

**Perquimans County Board of Education**  
**Regular Session – July 25, 2011**

The Perquimans County Board of Education met in regular session on Monday, July 25, 2011, at 7:00 p.m. in the administrative offices of Perquimans County Schools. Board members in attendance included Amy Spaugh, Arlene Yates, Susan Cox, Ralph Hollowell and Wallace Nelson. Walter Leigh was absent.

Board Chair Amy Spaugh called the meeting to order. Ralph Hollowell led attendees in reciting the Pledge of Allegiance to the American Flag. Wallace Nelson opened the meeting with a word of prayer.

Election of Chair and Vice-Chair

Board Chair Amy Spaugh relinquished the gavel to Superintendent Dr. Dwayne Stallings to conduct the election of the Board Chair. Upon opening the floor for nominations, Ralph Hollowell nominated Arlene Yates, followed by Amy Spaugh's nomination of Wallace Nelson. Susan Cox moved that the nominations be closed. Ralph Hollowell, Susan Cox and Arlene Yates voted for Mrs. Yates, with a single vote for Mr. Nelson cast by Amy Spaugh. Mr. Nelson did not vote. Therefore, the vote yielded Mrs. Yates as the new chair of the Perquimans County Board of Education.

Board Chair Yates then opened the floor for nominations for vice-chair. Arlene Yates nominated Ralph Hollowell. Wallace Nelson nominated Amy Spaugh. Susan Cox moved that the nominations be closed. Amy Spaugh seconded the motion. Arlene Yates cast a single vote for Ralph Hollowell. Susan Cox and Wallace Nelson cast their votes for Amy Spaugh. Mr. Hollowell and Mrs. Spaugh did not vote. Mrs. Spaugh was elected vice-chair by a 2-1 vote.

Special Recognitions

There were no special recognitions.

Approval of Minutes

Upon motion by Amy Spaugh and seconded by Susan Cox, the Board voted to approve the minutes from the June 27, 2011 regular session as presented.

Upon motion by Wallace Nelson and seconded by Ralph Hollowell, the Board voted to approve the minutes for the July 11, 2011 special session as presented.

Approval of Agenda

Upon motion by Susan Cox and seconded by Wallace Nelson, the Board voted to approve the agenda as presented, including two addendums.

Consent Agenda

Upon motion by Wallace Nelson and seconded by Amy Spaugh, the Board voted to approve the Student Transfer Requests report for July 25, 2011 as presented, including the addendum.

Upon motion by Amy Spaugh and seconded by Susan Cox, the Board voted to approve the Personnel Summary Report for July 25, 2011 as presented, including the addendum.

### Public Hearing / Requests from the Public

There were no requests from the public to speak.

### Old Business

Upon motion by Ralph Hollowell and seconded by Wallace Nelson, the Board voted unanimously to adopt Board Policy 7920 Professional Personnel Reduction in Force and Policy 5210 Distribution and Display of Non-School Materials as presented.

Upon motion by Amy Spaugh and seconded by Susan Cox, the Board voted unanimously to adopt revised Board Policy Section 6000 as presented.

### New Business

Assistant Superintendent James Bunch updated the Board on changes in the 2011-2012 Driver's Education Program. Beginning in 2011-2012, the Driver's Education curriculum will be the same across the state of North Carolina. The allotment per student has decreased from \$236 per student to \$198 per student, bringing Perquimans County Schools' total allotment to \$28,000. Since \$26,000 was budgeted, the additional \$2,000 will be used for supplies and materials. Another change in the Driver's Education program is that school system may now charge pupils \$45 to take the class. Mr. Bunch recommended waiving the fee for this year since there is adequate funding for the class. Ralph Hollowell suggested and the Board agreed to wait on imposing a fee and discuss it again next year.

In addition, Mr. Bunch noted that RFPs were sent to Jordan Driving School, NC Driving School and Little's Driving School with NC Driving School and Little's Driving School each submitting a bid. Mr. Bunch stated that NC Driving School had been used for the past 16 years and his recommendation would be to continue using the NC Driving School for the Driver's Education Program at Perquimans County School. Upon motion by Wallace Nelson and seconded by Ralph Hollowell, the Board voted unanimously to award the bid for the Driver's Education Program to the North Carolina Driving School as presented.

Child Nutrition Director Donna Harris requested permission to roll-over the contract for food & supplies, ice cream, milk and bread since satisfactory service was provided as outlined in the bid proposal presented to the Board last year on June 21, 2010. Upon motion by Susan Cox and seconded by Amy Spaugh, the Board voted unanimously to allow Child Nutrition Director Donna Harris to roll-over the contract for food & supplies, ice cream, milk and bread as outlined in the bid proposal dated June 21, 2010.

Mrs. Harris also presented information on Senate Bill 415 which was passed on June 18, 2011 and signed into law by the Governor. According to Mrs. Harris, the passage of this legislation eliminates the state-funded Kindergarten Breakfast Program. Funds appropriated for the Kindergarten Breakfast Program will be used to eliminate the cost of the reduced price breakfast for students who qualify for reduced price meals. Mrs. Harris noted that the law states "if appropriated funds are insufficient to provide school breakfast at no cost to students qualifying for reduced-price meals, local child nutrition programs shall charge the students qualifying for

reduced-price meals the allowable amount for a reduced-price breakfast under the guidelines of the National School Breakfast Program.”

Included with the Board’s agenda was information on full meal prices by region for the 2009-2010 school year and the 2010-2011 school year, as well as the federal reimbursement rates. Mrs. Harris noted that meal prices for paying students should be in line with the reimbursement amount for free students. Mrs. Harris recommended that meal prices not be increased this year, but to prepare for a possible increase next year since food prices will increase next year. Savings have been realized in many ways including participation in the Procurement Alliance and non-replacement of Child Nutrition staff as they retired or resigned. The number of Child Nutrition staff has decreased over the years from 30 to 23. An increase in supplemental sales has also helped to increase revenue in the Child Nutrition Program.

Mrs. Harris included sample menus from each of the schools in the Procurement Alliance for board members to review. The sample menus showed that LEAs in the Alliance buy and serve nearly the same meals. Mrs. Harris stated that she is looking at eliminating French Fries (baked and fried) and replacing them with another fruit or vegetable. Her goal is to offer students more of a variety of foods this year.

Upon motion by Wallace Nelson and seconded by Susan Cox, the Board voted to approve the budget resolution for 2011-2012 as presented.

Upon motion by Amy Spaugh and seconded by Wallace Nelson, the Board voted unanimously to approve revisions to the 2011-2012 school calendar as presented. Dr. Stallings explained that the calendar revisions resulted from a waiver of five instructional days for the 2011-2012 school year only. The five waived days will be used for professional development for certified staff in the area of the Common Core and Essential Standards.

Upon motion by Wallace Nelson and seconded by Susan Cox, the Board voted unanimously to award the contract to the low bidder, A. R. Chesson Construction Company, Inc., for the security wall at Perquimans County High School. After negotiations, the bid amount was reduced from \$49,900 to \$30,097, which was within the amount budgeted for this project.

Upon motion by Wallace Nelson and seconded by Amy Spaugh, the Board voted unanimously to elect Walter Leigh as the Board of Education representative on the Perquimans County Schools Foundation Board for 2011-2012.

#### Superintendent’s Report

Dr. Stallings mentioned the following in his report:

At the upcoming board retreat, principals and directors will address the ABCs and AYP results for 2010-2011 and the schools’ plans for improvement for next year.

In regard to the Perquimans County More at Four and Preschool Program, there will be only two classes this year due to a lack of space. Mrs. Ann Henderson, Director of Exceptional Children, will oversee the program.

School Improvement Plans will probably be presented to the Board for a first reading in August or September. Three of our schools are up for SACS reaccreditation and the School Improvement Plans are a part of the reaccreditation process.

Current enrollment projections reveal a total enrollment PK-12 of 1,722. Of that number, 421 students are at Perquimans Central School, 394 at Hertford Grammar School, 410 at Perquimans County Middle School and 497 at Perquimans County High School.

#### Board Chair's Comments

Dr. Stallings noted that the next meeting of the Athletic Complex Fundraising Committee would be held on August 4, 2011. The engineer, Albemarle & Associates, presented information on the project and possible fundraising efforts at the last meeting. Vice-Chair Amy Spaugh stated she had a conversation with Commissioner Chair Ben Hobbs about the expectation of having a timeline for when things will be happening and noted the excitement around different concepts by having the engineer break down the cost for different items. Dr. Stallings will provide this information to the fundraising committee along with a cover letter of the board's expectations. The Board of Education will send two board members, Susan Cox and Arlene Yates, who will act in an ex-officio capacity on the committee. Dr. Stallings noted that Brenda Lassiter is working on a brochure and presentation materials for the committee. The decision on naming rights will ultimately rest with the Board of Education.

#### Announcements

- Surplus Auction, Tuesday, August 2, 2011, 9:00 a.m., Perquimans County Middle School
- Annual Board Retreat, Wednesday and Thursday, August 10-11, 2011, Time – TBA, The Greater Saunders Grove Missionary Baptist Church, 146 Chinquapin Road, Hertford, NC
- Convocation, August 17, 2011, 8:00 – 8:30 booths, 8:30 convocation begins, Perquimans County High School
- System-wide Open House, Monday, August 22, 2011, 4:00 – 7:00 p.m. (floating)
- Annual Title I Meeting, Monday, August 22, 2011, 7:00 p.m., Hertford Grammar School
- Regular Board of Education Meeting, Monday, August 22, 2011, 7:00 p.m. Board of Education Building

There being no further business, the meeting was adjourned at 8:35 p.m.

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Arlene A. Yates, Chair

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Dr. Dwayne K. Stallings, Superintendent