

Perquimans County Board of Education
Regular Session – February 25, 2019

The Perquimans County Board of Education met in regular session on Monday, February 25, 2019, at 6:00 p.m. in the administrative offices of Perquimans County Schools in Hertford, North Carolina. Board members Dr. Anne White, Amy Spaugh, Russell Lassiter, Matt Peeler, Leary Winslow and Arlene Yates were present.

Board Chair Dr. Anne White called the meeting to order and welcomed staff and guests to the meeting. Amy Spaugh led the audience in reciting the Pledge of Allegiance to the American Flag and Matt Peeler said a prayer.

Approval of Agenda

Upon motion by Matt Peeler and second by Arlene Yates, the Board voted unanimously to approve the agenda as presented, including the addendum.

Good News

Master of School Administration

PCHS Dean of Students Teressa Blanchard was recognized by the Board of Education for completing the requirements to receive a Master of School Administration add-on license from UNC-W.

Donors Choose Grants

Hertford Grammar School Teachers Christina Brown and Sarah Brewer were recently awarded Donors Choose Grants for their school. Ms. Brown received two grants: one for Dot and Dash robots for interactive learning, and the other, Swish the Fish, for teaching students about aquaponics ecosystems. Ms. Brewer's grant, Best Math Experience Ever, will provide supplies and manipulatives to assist teaching students multiplication facts and fractions.

IDEA Determinations

Chief Academic Officer Kanika Griffin and the Exceptional Education Department were recognized for being 100% in compliance on the required compliance elements on the 2016-2017 IDEA Determinations for Perquimans County Schools.

Approval of Minutes

Upon motion by Arlene Yates and second by Leary Winslow, the Board voted unanimously to approve the minutes of the January 28, 2019 regular session as presented.

Consent Agenda

Upon motion by Amy Spaugh and second by Arlene Yates, the Board voted unanimously to approve the Superintendent's recommendation regarding a student transfer request for 2018-2019 as presented.

Upon motion by Matt Peeler and second by Amy Spaugh, the board voted unanimously to approve the Personnel Summary Report for February 25, 2019 as presented, including the addendum.

Following approval of the Personnel Summary Report, Mr. Bunch introduced Shaunte Chappell, Interim Dean of Students at Hertford Grammar School effective February 26, 2019.

Public Hearing / Requests from the Public

On behalf of the Deacon Board Ministry, the members of Melton Grove Missionary Baptist Church, as well as individuals in the surrounding communities, Reverend Alvin J. Boone, Sr. expressed to the Board their recommendation and support of the Interim Superintendent for the position of

Superintendent of Perquimans County Schools. Rev. Boone presented the Board with a number of letters as well as signatures in support of this recommendation.

Unfinished Business

Upon motion by Leary Winslow and second by Matt Peeler, the Board voted unanimously to adopt Policy Code 4400 Attendance as revised. When asked about the impact the policy has made since the beginning of the school year, Mr. Bunch noted that the policy has made a positive difference, not in a large margin, but that parents are more likely to provide notes and get their students to school on time.

New Business

NC Star School Improvement Plan Mid-Year Review

School administrators and staff presented mid-year updates on the NC Star School Improvement Plans for 2018-2019. Presenting from each school were PCHS Principal Wayne Price, PCMS Interim Principal Joycelyn Hinton and Dean of Students Julie Roberts, HGS Principal John Lassiter and Dean of Students Trisha Brickhouse, and PCS Principal Melissa Fields.

Auditor's Contract for 2018-2019 School Year

Upon motion by Matt Peeler and second by Amy Spaugh, the Board voted unanimously to enter into a contract with Donna H. Winborne, CPA, P.C., for auditing services for the 2018-2019 school year as presented by Chief Finance Officer Larissa York. For information, Mr. Bunch noted that in 2015-2016, the Board of Education entered into a three-year contract with Donna H. Winborne, CPA. Subsequently, that contract ended last year, 2017-2018. This created the need to do a one-year contract for this school year with the same company. In the meantime, an RFP has been sent out and three firms have responded.

In regard to the budget for next year, Mrs. York noted that this year's funding was based upon an ADM of 1,619 students. The projected ADM for next school year is 1,625 students. Therefore the budget for next year will be almost the same as this year. In addition, the retirement rate is projected to increase to 19.57%, which is up from 18.86%. Annual health insurance, which is currently \$6,100, is projected to increase to \$6,300.

Legislative Policy Updates Fall 2018

Director of Innovation and Policy Cynthia Perry presented proposed Legislative Policy Updates for Fall 2018. Mrs. Perry highlighted policies that were substantially revised and fielded questions from board members regarding those policies. Proposed revisions are available for review and comment on the district website on the Board of Education page under Board Policy Files. The Board will take action on the proposed policy revisions at the March meeting.

Proposed 2019-2020 School Calendar

Mr. Bunch presented the proposed 2019-2020 school calendar to the Board for a first reading. He thanked Chief Academic Officer Kanika Griffin for facilitating the meeting and Board Member Matt Peeler for representing the Board of Education at the meeting. The proposed calendar is available for review and comment on the district website on the Board of Education page under Board Policy Files. The Board will take action on the proposed calendar at the March meeting.

Branded Pizza Concept for Perquimans County School Nutrition/PCHS

Upon motion by Matt Peeler and second by Arlene Yates, the Board voted unanimously to award the bid for a branded pizza concept program for Perquimans County School Nutrition/Perquimans County High School to Smart Mouth Foods, Atlanta, Georgia as presented by School Nutrition Director Shirley Pelletier. These personal pan pizzas will be available at Perquimans County High School later this year or next school year. Mrs. Pelletier noted that the pizza recipes have been developed to meet federal nutritional guidelines and qualify as a fully reimbursable meal.

2019 Proposed Summer Programs

Upon motion by Matt Peeler and second by Amy Spaugh, the Board voted unanimously to approve the Extended School Year Summer Program, the Read to Achieve Summer Program, and Summer School for 2019, with the extended school year dates to be aligned with the students' IEPs, as presented by Interim Superintendent Mr. James Bunch.

Reports / Updates

CTE Celebration Month

Jill Cohen, Director of Career Technical Education/IMC, introduced Latonya Frost, the new Career Development Coordinator, which is a part of the Expansion Grant. Mrs. Cohen provided a handout illustrating the growth in enrollment in the CTE program. She noted that five students will be going to the legislature for Policy Day and meeting with Senator Steinburg and Representative Goodwin. In addition, five middle school computer science students have been invited to present on Digital Legislative Day in April. Other upcoming events include: PQ Pet Show at River Bash, job shadowing, National Technical Honor Society Induction Ceremony, Middle School Explore COA, FFA driving tractors to school, and Hamilton Challenge, a middle school entrepreneurship program.

Athletic Complex

Maintenance Director James Davison stated he is waiting on the certificate of occupancy for the restrooms and concessions building. After obtaining the certificate, he will do a final walk-through punch list with Eure & Sons. The power is on, all of the breakers have been cycled, and all of the lights have been tested. In the next couple of weeks, Musco Lighting will do their par meter readings on the field at night. Sidewalks are supposed to begin in the next ten days. There are currently two RFPs out: one for the northside parking lot and one for the southside entrance.

Student Discipline Data

Mr. Bunch presented the student discipline data for the month of February. He noted that the data for Hertford Grammar School was slightly elevated as compared to the previous two years, with all other schools' data being down except for one school during a period last year. Mr. Bunch stated that he appreciated the Board's questions during the SIP presentations regarding the frequency of PBIS celebrations for students. He noted that it was important to realize that nine weeks is a long time between events to benefit our students and asked administrators to make the necessary changes.

Interim Superintendent's Report

Field Trip Forms

As a result of discussion at the last board meeting, Mr. Bunch announced that the field trip form has been revised with the appropriate information with regard to HIPAA and FERPA. The revised form will be sent out to principals to begin use immediately.

Snack Machine RFP

At the request of the principals, an RFP has been sent out to have one company provide vending services in the teachers' lounges at all schools. Three RFPs were sent out. Bids are to be submitted by March 15th.

Other

Mr. Bunch reminded board members about the National Technical Honor Society Induction Ceremony scheduled on Tuesday, February 26th at 6:00 p.m. at Perquimans County High School.

Board Chair's Comments

Last week, Dr. White attended State Superintendent Mark Johnson's Innovation and Leadership Program where Board Chairs, Superintendents, Regional Teachers of the Year and Principals of the

Year, Sheriffs and County Commission Chairs were also invited to attend. At the event, the State Superintendent unveiled #NC2030 where by the year 2030, North Carolina will be the best place to begin school, the best place to learn, and the best place to teach. For more information, visit www.ncsuperintendent.com/2030.

Dr. White also attended the North Carolina School Boards Association 2019 Equity Event. Since the handouts were not yet available, those will be shared at a later date.

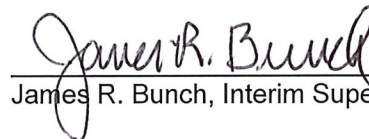
Announcement

- Regular Board of Education Meeting – Monday, March 25, 2019 at 6:00 p.m., Central Office

There being no further business, the meeting was adjourned at 8:14 p.m.



Dr. Anne White, Chairperson



James R. Bunch, Interim Superintendent