

Perquimans County Board of Education
Regular Session – December 17, 2018

The Perquimans County Board of Education met in regular session on Monday, December 17, 2018, at 6:00 p.m. in the administrative offices of Perquimans County Schools in Hertford, North Carolina. Board members Dr. Anne White, Amy Spaugh, Russell Lassiter, Matt Peeler, Leary Winslow and Arlene Yates were present.

Board Chair Dr. Anne White called the meeting to order. Matt Peeler led the audience in reciting the Pledge of Allegiance to the American Flag and Amy Spaugh said a prayer.

Approval of Agenda

Leary Winslow asked to remove the matter of the contract with The Masonboro Group and include it on the agenda for the next meeting after it is reviewed by the board attorney. It was the consensus of the Board to leave this item on the agenda and act on it pending review by the board attorney.

Upon motion by Leary Winslow and second by Amy Spaugh, the Board voted unanimously to approve the agenda as presented, including the addendum.

Resolution

Superintendent Matthew Cheeseman provided remarks regarding Kim Hunter Daugherty, 5th grade teacher at Hertford Grammar School, who passed away on December 13, 2018.

Good News

- 2018 Superintendent Christmas Card Contest Winners

<u>Perquimans Central School</u>	<u>Hertford Grammar School</u>
1 st Place Card – Izaak Pollock	1 st Place Card – Chloe Ward
1 st Place Verse – Natalie Bunch	1 st Place Verse – Mattison Winslow
<u>Perquimans County Middle School</u>	<u>Perquimans County High School</u>
1 st Place Card – Hailey Scott	1 st Place Card – Raquelle Allen
1 st Place Verse – Emma Smith	1 st Place Verse – Lauren Winslow
- FFA Middle School Livestock Judging Team – 6th Place in State Competition
Kelly Russell – Biotechnology/Agricultural Teacher, Perquimans County Middle School
Team Members – Justin Richardson, Hannah Cooper, Justus Meads, Miranda Stallings and McKenzie Davenport
- NC Crunch Contest – 3rd Place State Winner
Perquimans County Middle School FFA and Café
- Farm Bureau Ag in the Classroom Grant
Stacey Pierce – Media Coordinator, Perquimans Central School
- NCCAT Scholarship: A. Craig Phillips Honored Educator Scholarship
Stacey Pierce – Media Coordinator, Perquimans Central School
- Bright Ideas Grant
Lynette Baker – Science Teacher, Perquimans County High School
- Donor's Choose Grants
Rhonda Meadows – English Teacher, Perquimans County High School
Cindy Phthisic – Media Coordinator, Perquimans County Middle School

Contract for Superintendent Search Services

After discussion, the Board took the following action. Upon motion by Leary Winslow and second by Matt Peeler, the Board voted to enter into an agreement with The Masonboro Group for superintendent search services pending review by the board attorney. According to the agreement, this contract supersedes any existing contractual arrangements with the county relative to services for the 2018-2019 school year and will become effective January 2, 2019. It was noted that no new funds will be used to facilitate this superintendent search; the Board will use funds that are already contracted to be used as discussed and agreed upon at the special board meeting held on December 11, 2018.

Dr. White noted that Dr. West and the Masonboro team developed some preliminary criteria so that the vacancy announcement could be posted on various websites. Based on the Board's input, Mr. Lassiter requested a revised timeline from The Masonboro Group for the superintendent search.

Proposed Preliminary Criteria for Selection of Superintendent

After discussion, the Board took the following action. Leary Winslow made a motion to approve the proposed preliminary criteria for selection of the superintendent, but taking a second look at the first line of the criteria (regarding Doctorate, EDS) to get Dr. West's opinion. Matt Peeler seconded the motion; however, the motion did not pass.

After a five minute recess and further discussion, the Board took the following action. Upon motion by Leary Winslow and second by Amy Spaugh, the Board voted to adopt the proposed preliminary criteria for selection of the superintendent as presented with the following exception in Bullet #1: Valid Superintendent Certification required; Doctorate or EDS preferred.

Reports / Updates

Class Size Update

Chief Academic Officer Kanika Griffin provided an update on current class sizes noting that all class sizes are in compliance. She also prepared a handout to explain what the numbers actually represent on the report, based upon how teachers are scheduled in PowerSchool.

In regard to testing, Mrs. Griffin reported that there will be a delay in the release of this year's Math I and Math III scores. Instead of using these scores as 20% of the student's final semester grade, an average of the first nine weeks and the second nine weeks will be used for the exam grade to determine the student's final grade.

Bus Driver Perfect Attendance

Transportation Director Jeff Miller presented the first quarter perfect attendance report as follows: September – 21; October – 16; and November – 18. Drivers with perfect attendance for the year to date – 11; 4 at PCS, 1 at HGS, 3 at PCMS and 3 at PCHS.

Athletic Complex

Maintenance Director James Davison reported that the installation of toilets, urinals, and sinks has begun and power is available from the utility pole to the transformer. He hopes that the final inspection will be done before the new year.

Student Discipline Data

Assistant Superintendent James Bunch presented the student discipline data for the month of December, noting that the number of reportable offenses has remained the same since November.

Superintendent's Report

School Calendar Flexibility Resolution

The 2019-2020 legislative agenda includes giving local school boards more control over local school calendars to plan and prepare for weather-related closings and to increase student achievement by scheduling first semester exams before the winter break and aligning calendars with the community colleges and universities. A resolution will be presented for the Board's consideration at the February meeting.

Legislative Class Size Reports

There is a report that goes to the state with the superintendent's signature that indicates class sizes are being monitored appropriately. The state has encountered some problems in the system and has continued to push back the deadline for the report. At the recommendation of the state, our district has not submitted its report since they are still working to correct the problems.

Attendance Study

A report has been prepared by District Data Manager Janet Chaulk to show the impact of the district's revised policy on student attendance from 2017 to November 2018. Data from August to November 15th shows that attendance has improved slightly from last year. The district will continue to follow this data and revisit the attendance policy as needed.

Swearing-in Ceremony

The swearing-in ceremony for Ed Goodwin, NC House of Representatives, District I, will be held January 2, 2019 at 11:30 a.m. at the Camp Cale Conference Center.

Board Chair's Comments

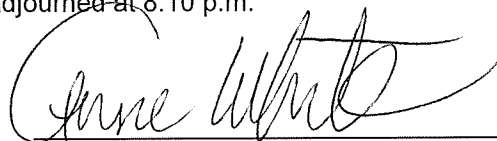
Dr. White congratulated Hertford Grammar School Principal Mr. John Lassiter for the professional manner in which he handled the devastating situation at his school. She also thanked those who went to the school to assist following the incident.

Dr. White clarified some information regarding allotments and lump sums that had been shared with her by the Superintendent.

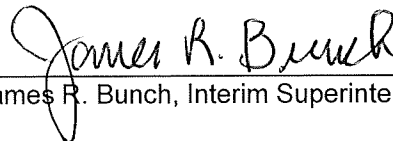
Announcements

- Christmas and New Year's Holidays: December 21, 2018 through January 1, 2019 – Schools and Central Office closed
- Regular Board of Education Meeting – Monday, January 28, 2019 at 6:00 p.m., Central Office
- 2019 NCSBA Equity Event: February 21, 2019 at 9:00 a.m. – February 22, 2019 at 11:30 a.m., Raleigh
- NSBA National Conference – March 30 - April 1, 2019, Philadelphia, PA

There being no further business, the meeting was adjourned at 8:10 p.m.



Dr. Anne White, Chairperson



James R. Bunch, Interim Superintendent