

**Perquimans County Board of Education  
Regular Session – August 22, 2011**

The Perquimans County Board of Education met in regular session on Monday, August 22, 2011, at 7:00 p.m. in the administrative offices of Perquimans County Schools. Board members in attendance included Amy Spaugh, Arlene Yates, Susan Cox, Ralph Hollowell, Walter Leigh and Wallace Nelson.

Board Chair Arlene Yates called the meeting to order. Amy Spaugh led attendees in reciting the Pledge of Allegiance to the American Flag. Walter Leigh opened the meeting with a word of prayer.

Special Recognitions

Bus drivers Janice Butts, Mamie Mallory, Coleen Proctor and Jean Ward were recognized by the Board for their perfect attendance for driving the bus during the 2010-2011 school year. Dr. Stallings presented each driver with a gift and expressed his appreciation to the bus drivers for their dedication to our students and our school system.

Teachers of the Year for Perquimans County Schools for 2010-2011 were also recognized:

Bob Lowney, Business Education Teacher – Perquimans County High School  
Michele Swinney, 7<sup>th</sup> Grade Science Teacher – Perquimans County Middle School  
Alta Allen, 4<sup>th</sup> Grade Teacher – Hertford Grammar School  
Jason Griffin, 3<sup>rd</sup> Grade Teacher – Hertford Grammar School (looping from 2<sup>nd</sup> Grade at PCS to 3<sup>rd</sup> grade at HGS for the 2011-2012 school year)

Dr. Stallings briefly shared information about each teacher from their portfolio and recognized each with a special gift. Susan Cox, President of the Perquimans County Schools Foundation, Inc., expressed the Foundation's appreciation to the teachers and presented each with a special gift.

Dr. Stallings announced that Jason Griffin was selected by the Teacher of the Year Selection Committee as the system-wide Teacher of the Year for Perquimans County Schools. Mr. Griffin will advance to competition at the regional level.

Approval of Minutes

Upon motion by Wallace Nelson and seconded by Walter Leigh, the Board voted to approve the minutes from the following meetings as presented: July 25, 2011 regular session, August 1, 2011 special session, August 10-11, 2011 board retreat and August 17, 2011 emergency session.

Approval of Agenda

Upon motion by Susan Cox and seconded by Walter Leigh, the Board voted to approve the agenda for the meeting as presented.

Consent Agenda

Upon motion by Amy Spaugh and seconded by Wallace Nelson, the Board voted to approve the Student Transfer Requests report for August 22, 2011 as presented.

Upon motion by Walter Leigh and seconded by Susan Cox, the Board voted to approve the Personnel Summary Report for August 22, 2011 as presented.

Dr. Stallings recognized Ella Fields-Bunch for her excellent work during her tenure as Director of Human Resources in Perquimans County. Mrs. Bunch has been hired as the Chief Human Resources Officer in Bertie County effective September 1, 2011.

#### Public Hearing / Requests from the Public

There were no requests from the public to speak.

#### Old Business

Upon motion by Amy Spaug and seconded by Ralph Hollowell, the Board voted unanimously to adopt the following revised board policies as presented:

- Policy 3420 Student Promotion and Accountability
- Policy 3460 Graduation Requirements
- Policy 3430 School Improvement Plan
- Policy 3470/4305 Alternative Learning Programs/Schools
- Policy 4260 Student Sex Offenders
- Policy 4300 Student Behavior Policies
- Policy 4301 Authority of School Personnel
- Policy 4302 School Plan for Management of Student Behavior
- Policy 4310 Integrity and Civility
- Policy 4315 Disruptive Behavior
- Policy 4316 Student Dress Code
- Policy 4318 Use of Wireless Communication Devices
- Policy 4320 Tobacco Products – Students
- Policy 4325 Alcohol and Other Drugs
- Policy 4328 Gang-Related Activity
- Policy 4330 Theft, Trespass and Damage to Property
- Policy 4331 Assaults, Threats and Harassment
- Policy 4333 Weapons, Bomb Threats, Terrorist Threats and Clear Threats to Safety
- Policy 4341 Parental Involvement in Student Behavior Issues
- Policy 4345 Student Discipline Records
- Policy 4351 Short-Term Suspension
- Policy 4352 Removal of Student During the day
- Policy 4353 Long-Term Suspension, 365-Day Suspension, Expulsion
- Policy 4362 Requests for Readmission of Students Suspended for 365 Days or Expelled
- Policy 4370 Student Discipline Hearing Procedures
- Policy 4400 Attendance
- Policy 1740/4010 Student and Parent Grievance Procedure
- Policy 2500 Hearings Before the Board
- Policy 3520 Special Education Programs/Rights of Students with Disabilities
- Policy 4115 Behavior Standards for Transfer Students
- Policy 4307 Disciplinary Action for Exceptional Children/Students with Disabilities
- Policy 4340 School-Level Investigations

### New Business

Child Nutrition Director Donna Harris shared information with the Board about Senate Bill 415 which provides for free school breakfast for all children who qualify for reduced-price meals. She also spoke about changes in the menu offerings for the new school year. Starting August 25<sup>th</sup>, potatoes will be served less often, but an additional fresh fruit selection will be available. This year, students will have the choice of two vegetables and two fruits each day. Mrs. Harris also noted that employees should deposit money in their lunch account or pay daily with cash or checks as charging meals to an employee's account is not allowed. Portion sizes will continue to be the same for students and adults.

Perquimans County High School Band Director Sarah Fenske shared with board members the need to replace several band instruments including a concert tuba, sousaphones, bass drums and carriers and French horns. Accompanying her were band students Chris Duperior and Taylor Bunch who displayed some of the band's current instruments. Also in attendance were band parents Star Duperior and Jennifer Bunch. Upon motion by Ralph Hollowell and seconded by Amy Spaugh, the Board voted unanimously to enter into a five-year lease agreement with Music and Arts Centers, Inc. for band equipment as presented. Although the Board is entering the lease agreement, the Perquimans County High School band parents' organization will be responsible for making the payments as outlined in the agreement.

Upon motion by Walter Leigh and seconded by Amy Spaugh, the Board voted unanimously to approve State Budget Amendment #1 and Local Budget Amendment #2 as presented. In regard to the Local Budget Amendment, Fund 8 was created in accordance with G.S. 115C-426 and the proper funds were moved from Fund 2 into Fund 8.

### Superintendent's Report

Dr. Stallings noted that he has communicated with County Manager Bobby Darden about the request from the American Red Cross to utilize Perquimans County High School as an emergency shelter. More information will be forthcoming.

Dr. Stallings announced that the first day of school is on Thursday and that the staff is prepared to welcome students to the new school year.

### Board Chair's Comments

The NCSBA District I meeting will be held at Camden Middle School on September 7, 2011 from 4:00 p.m. – 8:00 p.m. The Superintendent and board members will leave the Central Office at 3:00 p.m. to carpool to the event.

The NCSBA Annual Conference will be held November 14-16, 2011 at the Koury Convention Center at the Sheraton in Greensboro, NC.

In response to a memo regarding NCSBA awards, Wallace Nelson was nominated by the Perquimans County Board of Education for the Raleigh Dingman Award. Upon motion by Walter Leigh and seconded by Susan Cox, the Board voted unanimously to nominate Wallace Nelson for this prestigious award.

In regard to a memo from the NCSBA about vacancies on the NCSBA Board of Directors, there were no board members interested in being nominated for these positions.

Board Chair Arlene Yates announced that school supplies will be distributed on Saturday from 11:00 a.m. to 5:00 p.m. at Winfall Landing Park. Board members were invited to attend.

Board Vice-Chair Amy Spaugh distributed invitations to board members to the "Back to School Rally" that will be held on Saturday, August 27, 2011, beginning at 6:30 p.m. at Perquimans County High School.

Board Chair Yates asked about information on possible training on the new Superintendent's Evaluation Instrument. Administrative Assistant Mary Kay Peele noted that the NCSBA has a four-hour module in the Master Board Training Program at a cost of \$1200 plus the presenter's travel expenses. In addition, the NCDPI has a training opportunity available through the Professional Development Leads for Region I. Other avenues will be explored and reported to the Board.

#### Announcements

- NCSBA District I Meeting, Camden County Schools, September 7, 2011, 4:00 – 8:00 p.m.
- Board of Education Tour of Schools, Perquimans Central School and Perquimans County Middle School, September 14, 2011, 8:30 a.m. – 11:30 a.m.
- Perquimans County Schools Foundation Annual Golf Tournament, Thursday, September 15, 2011, 1:00 p.m., Albemarle Plantation
- Regular Board of Education Meeting, Monday, September 26, 2011, 7:00 p.m., Board of Education Building

There being no further business, the meeting was adjourned at 8:10 p.m.

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Arlene A. Yates, Chair

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Dr. Dwayne K. Stallings, Superintendent