

Perquimans County Board of Education  
Regular Session – January 27, 2020

The Perquimans County Board of Education met in regular session on Monday, January 27, 2020, at 6:00 p.m. in the administrative offices of Perquimans County Schools, Hertford, North Carolina. Board members Dr. Anne White, Amy Spaugh, Matt Peeler, Leary Winslow, and Arlene Yates were present. Russell Lassiter was absent.

Board Chair Dr. Anne White called the meeting to order and welcomed guests to the meeting. Amy Spaugh led the audience in reciting the Pledge of Allegiance to the American Flag and Leary Winslow said a prayer.

**Approval of Agenda**

Upon motion by Amy Spaugh and second by Matt Peeler, the Board voted unanimously to approve the agenda as presented, including the addendum.

**Special Recognitions**

Superintendent Tanya Turner recognized the following:

**PQ Proud Employees of the Month**

Brenda Jackson – Custodian at Hertford Grammar School

Lacey Winslow – First Grade Teacher at Perquimans Central School

**Ag in the Classroom Grant**

Stacey Pierce – Kindergarten/First Grade Teacher at Perquimans Central School

**North Carolina School Boards Association Academy for School Boardsmanship**

Matt Peeler – Certificate of Merit

Anne White – Certificate of Advanced Achievement

Arlene Yates – Award of Distinction

**Approval of Minutes**

Upon motion by Matt Peeler and second by Arlene Yates, the Board of Education voted unanimously to approve the minutes of the December 11-12, 2019 special session, the December 16, 2019 regular session, and the December 23, 2019 special session as presented.

**Consent Agenda**

Upon motion by Arlene Yates and second by Amy Spaugh, the Board of Education voted unanimously to approve the Student Transfer Requests Report for January 27, 2020, as presented by Superintendent Tanya Turner.

Upon motion by Amy Spaugh and second by Arlene Yates, the Board of Education voted unanimously to approve the Personnel Summary Report for January 27, 2020, including the addendum, as presented by Superintendent Tanya Turner.

**Public Hearing / Requests from the Public**

On behalf of the NAACP, Mayor Fred Yates thanked Superintendent Tanya Turner for the outstanding speech she delivered at the Martin Luther King, Jr. Breakfast on January 20, 2020.

**Unfinished Business**

**Revised Gift Agreement**

Upon motion by Matt Peeler and second by Leary Winslow, the Board voted unanimously to approve the revised gift agreement for the athletic complex as presented.

**Fall 2019 Policy Update – Part 1**

Upon motion by Arlene Yates and second by Amy Spaugh, the Board voted unanimously to adopt the proposed policies listed below in the Fall 2019 Policy Updates – Part I as presented.

7241	Drug and Alcohol Testing of Commercial Motor Vehicle Operators
2300	Board Meetings
4040/7310	Staff-Student Relations
4333	Weapons, Bomb Threats, Terrorist Threats and Clear Threat to Safety
4400	Attendance
5070/7350	Public Records Retention, Release and Disposition
5071/7251	Electronically Stored Information Retention
6420	Contracts with the Board
7100	Recruitment and Selection of Personnel
7130	Licensure
2010	Board and Superintendent Relations
6305	Safety and Student Transportation Services
3102	Online Instruction
4240/7312	Child Abuse- Reports and Investigations
4270/6145	Concussion and Head Injury
6120	Student Health Services
6140	Student Wellness
6220	Operation of School Nutrition Services
6230	School Meals and Competitive Foods Standards
6315	Drivers
7820	Personnel Files
8220	Gifts and Bequests
8340	Insurance
8350	Fixed Assets Inventory

**New Business**

**Board Representative on Calendar Committee for 2020-2021**

Upon motion by Matt Peeler and second by Arlene Yates, the Board voted unanimously to appoint Leary Winslow as the Board of Education representative to the Calendar Committee for 2020-2021.

**2020 NCSBA Legislative Committee**

Upon Matt Peeler volunteering to serve in this capacity, the Board of Education voted unanimously to nominate Mr. Peeler to serve on the NCSBA Legislative Committee for 2020.

**Budget Amendments**

Chief Finance Officer Rube Blanchard presented five budget amendments, explaining the effect on the budget by purpose code and PRC, the budgeted revenue, and expenditures by purpose code and PRC for each fund. Upon motion by Leary Winslow and second by Arlene Yates, the Board voted unanimously to approve State (Fund 1) – Budget Amendment #3; Local (Fund 2) – Budget Amendment #3; Federal (Fund 3) – Budget Amendment #2; Capital Outlay (Fund 4) –

Budget Amendment #3; and Local (Fund 8) – Budget Amendment #3 as presented. Mr. Blanchard noted that he updated the charter school budget due to the increase in the number of students attending and explained the calculation of local funds to the charter school.

**Reports / Updates**

**Monthly Financial Report**

Mr. Blanchard presented a monthly financial report as of January 17, 2020, which included a budget summary sorted by Fund and two-digit Purpose Code; a financial report showing the percentage of budget spent; and a Capital Outlay budget update.

**Student Discipline Data**

Assistant Superintendent James Bunch presented the Student Discipline Data for December 2019. He noted that there are three reportable offenses to date for the 2019-2020 school year. Perquimans Central School has no out-of-school suspensions to date. Hertford Grammar School has had less suspensions at this time compared to last year at this time. Perquimans County Middle School and Perquimans County High School have had slightly more suspensions at this time compared to last year at this time. Mr. Bunch noted that he has seen improvement in the high school suspension data due to social and emotional learning, and providing an atmosphere that is trauma-informed. There was discussion around addressing the social/emotional needs of the general population of students. In addition, Mr. Bunch addressed questions regarding the number of Teen Court referrals this year, noting that there are two additional programs, the STOP program and the Community Restitution program. Due to the Raise the Age law, he stated the district may see a few more referrals than it has seen in the past.

**Remote Learning Day Survey Results**

Mr. Bunch presented the results of several surveys related to the Remote Learning Day (RLD). There was a parent pre-RLD survey, followed by a parent post-RLD survey, and a staff post-RLD survey by school. From the pre-RLD survey, the district received 56 responses. Of those responses, 75% indicated they agreed or strongly agreed with the district offering RLDs, and 11% of the responses disagreed or strongly disagreed with the district offering RLDs. For the post-RLD parent survey, there were 37 responses. Most responses were positive, with two or three parents with some concerns. The results of teacher survey are as follows:

School	Responses	The RLD is an effective alternative method for delivering instruction.		
		Agree	Disagree	Neutral
PCS	28	8	6	14
HGS	20	10	2	8
PCMS	10	4	4	2
PCHS	29	13	2	14

Areas of concern or improvement included Internet access/capability, consistent message about the initiative, and having an RLD when there is not inclement weather. Strengths included calendar flexibility, promotion of digital literacy, and positive parent responses about implementing the initiative. Ms. Turner responded to concerns expressed by Mr. Peeler regarding attendance and the presence of a teacher standing in front of a classroom providing instruction. She stated students who participate in athletic events are counted present. Students attending field trips are counted present. Students who are not engaged while in school are counted present. She agreed with the value of repetition and review of concepts that have already been taught. She said this is a new day for learning where instruction is taking place in different ways. There are students

who fill the Media Center at PCHS taking online classes, but there is no teacher standing in front of them providing instruction. The RLD was a valuable day to learn from our students, parents, teachers and administrators as to what needs to be done to make it better. It will help us compete with school systems around us, including NEAAAT. It will give our students opportunities to learn how to become independent learners to be successful in the future. She said there is room for improvement, but in general, the RLD was a success. North Carolina gives districts the right to give students credit for being present as stated in the Attendance Manual. Mr. Peeler recommended there be a policy to codify the use of Remote Learning Days. Board members continued the discussion, some in support of remote learning, and others recognizing that work needs to be done by the administration.

#### Comprehensive Maintenance Plan

Mr. Bunch presented the newly compiled Comprehensive Maintenance Plan for Perquimans County Schools for 2020-2025. The plan will serve as a steering mechanism for our school district in terms of relationships with County Commissioners, budget planning and adoption, budget resolution and plans to meet facility needs. Mr. Bunch outlined the purpose of the plan, and presented detailed information about HVAC systems, general maintenance, school nutrition, transportation, athletic facility and security information.

Ms. Turner recognized Maintenance Director Jim Davison and thanked him for his service. He will be ending his tenure with Perquimans County Schools at the end of January.

#### Superintendent's Report

Ms. Turner announced that a work session with the County Commissioners has been scheduled for Monday, April 20, 2020 at 7:00 p.m. in the boardroom at the Central Office.

Ms. Turner briefly described the strategic planning process including the goal of strategic planning, the development team, stakeholders, and the three phases of work.

#### Board Chair's Comments

Dr. White stated that a survey will be sent to board members to determine the date/time to schedule a board retreat, as well as topics to be presented during the retreat.

#### Announcement

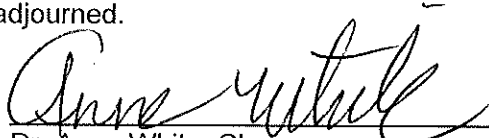
Regular Board of Education Meeting – Monday, February 24, 2020 at 6:00 p.m., Central Office

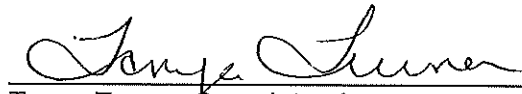
#### Closed Session

Upon motion by Amy Spaug and second by Matt Peeler, the Board voted unanimously at 8:03 p.m. to enter closed session pursuant to G.S. 143.318.11(a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes to consider closed session minutes and G.S. 143.318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Upon motion by Leary Winslow and second by Arlene Yates, the Board voted unanimously at 8:59 p.m. to return to open session. No action was taken after returning to open session.

There being no further business, the meeting was adjourned.

  
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Dr. Anne White, Chairperson

  
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Tanya Turner, Superintendent