

Perquimans County Board of Education
Regular Session – July 25, 2016

The Perquimans County Board of Education met in regular session on Monday, July 25, 2016, at 6:00 p.m. in the administrative offices of Perquimans County Schools in Hertford, North Carolina. Board members Amy Spaugh, Anne White, Ralph Hollowell, Russell Lassiter, Leary Winslow, and Arlene Yates were in attendance.

Board Chair Amy Spaugh called the meeting to order. Ralph Hollowell led the audience in reciting the Pledge of Allegiance. Mrs. Spaugh opened the meeting with a word of prayer.

Approval of Agenda

Upon motion by Leary Winslow and seconded by Russell Lassiter, the Board voted unanimously to approve the agenda as presented, including the addendum to the Student Transfer Report, the corrected Personnel Summary Report and the addendum to the Personnel Summary Report.

Special Recognition

PCHS student TyQuen Fain was recognized for his outstanding athletic accomplishments in track and field. Ty broke and set four track and field state records at the track and field state meet held at NC A&T State University in May. He had the best times for the 100, 200 and 400 meter races out of all 1A, 2A, 3A, and 4A schools. Also, his shot put effort of 19'01" best the previous state record by more than five feet. Although Ty and his family recently moved from the area, a photo of him was displayed while Superintendent Matthew Cheeseman shared his accomplishments with the Board.

Perquimans County Rescue Squad members Mark Symons and Nancy Harrell presented school supplies that were collected recently through a school supply drive at Tommy's Pizza and monetary donations that rescue squad members used to purchase school supplies. Community Relations Director Teresa Beardsley, along with Superintendent Cheeseman and board members, expressed appreciation to the Rescue Squad for their efforts in collecting school supplies for our students.

Approval of Minutes

Upon motion by Anne White and seconded by Arlene Yates, the Board voted to approve the minutes of the June 29, 2016 regular session and the July 5, 2016 special session as presented.

Consent Agenda

Upon motion by Anne White and seconded by Leary Winslow, the Board voted unanimously to approve the Student Transfer Requests Report for July 25, 2016 as presented, including the addendum. Dr. White suggested student transfer requests be investigated further as it appears the district is losing more students than it is gaining. She also suggested that the monthly reports contain an additional column with the reason for the request.

Prior to considering the Personnel Summary Report, the Board took action to enter closed session.

Upon motion by Arlene Yates and seconded by Ralph Hollowell, the Board voted unanimously at 6:15 p.m. to enter closed session pursuant to G.S. § 143-318.11(a)(6) to consider the

qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

Upon motion by Anne White and seconded by Arlene Yates, the Board voted unanimously at 7:08 p.m. to return to open session.

Upon motion by Ralph Hollowell and seconded by Amy Spaugh, the Board voted unanimously to approve the revised Personnel Summary Report and addendum for July 25, 2016 as presented. Following approval of the personnel items, Superintendent Cheeseman introduced Joycelyn Hinton, the new Dean of Students for Perquimans Central School.

Public Hearing / Requests from the Public

None

Unfinished Business

None

New Business

Board Policy Updates

Mr. Cheeseman presented numerous board policy updates for Fall 2015, Fall 2015 Part 2, and Spring 2016 that were prepared by the attorneys in the North Carolina School Boards Association's policy department. These policies were presented for a first reading only; action will be taken at the August meeting. Board Chair Amy Spaugh mentioned the inclusion of a policy regarding remote participation which the Board discussed and acted on last year.

Driver's Education Contract Renewal

Assistant Superintendent James Bunch presented the recommendation to renew the agreement with the North Carolina Driving School. The original agreement was approved in July 2014 with the option to renew for two additional years. Although funding was uncertain and services were delayed last year, the state funded \$19,000 to provide driver's education service. There was no cost to students to take the class; however, there was a \$30 fee for students to retake the class. The cost to the district to provide driver's education is \$194.00 per student. The district will receive \$26,200 from the state this year. There are 138 students in 9th grade. Historically, 20 to 30 students elect not to take driver's education through the school, so there should be adequate funds for the program. Upon motion by Anne White and seconded by Arlene Yates, the Board voted unanimously to renew the agreement with the North Carolina Driving School, Inc. to provide a program and curriculum of driver education for 2016-2017.

Representative for Perquimans County Schools Foundation Board

Foundation Executive Director Brenda Lassiter stated that Amy Spaugh served as the Board of Education's representative last year. Mrs. Lassiter also shared Foundation news regarding a trust left to the Foundation, a \$7,500 Vidant grant, as well as a number of other grants. Russell Lassiter asked not to be considered for this position since his wife is the Foundation Director. Dr. White nominated Leary Winslow as the Board of Education's representative on the Foundation board. When asked about what is involved in being a member, Mrs. Lassiter stated the Foundation board meets quarterly and has two fundraising events per year—a golf tournament and a year-end fundraiser. Arlene Yates seconded the nomination. Ralph Hollowell moved that the nominations be closed. Upon motion by Anne White and seconded by Arlene

Yates, the Board voted unanimously to elect Leary Winslow to serve on the Perquimans County Schools Foundation Board for 2016-2017.

Board Meeting Schedule for 2016-2017

Upon motion by Anne White and seconded by Leary Winslow, the Board voted unanimously to adopt the board meeting schedule for 2016-2017 as presented.

New Logo and Update on Progress of District Website

Superintendent Cheeseman announced the rollout of the new district logo and website which will be used as marketing tools for our school system. The website will be a community access point while enabling staff to provide real-time updates. Technology Director Martha Nixon displayed the new logo, PQ Schools, which will be used along with the existing logo. The new webpage, which will go live on August 1st, is simple to use and easy to navigate. The district Facebook page will tie into Twitter on the webpage. Depending on the device being used, the webpage is designed to adjust to accommodate the size of the screen. There is an events calendar and an announcements section that can be accessed from the main page. The schools are working on building their school sites as well. There will also be a secure link for board members to access documents for board meetings. Each department will have a page containing information pertinent to their department. Staff members will have access to the site to perform updates at the moment when needed.

Superintendent's Report

Certified Educational Chief Technology Officer (CeCTO) Program 2016-2017

Superintendent Cheeseman announced that Technology Director Martha Nixon has been accepted into the Certified Educational Chief Technology Officer (CeCTO) Program for 2016-2017, a technology-centered certification program for educators.

FY 2016-2017 Budget

Superintendent Cheeseman shared a letter from Frank Heath, County Manager, which indicated the appropriations that had been approved for the school system for FY 2016-2017--Current Expense \$2,775,000, Capital Outlay \$363,805, Debt Service \$836,603, for a total of \$3,975,400.

Career and Technical Education Monitoring Visit 2016-2017

Superintendent Cheeseman informed the Board that our district has been identified for a Career and Technical Education Monitoring Visit during the 2016-2017 school year. The visit will review compliance with the Assurances of the Career and Technical Education Local Plan as approved by our Board of Education. The six areas that will be reviewed are General Administration, Fiscal Administration, Planning and Performance, Curriculum & Instruction, Personnel Development and Program Improvement.

Date/Time/Location for Board of Education Retreat

It was the consensus of the Board that Mr. Cheeseman would provide board members with possible dates in September and October for the annual board retreat.

School Board 101

Mr. Cheeseman congratulated board members who attended School Board 101, a two-day session for learning the basics of being a school board member. The session also included the mandatory two-hour ethics training for school board members.

Staffing Update

Mr. Cheeseman stated the principals have done an incredible job interviewing and searching for high quality staff. Mr. Cheeseman's goal is to be 100% staffed when students return on August 29th.

Other

Mr. Cheeseman distributed a list of the proposed board committees for 2016-2017. Board members Amy Spaugh and Anne White will serve on the Personnel Committee, Ralph Hollowell and Russell Lassiter on the Finance Committee, Arlene Yates on the Curriculum & Instruction Committee, and Leary Winslow on the Operations Committee. The goal is for each committee to meet once before the regular, monthly board meeting and then communicate with other board members the information discussed in the meeting, hence improving communication and promoting unity of board members.

Dr. White presented information on the possible installation of a marker on Board of Education property at the corner of Edenton Road Street and King Street. The marker would contain information about the Burke sisters who were founding members of the Alpha Kappa Alpha sorority for African American women which now spans the globe with over 23,000 members. The Burke sisters were born near the site where the proposed marker would be placed. According to Dr. White, the sorority would be responsible for maintaining the marker. Upon motion by Arlene Yates and seconded by Leary Winslow, the Board voted unanimously to allow the installation of the Alpha Kappa Alpha marker on Board of Education property at the corner of Edenton Road Street and King Street as presented.

Board Chair's Comments

Board Chair Amy Spaugh thanked the staff for their work.

Dr. White asked how the district would prepare students for the negative things such as shootings that they have heard about and watched on television. She mentioned that implicit and explicit bias impact us and pull bias to the forefront. Mr. Cheeseman noted that the Masonboro Group may include information about implicit and explicit bias in their professional development so that staff can address the concerns and fears of students when they return to school.

Announcements

There being no further business, the meeting was adjourned at 7:42 p.m.

Amy G. Spaugh, Board Chair

Matthew F. Cheeseman, Superintendent