

Perquimans County Board of Education
Regular Session – October 28, 2019

The Perquimans County Board of Education met in regular session on Monday, October 28, 2019, at 6:00 p.m. in the administrative offices of Perquimans County Schools, Hertford, North Carolina. Board members Dr. Anne White, Amy Spaugh, Russell Lassiter, Matt Peeler, Leary Winslow, and Arlene Yates were present.

Board Chair Dr. Anne White called the meeting to order. Leary Winslow led the audience in reciting the Pledge of Allegiance to the American Flag and Matt Peeler said a prayer.

Approval of Agenda

Upon motion by Amy Spaugh and second by Matt Peeler, the Board voted unanimously to approve the agenda as presented, including the addendum.

Special Recognitions

Superintendent Tanya Turner recognized the following:

PQ Proud Employees of the Month

Brianne Green – Perquimans County Middle School
Trisha Brickhouse – Hertford Grammar School

Aquarium Scholars Program Grants

Ashley Jethro and Rachel West – Hertford Grammar School

NC Museum of History Travel Grant

Lee Anne Nixon – Perquimans County Middle School

Donors Choose Grant

Courtney Hale – Perquimans County Middle School

NCCAT William Byrum Honored Educator Scholars

Rodney Lyons – Hertford Grammar School
Heather Winslow – Perquimans County Middle School

PowerSchool Certified PowerUsers

Janet Chaulk – Central Office
Tina Meiggs – Perquimans County High School

NCHSAA Election-Free Recognition

Perquimans County High School

Perquimans County Schools 2019-2020 Principal of the Year

Laura Moreland – Perquimans County Middle School

NCSBA Silver Bell Award

Perquimans County Board of Education

Approval of Minutes

Upon motion by Arlene Yates and second by Matt Peeler, the Board of Education voted unanimously to approve the minutes of the September 23, 2019 regular session as presented.

Consent Agenda

Upon motion by Amy Spaugh and second by Matt Peeler, the Board of Education voted unanimously to approve the Student Transfer Requests Report for October 28, 2019, as presented by Superintendent Tanya Turner.

Upon motion by Matt Peeler and second by Amy Spaugh, the Board of Education voted unanimously to approve the Personnel Summary Report and addendum for October 28, 2019, as presented by Superintendent Tanya Turner.

Public Hearing / Requests from the Public

None

Unfinished Business

None

New Business

School Improvement Plans for 2019-2020

Perquimans County school administrators presented the School Improvement Plans for 2019-2020. Administrators included Perquimans Central School – Principal Tracy Gregory and Assistant Principal Ginny Ambrose; Hertford Grammar School – Principal John Lassiter; Perquimans County Middle School – Assistant Principal Julie Roberts; and Perquimans County High School Principal – Wayne Price. Administrators presented goals and data targets as well as action steps, strategies, and resources that will be used to reach those goals. Principals entertained questions and board members engaged in discussions around the proposed plans. Upon motion by Leary Winslow and second by Arlene Yates, the Board voted unanimously to adopt the School Improvement Plans for 2019-2020 as presented.

Services with Systel Business Equipment Company, Inc.

Chief Technology Officer Martha Nixon presented a proposal from Systel to continue services with the company for a period of five (5) years. Mrs. Nixon explained that the district has been with this company for three years and is pleased with the company and its services. By continuing with Systel, the district would save about \$11,500 per year. After Mrs. Nixon entertained questions from board members, the following action was taken. Upon motion by Arlene Yates and second by Leary Winslow, the Board voted unanimously to continue services with Systel Business Equipment Company, Inc. for a period of five (5) years as presented.

Voting Delegates for the NCSBA Annual Conference

Upon motion by Leary Winslow and second by Russell Lassiter, the Board voted unanimously to appoint Arlene Yates and Anne White as voting delegates for the upcoming NCSBA Annual Conference.

Budget Resolution for 2019-2020

Chief Finance Officer Rube Blanchard presented the final budget resolution for fiscal year 2019-2020. The State has still not passed a budget and the district is still operating on last year's numbers. Mr. Blanchard explained that the budget is based on last year's expenditures. With the budget for 2019-2020, the district will have to use fund balance in the amount of \$142,000. Our unrestricted balance for Fund 2 for the year that just ended is approximately \$146,000. He explained that with this budget, our fund balance is basically wiped out, with \$3,000 to \$4,000 left. After discussion about fund balance, low wealth funds, and student services, the following

action was taken. Upon motion by Leary Winslow and second by Russell Lassiter, the budget resolution for 2019-2020 was approved as presented.

Reports / Updates

Financial Report

Chief Finance Officer Rube Blanchard presented the finance report for month ending October 2019 for Funds #1, #2, #3, #4, #8 and #5. The report shows where the district is as far as what has been budgeted versus what has been spent. The report is based on last year's figures since the State has not passed a budget. He also presented a report on the status of Capital Outlay. Mr. Blanchard provided a Historical Fund Balance Report for Fund 2. As of June 30, 2019, there was \$145,128.00 unassigned fund balance remaining, with \$142,397.12 of that appropriated in the 2019-2020 budget resolution.

Student Discipline Data September 2019

Assistant Superintendent James Bunch presented the Student Discipline Data for September 2019. Board members had no questions regarding the report.

Superintendent's Report

- PQ Schools has been recognized as a National Board Certified Accomplished District.
- Katelyn Sharber was recognized as the FCA Spotlight Athlete.
- Six PCHS students have earned the CFNC Financial Literacy Certification
- PQ Marching Pirates - 3rd place drum major, 3rd color guard, 2nd Percussion, 1st Visual, 1st Effect, 2nd Music AND 1st OVERALL in Peanut Festival Battle of the Bands
- PQ Marching Pirates - Drum Major- 2nd, Visual Ensemble- 2nd, Percussion-1st, General Effect- 3rd, Visual Performance- 1st, Music- 1st and OVERALL- 1st at the 2019 White Oak Band Classic
- PQ Marching Pirates - Best Music Performance Class 1A & 3rd Place Overall Class 1A (out of 5) at the Panther Band Classic 2019.
- Jayden White was named the 2019 AAC Male Cross Country Runner of the Year.
- Our PCHS JV and Varsity Volleyball Teams are conference champions. PCHS is also conference tournament champs and advancing to game 2 of the state 1A playoffs Tuesday evening.
- Our PCMS Volleyball Team went undefeated winning the conference.
- Melissa Fields was recognized in Washington D.C. as the National Distinguished Principal for the State of North Carolina.
- Heather Winslow and Rodney Lyons received the William Byrum Honored Educator Scholar for 2018-2019 and 2019-2020.
- Our PCMS students competed in the Women in Mathematics competition at ECSU. They received 1st place for math sprint & 3rd place for math cheer.
- Hertford Grammar School and Perquimans County Middle School were recognized for receiving Green Level NC MTSS recognition.
- Gate profits at the new Nixon Athletic Complex Charles H. Ward Field are doubled what they were at this time last year \$17,883.99 versus \$8,871.00. Tickets were \$6.00 last year compared to \$7.00 this year and there is one home game remaining.
- We are implementing system-wide training in Thinking Maps and Social and Emotional Learning K-12.
- In order to inspect what is expected, each principal was asked to establish a plan for walk-throughs at each of their schools to ensure each teacher was seen at least once a week by an administrator in the building. Each school created a walkthrough template through Google Forms that sends immediate feedback to the teacher when the administrator leaves the room.

- All of our district leaders at central office, technology, transportation, and maintenance have developed performance growth plans for appraisal this school year. Each person's goals are personalized to their individual job roles and the needs of our school system. These plans will be revisited mid-year to determine progress towards completion and at the end of the year to determine if the goals have been met.
- As part of her superintendent's contract, Ms. Turner registered for and attended the first session of the Next Generation Superintendents Development Program which is sponsored by the NCSSA.

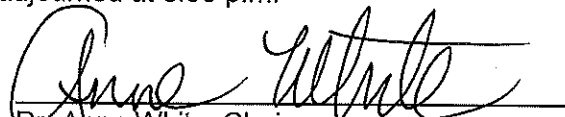
Board Chair's Comments

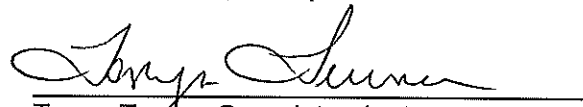
- Board Member Arlene Yates provided highlights from the North Carolina Caucus of Black School Board Members Conference that she recently attended. She also distributed copies of "Understanding ACEs," Adverse Childhood Experiences, which she received at the conference.
- Board Chair Dr. Anne White introduced Ms. Anderson, who recently moved to our area and is interested in working with special needs students.
- Dr. White asked the administration to consider admission costs to athletic events, dances and other activities regarding the impact it is having on our cultural involvement or engagement.
- Dr. White mentioned that she sent information to board members from Superintendent Turner regarding her investigations on virtual schools. In addition, Dr. White stated that Mr. Peeler is reviewing a presentation he made to the Board regarding the distinction between board and administrative policies. This may or may not be a topic for a future board meeting.

Announcements

- Veterans Day Holiday – Monday, November 11, 2019
- North Carolina School Boards Association Annual Conference – November 18-20, 2019, Sheraton Four Seasons, Greensboro, NC
- Regular Board of Education Meeting – Monday, November 25, 2019 at 6:00 p.m., Central Office

There being no further business, the meeting was adjourned at 8:50 p.m.


Dr. Anne White, Chairperson


Tanya Turner, Superintendent