

Perquimans County Board of Education
Special Session – August 27, 2018

The Perquimans County Board of Education met in special session on Monday, August 27, 2018, at 6:00 p.m. in the administrative offices of Perquimans County Schools in Hertford, North Carolina. Board members Amy Spaugh, Russell Lassiter, Matt Peeler, Leary Winslow and Arlene Yates were present. Dr. Anne White was absent.

Vice Chair Amy Spaugh called the meeting to order. Matt Peeler led the audience in reciting the Pledge of Allegiance. Russell Lassiter opened the meeting with prayer.

Approval of Agenda

Upon motion by Russell Lassiter and second by Matt Peeler, the Board voted unanimously to approve the agenda as presented.

Consent Agenda

Upon motion by Matt Peeler and second by Arlene Yates, the Board voted unanimously to approve the Superintendent's recommendations regarding student transfer requests for 2018-2019 as presented.

Upon motion by Matt Peeler and second by Arlene Yates, the Board voted unanimously to approve the Superintendent's recommendations contained in the Personnel Summary Report for August 27, 2018 as presented.

Unfinished Business

Policy Code: 9125 Participation by Minority Businesses

Cynthia Perry, Director of Innovation and Policy, presented the attorney's opinion regarding the proposed policy revisions. The attorney did not find that it would produce any undue difficulty on the district, but there would be documentation over and above what is typically done for contracts. Upon motion by Matt Peeler and second by Arlene Yates, the Board voted to adopt the revised Policy Code: 9125 Participation by Minority Businesses as presented.

New Business

Beginning Teacher Plan

Chief Human Resource Officer Mr. Oliver Holley presented a PowerPoint presentation that provided a synopsis of the Beginning Teacher Plan.

There are 18 beginning teachers this year: PCS - 5, HGS - 1, PCMS - 5, and PCHS - 7, with BT 1s - 5, BT 2s - 4, and BT 3s - 9.

Districts now have to follow State Board Policy TCED-016. The plan also references General Statute 115C-12(22) and State Board Policy 333.

The district provides a three-day orientation for BT 1s. Orientation took place this year on August 13th-15th and included a presentation by Sonya Rinehart, and a presentation by ECU on classroom management, among other topics of interest to beginning teachers.

Also included in the plan, as requested by the Board of Education, is an extra level of support where a senior-level district administrator will meet monthly with all beginning teachers.

Mentors have two meetings per year. There are eight Teacher Talk meetings which provide professional development for our teachers during the year. In addition, there is a spring and a fall conference that all BTs have an opportunity to attend. Each BT is provided a certified mentor who is

trained yearly. According to the plan, principals are scheduled to have at least one BT meeting at the school level. A copy of the meeting calendar was provided in the presentation.

There is a district-level Google folder which contains research-based materials, wiki sites, and links to state sites for BTs to find opportunities for professional development as well. There is a monthly state-level newsletter in which local teachers have been highlighted. The monthly mentor logs are located on our Google Drive.

Mr. Holley shared some of the topics that have been covered in previous BT meetings – NCEES, local and state policies, Power School, classroom management, curriculum and instruction, behavioral health, safety procedures, academic language, rigor in the classroom, and diversity training.

Partnerships include SECU, ECU, PENC, NCAE and The Collaborative.

Regional Education Facilitator Sonya Rinehart provided a presentation on the state requirements for beginning teachers. There is a new State Board policy TCED-016. All beginning teacher support has been moved under teacher education prep which aligns with lateral entry and the new residency programs. It provides a beginning teacher with a three-year support program—extra PD, mentor support, continuous hands-on nurturing—before he/she can become eligible for a full continuing license. The two requirements to get a full license are to complete the three-year induction program and to pass the Pearson-Praxis exams.

The purpose of the Beginning Teacher Support Program is to provide support. These things have to be aligned and approved for a teacher to receive his/her license: plan must be approved by the Board of Education; plan must be sent to Mrs. Rinehart for the verification-approval process; a verification letter of approval will be sent to the district; and the letter of approval will be placed in a file for DPI so that when approving a continuing license, licensure can see that the LEA has an approved Beginning Teacher Support Program.

Basic items in the plan that the State Board has aligned to General Statutes:

- a documented process for identifying BTs
- a plan for the three-year induction, along with mentor support. The biggest change in the new policy is regarding the qualifications to become a mentor. Mrs. Rinehart distributed copies of this document to board members.
- a formal process for conducting observations and summative evaluations on beginning teachers

Following a brief period of discussion, the Board took the following action. Upon motion by Matt Peeler and second by Arlene Yates, the Board voted unanimously to approve the Beginning Teacher Plan for 2018-2019 as presented.

Budget Resolution for 2018-2019

Superintendent Matthew Cheeseman introduced and welcomed Larissa York, the new Chief Finance Officer for Perquimans County Schools. He then presented the \$20.8 million budget resolution which is considered an estimate, as there will be monthly amendments as cash flow comes in and goes out.

Mr. Cheeseman highlighted the following from the proposed resolution:

- PRC002 – Central Office Administration: Has lost 11% over the past two years; closed the Director of Communications position
- PRC013 – Career Technical Education: Months of employment utilized as positions; change months of employment into cash flow
- PRC019 – Small Schools: For Dean of Students position

- Low Wealth Supplemental Funding: Lost this funding three years ago (\$150,000), but through lobbying have a portion of it back (\$93,000)
- PRC056 – Transportation: State does not fund at an amount needed to run the program
- Fund Balance Appropriated: Utilize fund balance pending personnel moves
- PRC050 – Title I: Utilize carry-over funds for summer employment
- PRC103 – Title II: Due to decrease in funds, HR Director now comes out of local funding
- PRC311 – GEARUP Grant: 7th and final year of this grant; look at data to see how students were impacted
- PRC413 – NC Pre-K Program: Funding does not cover total costs; utilize some local funds
- Capital Outlay: Received corporate donation of \$40,000 from Pepsi; fund balance appropriated is how auditor asked former CFO to inform the Board in this resolution

Upon motion by Russell Lassiter and second by Leary Winslow, the Board voted unanimously to approve the budget resolution for 2018-2019 as presented.

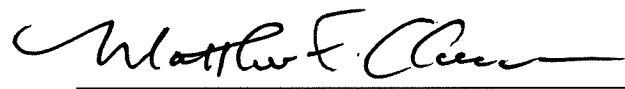
Announcements

- NCSBA District I Meeting – Wednesday, September 5, 2018, from 4:00 – 8:00 p.m., at Bertie High School
- Regular Board of Education Meeting – Monday, September 24, 2018 at 6:00 p.m., Central Office

Mr. Cheeseman thanked all who were able to attend the special called meeting. He expressed his appreciation to Martha Nixon, Jeff Miller, and Jim Davison for the work they have done for our district, from the Back to School Bash, to two mechanical bus issues the first day of school, to getting our schools as clean as could be.

There being no further business, the meeting was adjourned at 6:40 p.m.


 Dr. Anne White, Chairperson


 Matthew F. Cheeseman