

Perquimans County Board of Education
Regular Session – December 15, 2014

The Perquimans County Board of Education met in regular session on Monday, December 15, 2014, at 6:00 p.m. in the administrative offices of Perquimans County Schools in Hertford, North Carolina. Board members in attendance included Susan Cox, Arlene Yates, Steven Magaro, Amy Spaugh and Anne White. Ralph Hollowell was absent.

Board Chairman Susan Cox called the meeting to order. Arlene Yates led the audience in reciting the Pledge of Allegiance and Amy Spaugh opened the meeting with a word of prayer.

Special Recognitions

Superintendent Dr. Dwayne Stallings recognized Lilah Byrum, a student at Perquimans Central School, as a winner in the North Carolina School Boards Association poster contest. Lilah was presented with a certificate for her award-winning poster.

The first place card and verse winners of the Superintendent's Christmas Card Contest for 2014 were recognized for their award-winning entries. On behalf of the Board, Dr. Stallings presented each student with a framed copy of the first place cards and verses.

Perquimans Central School

1 st Place Card	Tomas Lara Selvan – 1 st grade
1 st Place Verse	Jacob Askew – 2 nd grade

Hertford Grammar School

1 st Place Card	Prescillia Ervin – 5 th grade
1 st Place Verse	Tori Williamson – 4 th grade

Perquimans County Middle School

1 st Place Card	Faith Christian – 6 th grade
1 st Place Verse	Alyssa Treakle – 7 th grade

Perquimans County High School

1 st Place Electronic Card	Kassidy Watson-Perry – 11 th grade
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Michelle Lawrence was recognized as the Employee of the Month for December 2014. Mrs. Lawrence, who is the administrative assistant for Assistant Superintendent James Bunch and Director Brenda Dail, was nominated by Mrs. Dail for this recognition. In her nomination letter, Mrs. Dail stated that Mrs. Lawrence "goes beyond the call of duty to meet the needs of our school system, and she does it with a very pleasant attitude and smile on her face." Mrs. Lawrence thanked everyone for this recognition and introduced family members in attendance. Mrs. Dail and Mr. Bunch commented on what an outstanding job she does for them and the school system. On behalf of the Board, Dr. Stallings presented Mrs. Lawrence with a certificate and monetary gift for being named Employee of the Month.

Approval of Minutes

Upon motion by Steven Magaro and seconded by Arlene Yates, the Board voted unanimously to approve the minutes of the November 24, 2014 regular session as presented.

Approval of Agenda

Upon motion by Arlene Yates and seconded by Amy Spaugh, the Board voted unanimously to approve the agenda, including the addendum, as presented.

Consent Agenda

Upon motion by Steven Magaro and seconded by Arlene Yates, the Board voted unanimously to approve the Personnel Summary Report and addendum for December 15, 2014, as presented.

When asked about Buck Bunch's position (chemistry), Dr. Stallings noted that a math teacher would be added and the science students would congregate with the existing science teachers.

Public Hearing / Requests from the Public

None

Unfinished Business

School Improvement Plans for 2014-2015

Dr. Stallings noted that he contacted each principal about possible revisions to the School Improvement Plans. Revisions were submitted for Perquimans County High School's plan. Dr. White asked if there should be an "s" on best practice under Goal #2 of the high school plan. Upon motion by Amy Spaugh and seconded by Steven Magaro, the Board voted unanimously to adopt the School Improvement Plans for 2014-2015 as presented.

Fall 2014 Policy Updates

A motion was made by Steven Magaro and seconded by Arlene Yates to adopt the policies in the Fall 2014 Legislative Policy updates. After the motion and second, discussion followed. Mr. Magaro raised questions regarding proposed policies 1510/4200/7270 School Safety, 1720/4015/7225 Discrimination, Harassment and Bullying Complaint Procedure, 3320 School Trips, 4050 Children of Military Families, and 6140 Student Wellness. Upon motion by Steven Magaro and seconded by Anne White, the Board voted unanimously to rescind the motion to adopt the policies included in the Fall 2014 Legislative Policy updates as presented. Upon motion by Steven Magaro and seconded by Arlene Yates, the Board voted unanimously to table action on all of the policies included in the Fall 2014 Legislative Policy updates until clarification is received on the policies in question.

New Business

2013-2014 Financial Statements

Donna Winborne of Douglas A. Hollowell, P.C., Certified Public Accountant, presented financial statements for the Perquimans County Board of Education for year ended June 30, 2014. Mrs. Winborne noted that the audit received an unmodified opinion which is the highest level that can be received. It was fairly presented in accordance with accepted accounting principles. She also noted that there was no management letter issued with these statements. Mrs. Winborne pointed out the following:

- On the Balance Sheet for Governmental Funds, General Funds, \$585,765 unassigned
- On the Statement of Revenues and Expenditures, General Fund, a net change of \$142,926
- On the Statement of Revenues and Expenditures, School Food Service Fund, a net change of \$49,366

Mrs. Winborne noted one finding that was not financial related, which pertained to the concussion law, Session Law 2011-147, Gfellar-Waller Concussion Awareness Act. She explained that four student athletes either did not have a signed information sheet or the information sheet was missing either the parent's or the student's signature. In addition, information sheets for twenty-one student athletes were signed after the sport began. She mentioned there is a corrective action plan in place to correct this deficiency.

Mrs. Winborne thanked Finance Officer Candy Tilley and her staff for the help they received from them during the audit.

Upon motion by Steven Magaro and seconded by Amy Spaugh, the Board voted unanimously to accept the auditor's report of the financial statements of the Perquimans County Board of Education for year ended June 30, 2014 as presented.

Resolution – Local Control of School Calendars

Upon motion by Arlene Yates and seconded by Anne White, the Board voted unanimously to adopt a resolution supporting local control of school calendars as presented.

Resolution – State's Proposal to Assign Letter Grades to Schools

Upon motion by Anne White and seconded by Arlene Yates, the Board voted unanimously to adopt a resolution regarding the State's proposal to assign letter grades to each public school as presented.

Pay for Performance Proposal

Upon motion by Anne White and seconded by Steven Magaro, the Board voted unanimously to adopt the pay for performance proposal as presented. Dr. Stallings thanked Dr. White, the Teachers of the Year and the Principal of the Year for serving on this committee. Dr. Stallings noted at this time, he is not sure of the funding source or the plan that will be implemented.

Budget Amendments

Upon motion by Arlene Yates and seconded by Amy Spaugh, the Board voted unanimously to approve the following budget amendments as presented:

1. State Public School Fund – Budget Amendment #3
2. Federal Grants Fund – Budget Amendment #3
3. Other Specific Revenue Fund – Budget Amendment #2

Monthly Financial Report – October 2014

Finance Officer Candy Tilley presented the financial report for November 2014.

Board Policy Revisions

The Board conducted a first reading of the following policies:

3225 / 4312 / 7320	Technology Responsible Use
5070 / 7350	Public Records – Retention, Release and Disposition
6220	Operation of School Nutrition Student Food Services
7500	Workday and Overtime
7510	Leave

Action on the policies will be taken at the January board meeting.

Board Representative on Strategic Plan Committee

Upon motion by Arlene Yates and seconded by Amy Spaugh, the Board voted unanimously to appoint Steven Magaro as the board representative for the Strategic Plan Committee. The committee, which will be comprised of 14-18 people, will meet on January 26 and 27, 2015, from 8:30 a.m. – 4:00 p.m. each day. Representatives from the Masonboro Group will be facilitating the session.

Superintendent's Report

Bus Drivers with Perfect Attendance

Dr. Stallings reported that thirteen bus drivers earned perfect attendance during the month of November 2014.

Board Work Session – January 2015

Dr. Stallings proposed a board work session on Thursday, January 15 or Friday, January 16 to share information regarding the A-F letter grades for schools prior to it being released by the media. School staff were encouraged to schedule meetings with various entities in the month of January. It was noted that Amy Spaugh and Steven Magaro would not be available to attend the meeting. The time for the session will be announced at a later date.

C.W. Toms Scholarship at Duke University

Dr. Stallings noted that he received a letter from Oscar Greene, the grandson of C.W. Toms regarding the Toms Scholarship at Duke University. The letter noted that the scholarship is available to eligible students in Perquimans County and Durham County. It also included a list of scholarship recipients for 2013-2014, but there were no students from Perquimans listed. Dr. Stallings prepared a letter of response thanking Mr. Greene for the information about the Toms Scholarship, noting that the district would continue to promote the scholarship in Perquimans County Schools.

Affordable Care Act

Dr. Stallings read a memo that was sent to retired teachers regarding the Affordable Care Act. The Act will require any retired employee that works 30 hours per week or 130 hours per month to have insurance provided in part by the employer. This will take effect January 1, 2015. If an employee were to work 30 or more hours per week or 130 hours or more per month, his/her current state retirement health insurance would stop and he/she would be required to have the substandard insurance plan that the employer would provide in accordance with the Affordable Care Act. With that being said, it would be in any state retiree's best interest to keep his/her work hours under the limits mentioned. Substitute hours will be monitored, but it will be the employee's responsibility to monitor his/her hours to avoid losing the current health coverage. Employees will have to break up the days that they long term substitute in order to avoid the loss of their current insurance.

Other

Dr. Stallings was approached by Randy Foreman of the United Way about the school system's interest in providing an opportunity for employee's to designate gift-giving through their paychecks. It was the consensus of the board to ask Mr. Foreman to present information on the United Way at the work session in January, with no expectation of our participating.

Board Chair's Comments

Board Chair Susan Cox thanked Perquimans Central School and Hertford Grammar School for an excellent tour of schools. She added that the Board is looking forward to visiting the middle school and high school second semester.

Announcements

- Annual Leave and Christmas / New Year's Holidays – Monday, December 22, 2014, through Friday, January 2, 2015 – Schools and Central Office Closed
- Martin Luther King Jr. Day – Monday, January 19, 2015 – Schools and Central Office Closed
- Regular Board of Education Meeting – Monday, January 26, 2015, at 6:00 p.m., Board of Education Building

There being no further business, the meeting was adjourned at 7:39 p.m.

Susan B. Cox, Board Chair

Dwayne K. Stallings, Superintendent