon motion by Matt Peeler and second by Arlene Yates, the Board voted unanimously to enter into a 5-year contract with LINQ for Finance and HR software at a cost of \$18,995 annually, a savings of \$1,000 per year.

### Budget Amendments

Chief Finance Officer Rube Blanchard presented budget amendments for the Board's consideration. Mr. Blanchard explained each amendment in detail and answered questions asked by board members. Upon motion by Leary Winslow and second by Russell Lassiter, the Board voted unanimously to approve State (Fund 1) – Budget Amendment #3, Local (Fund 2) – Budget Amendment #3, Federal (Fund 3) – Budget Amendment #3, Capital Outlay (Fund 4) – Budget Amendment #3, and Local (Fund 8) – Budget Amendment #3 as presented by Mr. Blanchard.

### Monthly Financial Report

Mr. Blanchard presented the monthly financial report for November 2020. The first report showed year-to-date spent, outstanding POs, escrow, budget (pending approval) and year-to-date percentage spent for Fund #1, #2, #3, #4, #8, and #5. The benchmark was 42% and the actual year-to-date spent of the total budget as of November 17, 2020 was 34%. The second report provided a more detailed budget summary sorted by 2-digit Purpose Code for Funds #1, #3, #5, #2, #4, and #8. The last report provided an update on Capital Outlay as of November 17, 2020. The report showed revenue and expenses with current budget, year-to-date spent/encumbered, and budget remaining. Mr. Blanchard pointed out that there is \$163,771.07 of unallocated funds for repairs.

### Student Discipline Data

Superintendent Turner noted that there was one reportable offense at Perquimans County High School and one discipline incident at Hertford Grammar School for the period August through October 2020.

### Superintendent's Report

Superintendent Tanya Turner provided the following report.

#### Current Enrollment

As of November 20, 2020, the district had 1,633 students: PreK – 34, PCS – 372, HGS – 339, PCMS – 421, and PCHS – 467. Face-to-face enrollment increased at all schools—PCS: 68% to 82.54%, HGS: 65% to 80%, PCMS: 54% to 71%, and PCHS: 51% to 65%.

#### Positive Cases/Quarantines Since August 17th

Since August 17<sup>th</sup>, there have been 14 employees who tested positive for Coronavirus (2 additional prior to school starting) and 30 isolations/quarantines. Overall, there have been 6 students who tested positive for Coronavirus, with one of those being remote. At Perquimans Central School, 5 students have been quarantined by the Health Department for contact exposure and 7 have been isolated due to symptoms presented at school. At Hertford Grammar School, 6 students have been quarantined by the Health Department for contact exposure and 7 have been isolated due to symptoms presented at school. At Perquimans County Middle School, 5 students have been quarantined by the Health Department for contact exposure and 5 have been isolated due to symptoms presented at school. At Perquimans County High School, 2 students have been quarantined by the Health Department for contact exposure and 3 have been isolated due to symptoms presented at school.

### Quarterly Data Conferences

In regard to quarterly data conferences, Ms. Turner noted strengths including collaboration, identification of areas of improvement, identification of students at risk, plans for addressing areas of need, low numbers of discipline issues, MTSS, and walkthroughs. She mentioned opportunities for improvement including students are behind where they were last year at this point in reading and math according to BOY data K-5, less rigor overall, transition grade levels, live teaching in some areas/equity, recognizing compliance versus engagement, and using EVAAS projections to determine where students are versus where they should be.

**Athletic Update**

Current middle school sports include cross country, baseball and softball with no more than 100 spectators. High school sports include cross country, JV and Varsity volleyball with no more than 25 spectators for volleyball. Requirements include masks for everyone attending and participating in an inside event, masks required for entry into outside events, temperature and health screenings, disinfectant procedures for inside events, and COVID return to play protocols. Live streaming from the high school gymnasium and the Nixon Athletic Complex will be available via Pixellot effective December 4<sup>th</sup>.

**Christmas Parade**

Ms. Turner congratulated Dr. White for being selected the Grand Marshal for the 2020 Hertford Christmas Parade.

**Board Chair's Comments**

Dr. White thanked Ms. Turner for her comments and invited board members to join her on the Grand Marshall's stand for the reverse parade which is scheduled on Saturday, December 5<sup>th</sup> from 3:00 – 4:00 p.m.

**Announcements**

- No Day – November 25, 2020; Thanksgiving Holidays – November 26-27, 2020
- Regular Board of Education Meeting – Monday, December 14, 2020 at 6:00 p.m., Central Office

There being no further business, the meeting was adjourned at 7:15 p.m.

  
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Amy Spough, Vice Chairperson

  
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Tanya Turner, Superintendent