

**Perquimans County Board of Education
Regular Session – April 26, 2021**

The Perquimans County Board of Education met in regular session on Monday, April 26, 2021, at 6:00 p.m. in the administrative offices of Perquimans County Schools. This meeting was held in accordance with Governor Cooper's Executive Order No. 141, Section 7, which states that the prohibition on Mass Gatherings does not apply to educational institutions or government operations. However, social distancing was observed and face coverings were worn unless an exception applied. Audio access was available to the public by dialing a telephone number and entering a meeting ID and passcode.

Board Chair Dr. Anne White called the meeting to order and welcomed everyone to the meeting. Leary Winslow led the audience in reciting the Pledge of Allegiance to the American Flag and Matt Peeler said a prayer.

Board members present: Chair Dr. Anne White (in person), Vice Chair Amy Spaugh (in person), Russell Lassiter (in person), Matt Peeler (in person), Leary Winslow (in person), and Arlene Yates (in person).

Approval of Agenda

Upon motion by Amy Spaugh and second by Arlene Yates, the Board voted unanimously to approve the agenda as presented.

Special Recognitions

Board Member Arlene Yates recognized Perquimans County High School Junior Edrith "EJ" Gatling, for being given the opportunity to participate in the Hawaii Tiki Bowl in Honolulu in December of 2021. The Hawaii Tiki Bowl is an organization whose sole purpose is to offer high school seniors and college coaches the opportunity to travel to the world's most exciting destination in Honolulu, Hawaii, while at the same time participating in the game they love. Students will be able to network and build relationships with college coaches, meet people from all over the country, prepare for college, and experience the culture of Hawaii.

Superintendent Tanya Turner recognized Athletic Director Justin Roberson for receiving the 2021 Lowe's / NCHSAA Campus Captain Award. This award is presented to individuals for helping to play an integral role in building back sports during the COVID-19 pandemic. They are also nominated for being role models, making a difference in students' lives, exhibiting sound citizenship, excelling in academics/athletics (students), and/or positively impacting their peers. Each recipient receives a commemorative award and Lowe's Home Improvement gift certificate. Nicole Boyd, the local Lowe's manager, was on hand for the presentation.

Approval of Minutes

Upon motion by Amy Spaugh and second by Matt Peeler, the Board voted unanimously to approve the minutes of the March 22, 2021 regular meeting and the April 19, 2021 special meeting as presented.

Consent Agenda

Upon motion by Amy Spaugh and second by Matt Peeler, the Board voted unanimously to approve the student transfer requests for 2020-2021 and 2021-2022 as presented by Superintendent Tanya Turner.

Upon motion by Leary Winslow and second by Amy Spaugh, the Board voted unanimously to approve the personnel recommendations in the Personnel Summary Report for April 26, 2021 as presented by Superintendent Tanya Turner.

Public Hearing / Requests from the Public

Instructions were provided in the agenda for participation during the public comment period. No virtual or written requests were received for public comment.

Unfinished Business

Upon motion by Leary Winslow and second by Russell Lassiter, the Board voted unanimously to adopt the 2021-2022 School Calendar as presented.

New Business

School Extension Learning Recovery and Enrichment Programs

Superintendent Tanya Turner explained the requirements for all grade levels: 150 hours or 30 days of in-person instruction; must exist outside of the instructional calendar; social emotional learning supports; transportation; meal service; priority for at-risk students, but others can attend if space is available; outreach to parents and students; and plan to incentivize staff recruitment.

The requirements for Kindergarten through 3rd grade: reading and math instruction; Grade 3 science instruction; physical activity daily; enrichment opportunities; integrate Read to Achieve Camp; implement a competency based assessment in reading and math at the beginning and end of the program to determine effectiveness (iReady); and cannot retain a Kindergarten student if they participate in the program.

Grades 4 through 8 requirements: reading, math and science instruction; physical activity daily; enrichment opportunities; and will implement a competency based assessment in reading and math at the beginning and end of the program to determine effectiveness (iReady). For Grades 9-12, the requirements include in-person instruction for EOC courses; provide modules for credit recovery (Edgenuity); in-person elective courses; and will be measured by the number of students completing credit recovery.

Dates for the program are June 9-25 and July 14-23, 23 instructional days, a total of 150.3 hours. The teacher workday will be from 7:30 a.m. to 3:30 p.m. The student workday will be from 7:45 a.m. to 3:15 p.m. There will be 25 minutes for lunch, 25 minutes for physical activity, and 8 minutes for transition time. The K-5 program will be at Perquimans Central School and the 6-12 program will be at Perquimans County High School.

There is a \$1200 bonus required by law for National Board Certification, previous reading bonus (Grades 3-5), previous math bonus (Grades 4-8), exceeded growth in EVAAS (K-2) Senate Bill 387 Read to Achieve. Also required by law is a \$150 bonus for the teacher of each student who demonstrates proficiency in 3rd grade reading. These bonuses are not equitable and do not honor the efforts of our entire staff. Perquimans County Schools Plan includes the daily rate of pay plus \$25 for all staff; \$1200 supplement for all full-time employees that work the complete program; prorated supplement for all full-time employees that don't work the full program; \$600 supplement for all part-time employees that work the complete program (i.e., bus drivers, school nutrition staff); and prorated supplement for all part-time employees that don't work the full program.

Upon motion by Matt Peeler and second by Leary Winslow, the Board voted unanimously to approve the School Extension Learning Recovery and Enrichment Program to mitigate the impacts of COVID-19 on at-risk students (SL-2021-7) as presented.

2021-2022 Career and Technical Education Local Plan

CTE Director Jill Cohen provided an overview of the Perquimans County Career Technical Education Local Plan for the Board's consideration. New legislation mandated a comprehensive local needs assessment (CLNA) as the guiding tool for establishing goals for a two-year plan. The CLNA occurred from August 2019 to April 2020 using a variety of stakeholder surveys, labor market data and student performance data of 2018-2019 and fall 2019.

In the overview, the following areas of strength were noted: CTE graduation rate, middle school program, Business Advisory Council and Chamber of Commerce, social media, career development, grant writing, career pathways, honor course offerings, and credentials. The program goals based on the needs assessment include career development process, career technical student organizations, recertification of automotive program December 2021, implementation of Verizon Innovative Learning Grant and Amazon STEM – PCMS, update local option courses, increase student proficiency, celebrate CTE success, Career College Promise and CTE Pathways, NC Works Certified Pathways, and professional development.

Upon motion by Leary Winslow and second by Amy Spaugh, the Board voted unanimously to approve the CTE Local Plan for 2021-2022 as presented.

Revised Board Policies

The Board conducted a first reading of proposed revisions to Policy 3102 Online Instruction, Policy 3300 School Calendar and Time for Learning, and Policy 4400 Attendance. Action will be taken on these policies at the May meeting.

Finance

Budget Amendments

Mr. Blanchard presented budget amendments for the Board's consideration. He explained each amendment in detail and answered questions asked by board members. Upon motion by Russell Lassiter and second by Leary Winslow, the Board voted unanimously to approve State (Fund 1) – Budget Amendment #8, Local (Fund 2) – Budget Amendment #7, Federal (Fund 3) – Budget Amendment #7 and Local (Fund 8) – Budget Amendment #7 as presented by Mr. Blanchard.

Monthly Financial Report

Mr. Blanchard presented the monthly financial report for April 2021. The first report showed year-to-date spent, outstanding POs, escrow, budget (pending approval) and year-to-date percentage spent for Fund #1, #2, #3, #4, #8, and #5. The benchmark was 83% and the actual year-to-date spent of the total budget as of April 21, 2021 was 78%. The second report provided a more detailed budget summary sorted by 2-digit Purpose Code for Funds #1, #3, #5, #2, #4, and #8. The last report provided an update on Capital Outlay as of April 15, 2021. The report showed revenue and expenses with current budget, year-to-date spent/encumbered, and budget remaining. He noted that \$17,813.33 of unallocated funds remain for repairs.

Proposed Budget Request for Fiscal Year 2021-2022

Chief Finance Officer Rube Blanchard presented the proposed budget request for fiscal year 2021-2022 which included General (Local) Funding requested: \$3,103,236 and Capital Outlay Funding requested: \$475,000. The proposed budget showed State Funds by Purpose Code - \$13,137,556; Local General Fund by Purpose Code - \$3,163,836; Federal Funds by Purpose Code - \$1,406,166; Capital Outlay Expenses - \$475,000; Child Nutrition Funds (Fund #5) - \$1,146,173; and Other Special Funds (Fund #8) - \$681,123. The additional local appropriation requested included the effect of increases in retirement and health insurance over the past three years and the upcoming fiscal year which total approximately \$142,236. The estimated expenses

for the re-routing of buses and increased driver time in the upcoming fiscal year due to the closure of the s-shaped bridge for about eight months is approximately \$61,000. Mr. Blanchard noted additional funding would be needed if the following are fulfilled: the opening of the Elaine Riddick Charter School based on an enrollment of 50 students - \$143,250 and a state mandated 2% salary increase - \$56,805.

Upon motion by Matt Peeler and second by Arlene Yates, the Board voted unanimously to adopt the proposed budget request for fiscal year 2021-2022 as presented.

COVID Supplement Proposal

Superintendent Turner presented a proposal for COVID supplements which would be paid from ESSER II Funds. She proposed a \$1,000 supplement be paid in June to all full-time employees, certified and classified; a \$500 supplement be paid in June to all part-time employees, certified and classified, and an amount to be determined for substitutes employed with the school system who worked at least 20 days.

After a time of discussion, the Board took the following action. Upon motion by Russell Lassiter and second by Matt Peeler, the Board voted unanimously for all full-time employees to receive a \$600 per semester COVID supplement, all part-time employees to receive a \$300 per semester COVID supplement, and substitutes who worked at least 20 days in the 2020-2021 school year a \$300 COVID supplement to be paid from ESSER II Funds in the month of June.

Revised School Health Advisory Committee Action Plan

Upon motion by Leary Winslow and second by Arlene Yates, the Board voted unanimously to approve the revisions to the 2020-2023 School Health Advisory Committee Action Plan as presented by Assistant Superintendent James Bunch.

Reports/Updates

Student Discipline Data

Assistant Superintendent James Bunch presented the student discipline data for the month of March 2021. For the month of March, PCS maintained zero suspensions, HGS had three suspensions, PCMS had one suspension, and PCHS had zero suspensions.

Superintendent’s Report

Superintendent Tanya Turner provided the following report and fielded questions and comments from board members regarding the information presented.

- Perquimans County Schools current enrollment as of April 20, 2021: PreK – 34; PCS – 380; HGS – 347; PCMS – 419; PCHS – 445
- Spring Legislative Class Size Report

GRADE LEVEL	LEAD COUNT	#STUDENTS IN GRADE	CLASS SIZE
K	6	104	17.33
1	8	136	17
2	7	129	18.43
3	6	111	18.5

- Positive COVID Cases January 5th to Present: Employees - 17; Students - 15
- Testing Accountability for 2020-2021
 - We will be expected to test our students at school in a safe manner – no remote option for testing.
 - Testing is important for schools and parents to determine progress and student needs.

- We will report participation rate – but not be held accountable for 95%.
- Test scores will be reported for school and subgroups; however, schools will not be given a letter grade for accountability.
- There will be no new designations as CSI or TSI schools – will use previous designations
- Schools will not be accountable for long-term goals this year
- We will report chronic absenteeism, as well as student/teacher access to technology
- We will continue to report graduation cohort rate
- EL testing window has already been extended (February 22-April 22)
- We will continue to use EVAAS to measure growth; however, it will not be an indicator for accountability
- EOCs will continue to count for 20% of student's grade per state code
- We have flexibility for testing outside the window.
- Testing Waiver: High School EOCs have been approved by the state to be taken the week of May 24
 - Precedes Memorial Day
 - Prevents students from being out 4 days before testing
 - Teacher requested
 - Allows for make-up and testing of remote students the week of Memorial Day
- EOGs for HGS and PCMS: Science – May 21; Reading – May 26; and Math – May 27th
- Virtual Option for Students in 2021-2022
 - SB 654 - PSU's may use up to 5 instructional days or 30 hours of remote learning when school has to be closed for things such as inclement weather or other emergency situations. Other than the above, the PSU may not use remote instruction to meet the minimum instructional hour/day calendar requirements.
 - HB 644 - Local Boards of Education may apply to the SBE for remote academies. No more than 10% of the total student enrollment of that PSU may be enrolled.
- Virtual Option Considerations
 - Virtual option for 6-12
 - Students must apply and be accepted
 - Student must be successful in a virtual environment to be accepted
 - Families must commit to a semester and sign agreement
 - Instruction delivered through a virtual platform such as NCVPS which provides a live teacher
 - Home school students would be invited to participate therefore increasing our ADM
 - EC student participation would be based on IEP team decision
 - Survey families to determine interest; develop plan; present plan to the Board
- PCMS Hunter Safety Team finished 2nd in the State!
- Darryl Strawberry will be the guest speaker at a Youth Rally at Piney Woods Friends Meeting on Wednesday, May 5, 2021 at 6:00 p.m. He will also speak to PCHS and PCMS students (via Facebook Live) at noon that day. The event is sponsored by local area churches, businesses and clubs.

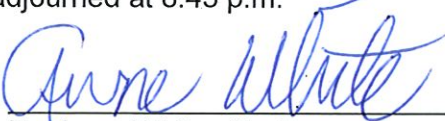
Board Chair's Comments

Dr. White thanked school leaders and teachers for all they continue to do. Board Member Russell Lassiter thanked the school nurse and staff at Perquimans Central School for helping his grandson with a recent medical emergency.

Announcements

- Budget Presentation to County Commissioners – Wednesday, May 12, 2021 at 8:00 p.m. @ EMS Auditorium
- Regular Board of Education Meeting – Monday, May 24, 2021 at 6:00 p.m. @ Central Office

There being no further business, the meeting was adjourned at 8:45 p.m.



Dr. Anne White, Chairperson



Tanya Turner, Superintendent