

Perquimans County Board of Education
Regular Session – April 27, 2015

The Perquimans County Board of Education met in regular session on Monday, April 27, 2015, at 6:00 p.m. in the administrative offices of Perquimans County Schools in Hertford, North Carolina. Board members Susan Cox, Arlene Yates, Ralph Hollowell, Steven Magaro, Amy Spaugh and Anne White were in attendance. Assistant Superintendent James Bunch presided over the meeting in the absence of Superintendent Dr. Dwayne Stallings who was in Kansas for the birth of his first grandchild.

Board Chair Susan Cox called the meeting to order. Amy Spaugh led the audience in reciting the Pledge of Allegiance and Steven Magaro opened the meeting with a word of prayer.

Special Recognitions

Anisha Spellman, facilitator for the Accelerated Learning Center, was recognized as the Employee of the Month for April 2015. Mr. Bunch stated that one of her nominators, EC Facilitator Kanika Griffin, noted that Ms. Spellman assists the EC Department with filing, creating documents, and helping prepare for various audits and that she goes above and beyond with such a positive attitude to ensure that the department runs efficiently and effectively. The other nominator, ALP Coordinator Tammy Miller-White, noted that Ms. Spellman demonstrates great leadership skills, team spirit, and an awesome work ethic which supports a respectful, positive and empowering learning environment for a very diverse population of students. Mr. Bunch also shared some comments of support from students in the ALC. On behalf of the Board of Education, Mr. Bunch presented Ms. Spellman with a certificate and monetary gift for her outstanding job performance.

Approval of Minutes

Upon motion by Steven Magaro and seconded by Amy Spaugh, the Board voted unanimously to approve the minutes of the March 2, 2015 special session, March 23, 2015 regular session, April 3, 2015 special session, and April 20, 2015 budget work session, as presented.

Approval of Agenda

Upon motion by Steven Magaro and seconded by Amy Spaugh, the Board voted unanimously to approve the agenda as presented, including an addendum to the Personnel Summary Report, and, under announcements, a request for Assistant Chair Arlene Yates to share information from a conference she recently attended.

Consent Agenda

Upon motion by Steven Magaro and seconded by Amy Spaugh, the Board voted unanimously to approve the Student Transfer Requests Report for April 27, 2015, as presented. Ralph Hollowell stated he did not see on the report the name of a student who recently withdrew to be homeschooled. He stated he was concerned about the loss of funding for students who are withdrawn to be homeschooled or to attend a private school. Chair Susan Cox asked for additional information regarding numbers of homeschool and private school students from Perquimans County.

Upon motion by Steven Magaro and seconded by Ralph Hollowell, the Board voted unanimously to approve the Personnel Summary Report for April 27, 2015, as presented, including the addendum. A question was asked about the vacant math position. HR Director Sandy Meads explained that a science

teacher retired. Student enrollment for science is down, but the numbers for math have increased. This position is actually for next year.

Public Hearing / Requests from the Public

Due to the nature of the comments, the participant will be heard in closed session.

Unfinished Business

Upon motion by Steven Magaro and seconded by Amy Spaugh, the Board voted unanimously to approve revisions to Board Policy 1510/4200/7270 School Safety and Board Policy 6140 Student Wellness as presented.

New Business

Presentation – Possible Grant for Firehouse on Campus

Firefighter Technology Teacher Michael Cartwright was scheduled to present information on a possible grant for a firehouse on campus. However, due to a fire that Mr. Cartwright was helping to fight that afternoon, the presentation will be postponed to another date. Assistant Superintendent Bunch mentioned that the firehouse would be used in collaboration with area volunteer fire departments as well as to assist students in the firefighter technology class. Mr. Bunch noted that school staff are seeking an appropriate site on campus for the firehouse. Mr. Magaro added since the facility will be used by the community, it would qualify for FEMA funds.

Presentation – GEAR UP North Carolina

Mr. Bunch introduced the presentation noting that GEAR UP North Carolina is a seven-year grant in the amount of \$835,000. Perquimans County Schools is in year three of the grant. Family and Community Facilitator Shayla Burke and Student Coordinator Gabby Lassiter presented a PowerPoint presentation explaining what GEAR UP North Carolina is and some of the activities that the GEAR UP staff are coordinating for students as a part of fulfilling the requirements of the grant. Some of those activities include College Application Week, Pirate Panther Peers, Career and College Fair Students@Work Week, Male Mentoring Summit, and college visits. Other activities include GEAR UP Family Night, FASFA Day, College of The Albemarle 12th Grade Summer Program, among other activities.

Strategic Plan for Perquimans County Schools 2015-2020

The Board conducted a first reading of the proposed strategic plan for Perquimans County. Mr. Bunch noted that the proposed draft is a plan for a five-year period, 2015-2020. The goals in the plan align with the State Board of Education strategic goals. The most notable difference in this plan from the previous plan is Goal 6 – The Perquimans County School district works with elected officials to promote economic development. In the near future, there will be a meeting with Dr. West to develop a plan of action for implementation of the plan.

Appointment of Board Representatives to the Perquimans County Schools Strategic Plan Teams

Upon motion by Steven Magaro and seconded by Arlene Yates, the Board voted unanimously to approve the following board appointments to each of the six strategic goal teams for the Perquimans County Schools Strategic Plan:

Goal #1 – Steven Magaro

Every student in the Perquimans County Schools graduates from high school prepared for work, further education and citizenship.

Goal #2 – Arlene Yates	Every student has a personalized education.
Goal #3 – Amy Spaugh	The Perquimans County School District has up-to-date financial, business, and technology systems to serve parents and educators.
Goal #4 – Dr. Anne White	Every student, every day has excellent educators.
Goal #5 – Ralph Hollowell	Every student is healthy, safe, and responsible.
Goal #6 – Susan Cox	The Perquimans County School district works with elected officials to promote economic development.

2015-2016 IDEA Part B 611 Grant and 619 Preschool Grant

EC Coordinator Kanika Griffin presented the IDEA Part B 611 Grant and the 619 Preschool Grant for 2015-2016. The projected allotment for the 611 Grant is \$360,000.00. These funds will be used to assist the LEA in providing special education and related services to children with disabilities ages 3 through 21. Funds from the 619 Preschool Grant will be used to assist the LEA in providing special education programs for children with disabilities ages 3 through 5. The total amount of 619 Preschool Grant is \$30,100.00, which includes \$19,100.00 and \$11,000.00 carryover. Mrs. Griffin explained how the funds would be used for each of the grants. She mentioned the December 1 headcount total was 316. Today, that number is 326 and there are 20 students in the referral process. She assured the Board that there are ample funds to serve these students, including the 20 students in the referral process. Upon motion by Arlene Yates and seconded by Steven Magaro, the Board voted unanimously to approve the 2015-2016 IDEA Part B 611 Grant and the 619 Preschool Grant as presented.

Proposed Local Current Expense Budget for 2015-2016

Mr. Bunch noted that the budget request still includes Driver's Education and School Resource Officer. If funding for these two items is received, these items will be removed from the budget request. Upon motion by Steven Magaro and seconded by Amy Spaugh, the Board voted unanimously to approve the proposed Local Current Expense Budget for 2015-2016 as presented.

Proposed Capital Outlay Budget for 2015-2016

After a time of discussion about requests for furniture, roof repair, and prioritizing needs, the Board took the following action. Upon motion by Steven Magaro and seconded by Amy Spaugh, the Board voted unanimously to approve the proposed Capital Outlay Budget for 2015-2016 as presented.

Budget Amendments

Finance Officer Candy Tilley explained the new Trust / Agency Fund that involves Perquimans County Schools as the fiscal agent for the NERESA. According to Mrs. Tilley, the auditors advised that the NERESA funds should flow through a budget resolution. There are no additional fees for the NERESA funds to be audited along with the district's funds; however, if this changes in the future, the NERESA would pay for the additional fees out of its operating funds. Upon motion by Ralph Hollowell and seconded by Amy Spaugh, the Board voted unanimously to approve the following budget amendments as presented:

1. State Public School Fund – Budget Amendment #7
2. Local Current Expense Fund – Budget Amendment #3
3. Federal Grants Fund – Budget Amendment #4

4. Trust / Agency Fund – Budget Amendment #1
5. Other Specific Revenue Fund – Budget Amendment #5

Monthly Financial Report

Mr. Bunch presented the financial report for March 2015. Mrs. Tilley stated that most budgets are at 75%, which is about where they should be at this time of the year. She will be making adjustments soon to make sure the budgets are in order.

Overnight Field Trip

Upon motion by Amy Spaugh and seconded by Steven Magaro, the Board voted unanimously to approve an overnight field trip for ten PCHS FFA students, with teacher Angel White, to the FFA State Convention, Tuesday, June 16 to Thursday, June 18, 2015, in Raleigh, North Carolina, as presented.

Superintendent's Report

Bus Drivers with Perfect Attendance

Mr. Bunch presented the bus drivers' perfect attendance report for March 2015. He expressed his appreciation for the bus drivers and substitute bus drivers for transporting our students each day.

Sample Exit Interview Form

Mr. Bunch presented a sample exit interview form for the Board's review. Ms. Cox noted that Mary Kay Peele is doing research on what other boards of education are doing as far as meeting to discuss personnel information on the Personnel Summary Report.

Board Chair's Comments

Chair Susan Cox shared an invitation she received from the Vice President of the Perquimans County FFA to attend the livestock show on Tuesday and Wednesday. A number of students from Perquimans County will be participating. A schedule of events was included with the letter.

Vice Chair Arlene Yates shared information she received at the North Carolina Black Caucus Conference which she attended recently. Some of the topics included vouchers, Pre-K, class size reductions, free/reduced lunch for all students, and a grant opportunity for counties without Internet, among other topics.

Announcements

- Budget Presentation to County Commissioners
Tuesday, May 12, 2015 at 8:00 p.m., Courthouse Annex
- Memorial Day
Monday, May 25, 2015 – Schools and Central Office Closed
- Regular Board of Education Meeting
Tuesday, May 26, 2015 at 6:00 p.m. at Central Office

Upon motion by Steven Magaro and seconded by Arlene Yates, the Board voted unanimously to enter closed session pursuant to N.C.G.S. 143-318.11(a)(1) regarding confidential student matters.

Upon motion by Steven Magaro and seconded by Anne White, the Board voted unanimously to return to open session. No action was taken by the Board upon returning to open session.

There being no further business, the meeting was adjourned at 7:48 p.m.

Susan B. Cox, Board Chair

Dwayne K. Stallings, Superintendent