

**Perquimans County Board of Education
Regular Session – March 22, 2021**

The Perquimans County Board of Education met in regular session on Monday, March 22, 2021, at 6:00 p.m. in the administrative offices of Perquimans County Schools. This meeting was held in accordance with Governor Cooper's Executive Order No. 141, Section 7, which states that the prohibition on Mass Gatherings does not apply to educational institutions or government operations. However, social distancing was observed and face coverings were worn unless an exception applied. Audio access was available to the public by dialing a telephone number and entering a meeting ID and passcode.

Board Chair Dr. Anne White called the meeting to order and welcomed everyone to the meeting. Russell Lassiter led the audience in reciting the Pledge of Allegiance to the American Flag and Leary Winslow said a prayer.

Board members present: Chair Dr. Anne White (in person), Vice Chair Amy Spaugh (in person), Russell Lassiter (in person), Matt Peeler (in person), and Leary Winslow (in person). Arlene Yates was absent.

Approval of Agenda

Upon motion by Leary Winslow and second by Matt Peeler, the Board voted unanimously to approve the agenda as presented.

Special Recognitions

Superintendent Tanya Turner recognized Dr. Kanika Greer Griffin who recently earned her Ed.D. from East Carolina University. Dr. Griffin is the Chief Academic Officer of Student Services, overseeing Exceptional Children, 504s, LEP Program, Guidance Counselors, District Mental Health, and MTSS.

Approval of Minutes

Upon motion by Matt Peeler and second by Amy Spaugh, the Board voted unanimously to approve the minutes of the February 22, 2021 regular meeting, the March 8, 2021 special meeting and the March 15, 2021 special meeting as presented.

Consent Agenda

Upon motion by Amy Spaugh and second by Matt Peeler, the Board voted unanimously to approve the student transfer requests for 2020-2021 and 2021-2022 as presented by Superintendent Tanya Turner.

Upon motion by Amy Spaugh and second by Matt Peeler, the Board voted unanimously to approve the personnel recommendations in the Personnel Summary Report and addendum for March 22, 2021 as presented by Superintendent Tanya Turner.

Public Hearing / Requests from the Public

Instructions were provided in the agenda for participation during the public comment period. No virtual or written requests were received for public comment.

Unfinished Business

None

New Business

Proposed 2021-2022 School Calendar

Chief Academic Officer of Curriculum and Instruction Melissa Fields presented the proposed school calendar for 2021-2022. There was discussion around amending the calendar to include three remote days for asynchronous learning and staff professional development. There was also discussion about having a policy for remote learning days. This was a first reading only. Action will be taken at the April meeting.

Finance

Budget Amendments

Mr. Blanchard presented budget amendments for the Board's consideration. He explained each amendment in detail and answered questions asked by board members. Upon motion by Leary Winslow and second by Russell Lassiter, the Board voted unanimously to approve State (Fund 1) – Budget Amendment #7, Federal (Fund 3) – Budget Amendment #6 and Capital Outlay (Fund 4) – Budget Amendment #4 as presented by Mr. Blanchard.

Monthly Financial Report

Mr. Blanchard presented the monthly financial report for March 2021. The first report showed year-to-date spent, outstanding POs, escrow, budget (pending approval) and year-to-date percentage spent for Fund #1, #2, #3, #4, #8, and #5. The benchmark was 75% and the actual year-to-date spent of the total budget as of March 15, 2021 was 63%. Including payroll, which was run after this report, the actual year-to-date spent was closer to 70%. The second report provided a more detailed budget summary sorted by 2-digit Purpose Code for Funds #1, #3, #5, #2, #4, and #8. The last report provided an update on Capital Outlay as of March 15, 2021. The report showed revenue and expenses with current budget, year-to-date spent/encumbered, and budget remaining. He noted that \$22,000 of unallocated funds remain for repairs.

Changes in 10-Month Employee Installment Pay

Mr. Blanchard stated that due to the system modernization project, effective July 1, 2021, DPI will no longer support installment pay for 10-month employees. The State Employees Credit Union Summer Cash Account is an option for these employees where they can save money during the school year from each paycheck. Employees can also check with their own bank for an option such as this. On Monday, members of the administrative team will go to each school to present information to staff about installment pay being discontinued.

Ms. Turner mentioned to the Board a one-time supplement for employees using ESSER funds for working this year through COVID. Neighboring school districts and some districts across the state are considering this as well. The leadership team would like to put together a proposal to give our employees a one-time bonus this year to show appreciation for the work they have done during COVID. A recommendation will be presented to the Board for its consideration at the April board meeting.

Reports/Updates

Student Discipline Data

Assistant Superintendent James Bunch presented the student discipline data for the month of February 2021, noting that the data is trending in a positive manner. He noted there has been one reportable offense this year to date which was at Perquimans County High School. For the month of February, PCS maintained zero suspensions, HGS had zero suspensions, PCMS had four suspensions, and PCHS had one suspension.

Custodial Supplies Contract Approved

Ms. Turner noted that our contract with Saffelle was a three-year contract with an option to extend it for two more years at no additional cost. The contract covers all custodial related supplies regardless of the amount needed. Director of Maintenance Jamie Johnson is pleased with Saffelle's service as they have made our system a priority through COVID. A local company,

Mickey's Sales and Service, has moved away from doing contracts and now only does bulk orders. Mr. Johnson's recommendation is to move forward with extending the contract with Saffelle.

Superintendent's Report

Superintendent Tanya Turner provided the following report and fielded questions and comments from board members regarding the information presented.

- Perquimans County Schools current enrollment as of March 19, 2021:
PreK – 34; PCS – 379; HGS – 346; PCMS – 420; PCHS – 445
- Enrollment vs. Withdrawals for 2019-2020 and 2020-2021

- Face-to-Face Enrollment:
PCS: 86%, HGS: 82%, PCMS: 70%, PCHS: 63.3%
- Positive Cases January 5th to Present: Employees - 16; Students - 13
- Upcoming Important Events
 - Homecoming/1st Home Football Game – Thursday or Friday
 - Prom – May 15th on Football Field
 - Baccalaureate – May 21st
 - Graduation – June 5th at 10:00 a.m. on Football Field
- PCMS Parent Engagement Night – March 23, 2021 from 4:00 – 6:0 p.m.
- Perquimans Youth Rally – May 5, 2021 at 6:00 p.m. at Piney Woods Friends Meeting

Board Chair's Comments

Dr. White announced that Superintendent Tanya Turner was presented the 2021 Women's Champion Award by the Perquimans County Chamber of Commerce.

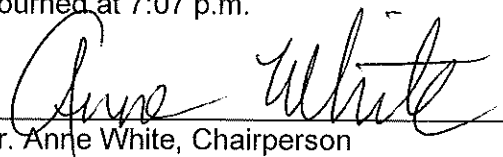
On behalf of the Board, Dr. White took a card and a \$50 check to Planter's Ridge for the Ayscue family whose home was destroyed by fire. Ms. Turner said there will be a BBQ and fried chicken dinner benefit for the family on Friday at PCHS. Dr. Latonia Johnson is collecting donated items for the family as well.

Dr. White ended her comments by thanking school leaders and teachers for the amazing job they are doing.

Announcements

- Holiday – Friday, April 2, 2021; Spring Break – April 5-9, 2021
- Joint Budget Work Session with County Commissioners – Monday, April 19, 2021 at 6:30 p.m. in the Media Center at Perquimans County High School
- Regular Board of Education Meeting – Monday, April 26, 2021 at 6:00 p.m.

There being no further business, the meeting was adjourned at 7:07 p.m.



Dr. Anne White, Chairperson



Tanya Turner, Superintendent