



June 24th, 2013



Board of Education Notes

- The Board of Education met in regular session on Monday, June 24th, 2013, at 7:00 p.m. in the administrative offices of Perquimans County Schools.
- All members were present with the exception of Ralph Hollowell.
- The pledge of allegiance was recited and Wallace Nelson voiced prayer.
- Under special recognitions, Sonya Winslow was recognized as Employee of the Month for June.



Mrs. Winslow was hired at Perquimans County High School in March 2007 where she assumed the administrative assistant and bookkeeping duties at the high school. Because of her efficiency, effectiveness and attention to detail, she was hired as the Administrative Assistant to the Human Resources Department in January 2012. She continues her role as HR Assistant but recently was also called upon to perform duties at PCMS in the vacant bookkeeping position during a transition between employees.

Dr. Dwayne K. Stallings, Superintendent
Mrs. Mary K. Peele, Board Clerk
Mrs. Brenda P. Lassiter, Public Information Officer



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Board of Education Notes

- The minutes for the May 28, 2013 Regular Meeting and June 14, 2013 Special Session were approved as presented.
- The agenda (and addendum) for the meeting were approved.
- The consent agenda, including student transfer requests and personnel summary requests, were approved as presented. The Board complimented the HR Department for their exemplary work and the willingness to go above and beyond to assist school employees.
- There were no comments from the public.
- Under old business, the front entrance renovations for Hertford Grammar School were approved.
- Under new business, the board approved a bid from Standard Tile, Inc. in the amount of \$5,287.00 for the Hertford Grammar School Media Center Flooring Project, pending funding July 1, 2013.
- The board approved a bid from J. Villegas Painting, Inc. in the amount of \$2,300.00 for the Hertford Grammar School Media Center Painting Project, pending funding July 1, 2013.
- Upon motion by Susan Cox and seconded by Steven Magaro, the board adopted a resolution to dispose of surplus property, as presented.
- The board approved the 2013-2014 Title I Plan as presented by Brenda Dail, Director of Title I, Elementary Curriculum, Pre-K, AIG and Teacher Development.
- The board approved the 2013-2014 CTE (Career and Technical Education) Plan as presented by Sandy Meads, Director of Human Resources and CTE.
- The board approved the 2013-2014 Title II Plan as presented by Sandy Meads.
- Upon motion by Wallace Nelson and seconded by Walter Leigh, the board approved the 2013-2014 Continuation Budget Resolution as presented by Candy Tilley, Finance Officer.

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Board of Education Notes

- The board approved to enter 2013-2014 agreements with the North Carolina School Boards Trust for Errors and Omissions/General Liability Fund Contribution, Surry Insurance for Worker's Compensation Insurance, Automobile Insurance, and Garage Insurance, American Advantage Marketing Group for student accident and athletic coverage, and North Carolina High School Athletic Association for catastrophic insurance for high school athletes.
- Upon motion by Susan Cox and seconded by Walter Leigh, the board approved Budget Amendment #6 for Federal Funds, Budget Amendment #10 for State Public School Funds, Budget Amendment #6 for Capital Outlay Funds, and Budget Amendment #7 for Local Current Expense Funds as presented.
- Finance Officer Candy Tilley presented the Monthly Financial Report for May 2013. Commendations from members of the board were voiced.
- Upon motion by Walter Leigh and seconded by Steven Magaro, the proposed revisions to the school calendar for 2013-2014 were approved. (Attached.)
- The proposed 2013-2014 Board of Education calendar was presented. Official action will be taken in July.



Superintendent's Report

- Superintendent Stallings updated board members on the bus drivers with perfect attendance for the 2012-2013 school year.
- Superintendent Stallings provided legislative updates to the board.
- The board will meet July 11th at 6:30 p.m. to discuss budget proposals for 2013-2014.
- The board was informed that principals will be presenting Thursday at ECSU regarding programs funded through grants from ECSU.
- The next board meeting (organizational) will be July 22, 2013 at 7:00 p.m. at the Board of Education office.

Dr. Dwayne K. Stallings, Superintendent
Mrs. Mary K. Peele, Board Clerk
Mrs. Brenda P. Lassiter, Public Information Officer

PERQUIMANS COUNTY SCHOOLS

2013-2014 CALENDAR

Adopted March 25, 2013
Revised June 24, 2013

M	T	W	T	F
JULY 2013				
			HOL 4	
1	2	3		5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

M	T	W	T	F
AUGUST 2013				
			1	2
5	6	7	8	9
12	13	14	15	16
OWD 19	OWD 20	RWD CON	RWD OH	RWD 23
*S1 26	S2 27	S3 28	S4 29	S5 30

M	T	W	T	F
SEPTEMBER 2013				
HOL 2	S6 3	S7 4	S8 5	S9 6
S10 9	S11 10	S12 11	S13 12	S14 13
S15 16	S16 17	S17 18	S18 19	S19 20
S20 23	S21 24	S22 PD	S23 26	S24 27
S25 30				

OCTOBER 2013				
	S26 1	S27 2	S28 3	S29 4
S30 7	S31 8	S32 9	S33 10	S34 11
S35 14	S36 15	S37 16	S38 17	S39 18
S40 21	S41 22	S42 23	S43 24	S44 GR
OWD 28	S45 29	S46 30	S47 31	

NOVEMBER 2013				
				S48 1
S49 4	S50 5	S51 6	S52 7	S53 8
HOL 11	S54 12	S55 13	S56 14	S57 15
S58 18	S59 19	S60 20	S61 21	S62 22
S63 25	S64 26	AL 27	HOL 28	HOL 29

DECEMBER 2013				
S65 2	S66 3	S67 4	S68 5	S69 6
S70 9	S71 10	S72 11	S73 12	S74 13
S75 16	S76 17	S77 18	S78 19	S79 20
AL 23	HOL 24	HOL 25	HOL 26	AL 27
AL 30	AL 31			

JANUARY 2014				
		HOL 1	S80 2	S81 3
S82 6	S83 7	S84 8	S85 9	S86 10
S87 13	S88 14	S89 15	S90 16	S91 GR
HOL 20	RWD PD	S92 22	S93 23	S94 24
S95 27	S96 28	S97 29	S98 30	S99 31

FEBRUARY 2014				
S100 3	S101 4	S102 5	S103 6	S104 7
S105 10	S106 11	S107 PD	S108 13	S109 14
RWD 17	S110 18	S111 19	S112 20	S113 21
S114 24	S115 25	S116 26	S117 27	S118 28

MARCH 2014				
S119 3	S120 4	S121 5	S122 6	S123 7
S124 10	S125 11	S126 12	S127 13	S128 14
S129 17	S130 18	S131 19	S132 20	S133 21
S134 24	S135 25	S136 26	S137 GR	OWD 28
S138 31				

APRIL 2014				
	S139 1	S140 2	S141 3	S142 4
S143 7	S144 8	S145 PD	S146 10	S147 11
S148 14	S149 15	S150 16	S151 17	HOL 18
AL 21	AL 22	AL 23	AL 24	AL 25
S152 28	S153 29	S154 30		

MAY 2014				
			S155 1	S156 2
S157 5	S158 6	S159 7	S160 8	S161 9
S162 12	S163 13	S164 14	S165 15	S166 16
S167 19	S168 20	S169 21	S170 22	S171 23
HOL 26	S172 27	S173 28	S174 29	S175 30

JUNE 2014				
S176 2	S177 3	S178 4	S179 5	S180 6
S181 9	*S182 10	RWD 11	OWD 12	OWD 13
16	17	18	19	20
23	24	25	26	27
30				

HOLIDAYS:

July 4, 2013 – Independence Day (summer employment)
September 2, 2013 – Labor Day
November 11, 2013 – Veteran's Day
November 28 & 29, 2013 – Thanksgiving Holidays
December 24, 25 & 26, 2013 – Christmas Holidays
January 1, 2014 – New Year's Holiday
January 20, 2014 – Martin Luther King, Jr. Day
April 18, 2014 – Good Friday
May 26, 2014 – Memorial Day

REQUIRED:

215 Day School Calendar
185 student days **OR** 1025 instructional hours
6 Required work days
CON – Convocation / Power School Training; OH – Open House
6 Optional work days
10 annual leave days
11 holidays
*First and last day for students
Early Release - Systemwide
Early Release - PCHS
Early Release - PCS, HGS, PCMS
PD - Professional Development
GR - Teachers work on grades

MAKE-UP DAYS: In the event of school cancellation, the following options to schedule student make-up days may be utilized:

- (1) Saturdays (2) Teacher Workdays (3) Christmas and/or Spring Break