PERQUIMANS COUNTY BOARD OF EDUCATION
HERTFORD, NORTH CAROLINA 27944

REGULAR SESSION
MONDAY, JANUARY 23, 2023 AT 6:00 P.M.

CENTRAL OFFICE BOARDROOM
411 S. EDENTON ROAD STREET, HERTFORD, NC 27944

The meeting will also be available to the public via audio access by dialing the telephone number and entering the Meeting ID and Passcode listed below.

Dial 1-646-558-8656
Meeting ID: 206 366 2200#
Participant ID: #
Passcode: 515518#

Members in Attendance:

Chair	**Vice Chair**	
Mr. Russell Lassiter _____	Mrs. Arlene Yates _____	Mrs. Kristy Corprew _____
Dr. Anne White _____	Mr. Leary Winslow _____	Mr. Matt Winslow _____

AGENDA

I. Call to Order / Pledge of Allegiance

II. Determination of Quorum

III. Approval of Agenda

Motion by _____ Second _____

Vote: Yes _____ No _____ Remarks:

IV. Special Recognitions

A. Regional Daughters of the American Revolution (DAR) Essay Contest Winner
Aurora McMahon – 5th Grade

B. Nominee for U.S. Presidential Scholars Program
Victoria Williamson – Senior

C. NCASBO School Business Director Program Certification
Jamie Ayscue – Accounting Specialist

D. $1,000 Scholarship Recipient to attend NCASBO School Business Director Program
Devin Mallory – Accounts Payable Technician

E. 2023 Wells Fargo Northeast Region Principal of the Year
John Lassiter – Principal, Hertford Grammar School

F. School Board Appreciation Month
Perquimans County Board of Education Members

V. Approval of Minutes

A. Regular Session – December 19, 2022 *(Attachment #1)*
B. Work Session – January 6, 2023 *(Attachment #2)*

Motion by _____ Second _____

Vote: Yes _____ No _____ Remarks:

Recommendation: To approve the minutes of the December 19, 2022 regular session and the January 6, 2023 work session as presented.

VI. Consent Agenda

Consideration of Policy 4130 Discretionary Admission *(Attachment #3)*

Motion by _____ Second _____

Vote: Yes _____ No _____ Remarks:

Recommendation: To approve the consent agenda as presented.

VII. Public Hearing / Requests from the Public

VIII. Unfinished Business

IX. New Business

A. Presentation: Utilizing Area Schools for Polling Places for Elections – Jackie Green, Director, Perquimans County Board of Elections *(Attachment #4)*

Motion by _____ Second _____

Vote: Yes _____ No _____ Remarks:

Recommendation:

B. Presentation: Strategic Plan Updates: Action Steps 1.3, 1.5, 1.6, 1.7, 3.3, 3.4 (Other Indicators) – Melissa Fields, Chief Academic Officer for Curriculum and Instruction *(Attachment #5)*

Recommendation: For information only. No action needed.

C. Consideration of Board of Education Representative for the 2023-2024 Calendar Committee

Motion by _____ Second _____

Vote: Yes _____ No _____ Remarks:

Recommendation: To appoint a board representative for the 2023-2024 Calendar Committee.

D. Consideration of Revised Board Policy *(Attachment #6)*

Policy 7241 Drug and Alcohol Testing of Commercial Motor Vehicle Operators

Recommendation: For a first reading only. Action will be taken at the February meeting.

E. Finance – Rube Blanchard, Chief Finance Officer

1. Consideration of Budget Amendments

   a. State (Fund 1) Budget Amendment #2 *(Attachment #7)*
   b. Federal (Fund 3) Budget Amendment #2 *(Attachment #8)*
   c. Capital Outlay (Fund 4) Budget Amendment #2 *(Attachment #9)*

   Motion by _____ Second _____

   Vote: Yes _____ No _____ Remarks:

   Recommendation: To approve State (Fund 1) Budget Amendment #2, Federal (Fund 3) Budget Amendment #2, and Capital Outlay (Fund 4) Budget Amendment #2 as presented.

2. Monthly Financial Report *(Attachment #10)*

   Recommendation: For information only. No action needed.

3. Consideration of Audit Services *(Attachment #11)*

   Motion by _____ Second _____

   Vote: Yes _____ No _____ Remarks:

   Recommendation: To approve using Anderson, Smith & Wike, PLLC, for the required annual audit for FY 2022-2023, at a cost of $29,000, plus any incidentals, which are estimated to be between $2,500 to $3,000.

4. Budget Calendar for Fiscal Year 2023-2024 *(Attachment #12)*

   Recommendation: For information and to set a date for the annual budget retreat.

F. Consideration of Entering Negotiations with Architectural Firm for New Intermediate School Project

Motion by _____ Second _____

Vote: Yes _____ No _____ Remarks:

Recommendation: To enter negotiations with Hite Associates for architectural services for the new intermediate school.

G. Consideration of Entering Negotiations with Construction Company for New Track Project

Motion by _____ Second _____

Vote: Yes _____ No _____ Remarks:

Recommendation: To enter negotiations with A. R. Chesson Construction for construction services for the new track.

H. Consideration of School Justice Partnership Agreement *(Attachment #13)*

Motion by _____ Second _____

Vote: Yes _____ No _____ Remarks:

Recommendation: To enter into the School Justice Partnership Agreement as presented.

X. Reports / Updates

Student Discipline Data – James Bunch, Assistant Superintendent *(Attachment #14)*

XI. Superintendent's Report

XII. Board Chair's Comments

XIII. Announcements

Regular Board of Education Meeting – Monday, February 27, 2023 at 6:00 p.m. @ Central Office

XIV. Closed Session

Motion by _____ Second _____

Vote: Yes _____ No _____ Remarks:

Recommendation: To enter closed session pursuant to G.S. 143.318.11(a)(1) to consider closed session minutes and student transfer requests, G.S. 143-318.11(a)(2) to prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award, and G.S. 143.318.11(a)(6) for personnel matters.

Return to Open Session

Motion by _____ Second _____

Vote: Yes _____ No _____ Remarks:

XV. Consideration of Personnel Summary Report *(Attachment #15)*

Motion by _____ Second _____

Vote: Yes _____ No _____ Remarks:

Recommendation: To approve the Superintendent's recommendations regarding personnel items as presented.

XVI. Adjournment