

Perquimans County Board of Education
Regular Session – May 28, 2019

The Perquimans County Board of Education met in regular session on Tuesday, May 28, 2019, at 6:00 p.m. in the administrative offices of Perquimans County Schools, Hertford, North Carolina. Board members Dr. Anne White, Amy Spaugh, Russell Lassiter, Matt Peeler, Leary Winslow, and Arlene Yates were present.

Board Chair Dr. Anne White called the meeting to order. Leary Winslow led the audience in reciting the Pledge of Allegiance to the American Flag and Matt Peeler said a prayer.

Approval of Agenda

Upon motion by Arlene Yates and second by Amy Spaugh, the Board voted unanimously to approve the agenda as presented.

Good News

PQ Proud Employees of the Month

<i>Grades PreK-5</i>	<i>Grades 6-12</i>	<i>K-12</i>
Cherica Thomas Teacher Assistant, HGS	Bonita Williams Guidance Counselor, PCMS	Jeff Miller Director of Transportation

Hunter Safety Teams and Coaches

The NC Youth Hunter Education District Tournament sponsored by NC Wildlife was held in Columbia at the Eastern 4-H Center on March 30th.

The Perquimans County Middle School team won 1st place Jr. Division Overall Team for District I (out of 13 teams), 1st place in archery, and 3rd place in rifle. Colin Tibbs won 1st place overall individual in Archery for District I. Luke Williams won 1st place overall individual in Rifle for District I and 1st place individual over all events combined in District I. Because the middle school won 1st place overall team, they were eligible to advance to the State Tournament at the Lentz Hunter Education Complex in Ellerbe, NC which was held on April 27th. Perquimans County Middle School came in 22nd place out of 27 teams at the State Tournament.

The Perquimans County High School team won 5th place Sr. Division Overall Team for District I (out of 24 teams), 2nd place in Archery, and 3rd place in Rifle. Kaitlyn Ward won 2nd place overall individual in Archery for District I.

<u>PCMS</u>	<u>PCHS</u>	<u>Coaches</u>
Hailey Bass	Dylan Bass	Eddie Squires
Mackenzie Davenport	Mason Byrum	Talmadge Meads
Waylan Meads	Trent Byrum	Wayne Bass
Kane Mountjoy	Eli Gregory	Ashley Williams
Jay Roberts	Matthew Meads	Chad White
Colin Tibbs	Ty Nixon	Kenny Byrum
Luke Williams	Jaden Sawyer	James Ward
Macon Winslow	Jenna Ward	
	Kaitlyn Ward	
	Clayton White	
	Nathan Williams	

Field Trip Grant

Tammy Harrell and the 2nd Grade Team successfully received an academic fee waiver that allowed the 2nd Grade students to attend a field trip to the Wright Brothers National Memorial in Kill Devil Hills, NC.

Donors Choose Grants

Helen Lane received a Donor's Choose grant entitled, "Look Who's Shopping at the Kinder Mart." Funds from this grant will be used to purchase a grocery store center to practice real world skills in her classroom. Mrs. Lane received another Donor's Choose grant, "Let's Get Ready to Listen," which will provide 50 headphones to her Kindergarten students to be used with iPads throughout the year.

Masters Degree in Educational Leadership

Megan Clayton successfully completed her Masters Degree in Educational Administration from Elizabeth City State University.

College Board AP® Computer Science Female Diversity Award

Perquimans County High School earned the College Board's AP® Computer Science Female Diversity Award for attaining female student representation in AP computer science and helping to close the gender gap in computer science in 2018. Among the more than 18,000 secondary schools worldwide that offer AP courses, PCHS is one of the only 685 that have achieved this important result.

Grade "A" Custodial Inspections

Maintenance Director Jim Davison and Saffelle Representative Tommy Kirkland recognized the following for earning Grade "A" custodial inspections:

PCS

Melvin Jackson
Mary Williams
Sandra Bizzell

HGS

Robert Banks
Brenda Jackson
Elizabeth Tavares

PCMS

Elbert Sawyer, Jr.
Amos Fletcher
Anita Mercer

PCHS

Quinton Brickhouse
Elmer Rumble
Joyce Hunter
Bernadette Ferebee

BOE

Ruby Ainsley

Subs

Debbie Tappin – PCS
Latasha Leary – PCMS and PCHS

PCHS COA Graduates

Career & College Promise (CCP) is North Carolina's dual enrollment program for high school students. This program allows eligible NC high school students to enroll in college classes at North Carolina community colleges and universities through their high school. Students who successfully complete college courses earn college credit they can take with them after graduation. In many cases, students can also earn dual credit - meeting high school graduation requirements with college courses. The following Perquimans County High School students graduated from College of The Albemarle through the CCP Program: Cayce Copley, Jayla Hall, Brandelyn Harrell, Colten Meads, Samantha Midgett, Cala Robertson, Jessica Topolewski, Samuel Whitfield, and Lauren Winslow. One of our students, Lauren Winslow, earned a perfect score on the ACT Work Keys assessment in every category.

National Association of Elementary School Principals 2019 National Distinguished Principal

Melissa Fields, Principal of Perquimans Central School and the Northeast Region Principal of the Year, was named the National Association of Elementary School Principals 2019 National

Distinguished Principal for North Carolina. Mrs. Fields has over 26 years of experience in education, all in Perquimans County Schools.

The NAESP's National Distinguished Principal® (NDP) program was established in 1984 to recognize elementary and middle level principals who set high standards for instruction, student achievement, character, and climate for the students, families, and staffs in their learning communities. Each year, NAESP congratulates principals from across the nation, in both public and private schools, and overseas, for their exemplary achievements. The 2019 National Distinguished Principal event will be held October 10-11 in Washington, D.C.

College Advising Corps Adviser

Ms. Kelly Crabtree will be serving as a College Advising Corps Adviser at Perquimans County High School for the 2019-2020 school year. This is a one-year grant-funded position. Ms. Crabtree graduated from NCSU in December 2018 with a B.A. in English, a minor in Spanish, and five semesters of experience working in North Carolina State University's Career Development Center.

The mission of the NC State College Advising Corps is to increase the number of low-income, first-generation college, and underrepresented students from rural North Carolina who apply, enter, and complete college. They do this by training recent graduates of NC State University, and placing them as full-time college advisers in selected low-income, rural public high schools across North Carolina. Advisers assist students in searching and applying for colleges, preparing for college entrance exams, navigating the financial aid process, and enrolling in college that will best fit the student.

Approval of Minutes

Upon motion by Amy Spaugh and second by Matt Peeler, the Board voted unanimously to approve the minutes of the April 29, 2019 regular session as presented.

Consent Agenda

Upon motion by Arlene Yates and second by Amy Spaugh, the Board voted unanimously to approve the Superintendent's recommendation regarding student transfer requests for 2019-2020 as presented.

The motion by Amy Spaugh and the second by Russell Lassiter were withdrawn and action on the Personnel Summary Report was tabled until the end of the meeting.

Public Hearing / Requests from the Public

None

Unfinished Business

Policy Update: Spring 2019

Director of Innovation and Policy Cynthia Perry presented the Spring 2019 Policy Update. The policies were added and/or updated by the NCSBA education attorneys to ensure compliance with state and federal requirements. The Board considered these policies for a first reading at the meeting on April 29, 2019.

Matt Peeler made a motion to table action on the board policies until the public had an opportunity to review the policies. Since there was no second, the motion died.

Upon motion by Russell Lassiter and second by Amy Spaugh, the Board voted to adopt the Spring 2019 Policy Update as presented by Mrs. Perry.

New Business

AIG Plan

Mrs. Cynthia Perry presented the proposed AIG Plan for 2019-2022 for the Board's consideration. This local plan is based on the NC AIG Program Standards which serve as a statewide framework and guide LEAs to develop, coordinate and implement thoughtful and comprehensive AIG programs.

Upon motion by Arlene Yates and second by Matt Peeler, the Board voted unanimously to adopt the AIG Plan for 2019-2022 as presented by Mrs. Perry.

School Justice Partnership Agreement

Assistant Superintendent James Bunch presented the School Justice Partnership Agreement for the Board's consideration. This agreement between the Board of Education, the District Attorney, the Chief Public Defender, the Perquimans County Sheriff, the Chief Juvenile Court Counselor, and the Chief District Court Judge establishes a Perquimans County Schools Justice Partnership Committee with the goal of reducing in-school arrests, out-of-school suspensions, and expulsions as required by North Carolina General Statute 7A-343(9g).

Upon motion by Matt Peeler and second by Arlene Yates, the Board voted unanimously to enter into the School Justice Partnership Agreement as presented by Mr. Bunch.

2019-2020 IDEA Part B 611 Grant and 619 Grant

Mrs. Kanika Griffin, Chief Academic Officer of Student Services, presented the IDEA Part B grants for the Board's consideration. The funds from the 611 Grant will be used to assist our LEA in providing special education and related services to children with disabilities ages 3 through 21. The funds from the 619 Preschool Grant will assist our LEA in providing special education programs for children with disabilities ages 3 through 5.

Upon motion by Matt Peeler and second by Amy Spaugh, the Board voted unanimously to approve the 2019-2020 IDEA Part B 611 Grant and 619 Grant as presented by Mrs. Griffin.

School Nutrition Bids

Mrs. Shirley Pelletier, Director of School Nutrition, presented the bids for bread, milk and beverages for August 1, 2019 – July 31, 2020. She recommended Marva Maid Dairy/Maola Milk, Flowers Baking Company, and Pepsi Bottling Ventures as rollover bids. In addition, as part of the eleven county North East Carolina Co-Op, she recommended the following mainline distributors: groceries – SYSCO Hampton Roads, Suffolk, VA; supplies (paper/plastic) – Riverside Paper Supply Company, Newport News, VA; produce – Greenville Produce, Greenville, NC.

Upon motion by Russell Lassiter and second by Matt Peeler, the Board voted unanimously to approve the recommendations for School Nutrition Bids for August 1, 2019 – July 31, 2020 as presented by Mrs. Pelletier.

Agreement to Participate in the North Carolina School Boards Trust Errors & Omissions/General Liability Fund and Automobile/Inland Marine Fund

Upon motion by Matt Peeler and second by Amy Spaugh, the Board voted unanimously to enter into an agreement with the North Carolina School Boards Trust for Errors and

Omissions/General Liability Fund and Automobile/Inland Marine Fund for 2019-2020 as presented by Chief Finance Officer Larissa York.

Student Accident Insurance for 2019-2020

Upon motion by Amy Spaugh and second by Matt Peeler, the Board voted unanimously to enter into an agreement with The Young Group for student accident insurance for 2019-2020 as presented by Mrs. York.

Bids for Vending Machines

Upon motion by Matt Peeler and second by Russell Lassiter, the Board voted unanimously to award the bid to Sary Distributing, Inc. of Edenton, NC, which included a 12% total commission, for vending machines in Perquimans County Schools as presented by Assistant Superintendent James Bunch. The vending machines will be located in teachers' lounges only.

2019-2020 Career and Technical Education Local Plan

CTE Director Jill Cohen provided a Power Point presentation which highlighted some of the great things happening in Perquimans County Schools' CTE Program. In her report, Mrs. Cohen highlighted Biotechnology in Agriculture, STEM, Computer Science, Career Development, and Collaborative Learning at Perquimans County Middle School. At Perquimans County High School, she spoke about the technical proficiency of 71.5% for 2017-2018, Agriculture, Business, Fire Tech, Automotive, Internship Program, National Technical Society, WorkKeys and new equipment. Mrs. Cohen also mentioned 5th Grade Career Development, Program Growth Grants, involvement related to PQ Strategic Plan Goal 6, and the vision for the 2019-2020 school year.

Upon motion by Matt Peeler and second by Arlene Yates, the Board voted unanimously to approve the 2019-2020 Local Plan for Career and Technical Education as presented by Mrs. Cohen.

Reports / Updates

Student Discipline Data

Mr. Bunch presented the student discipline data for the month of May.

Superintendent's Report

Superintendent Tanya Turner noted it was her 28th day as Superintendent of Perquimans County Schools and again thanked the Board for the opportunity. Ms. Turner shared the following items:

- She has applied and been accepted to the Next Generation of Superintendents Program which will be held on October 9-10, January 15-16, and March 11-12.
- She will attend the NC School Superintendents Association Retreat and her first State Superintendents' Quarterly Meeting in Asheville on June 23-24.
- The annual Back to School Bash is scheduled for August 8th and 13th from 3:00 – 7:00 p.m. at Perquimans Central School.
- She is working to secure dates for the summer administrative meetings.
- The administrative team is beginning personnel planning this week.
- Ms. Turner has been sending board members weekly updates through Google Drive. These updates include a summary of the week's events and a look into the week ahead. She noted that she sent information in the last update about the overnight field trip for FFA students to attend the annual FFA Convention in Raleigh on June 18-20.

Board Chair's Comments

Board Chair Dr. Anne White offered condolences to Fred and Arlene Yates on the loss of their family member. She read a letter to the Yates from the Perquimans County Schools Foundation regarding a memorial gift.

Dr. White mentioned the Master Board Program that is available through the North Carolina School Boards Association. The program offers skills training for school board governance teams. Master Board status is awarded after a board completes five courses. The courses are \$1,400 plus the trainer's expenses which include travel, hotel and meals.

There was a moment of silence for Mrs. Amy Woodard, an EC teacher who passed away on May 16, 2019.

Announcement

Regular Board of Education Meeting – Thursday, June 27, 2019 at 6:00 p.m., Central Office

Closed Session

Upon motion by Arlene Yates and second by Matt Peeler, the Board voted to enter closed session pursuant to General Statute § 143-318.11 (a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

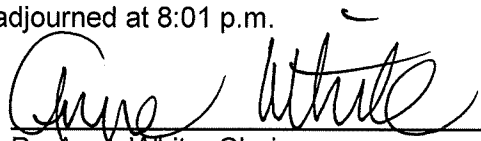
Upon motion by Arlene Yates and second by Amy Spaugh, the Board voted to return to open session.

Since next week is the last week of school and everyone in the schools is busy, Dr. White asked board members to hold off sending email requests for researching information if the information is not needed right away.

Personnel Summary Report

Upon motion by Leary Winslow and second by Amy Spaugh, the Board voted unanimously to approve the Personnel Summary Report and addendum for May 28, 2019 as presented by the Superintendent.

There being no further business, the meeting was adjourned at 8:01 p.m.



Dr. Anne White, Chairperson



Tanya Turner, Superintendent